

DeFuniak Springs
Code Review and Land Use Committee Meeting
1350 Baldwin Avenue, City Hall
May 5, 2026

Chair T. Bierbaum called the meeting to order at 5:05 p.m. followed by the invocation and Pledge of Allegiance. The following members were present: Chair Todd Bierbaum, Josh Sconiers, and Greg Crishon. Also present were City Manager Koby Townsend, City Attorney Clay Adkinson, and City Clerk Madison Lewis.

ITEM 2 – APPROVAL OF MINUTES – None at this time.

ITEM 3 – CODE REVIEW

City Manager K. Townsend asked to add review of Chapter 10 to the agenda.

Motion by Board Member J. Sconiers and seconded by Board Member G. Crishon to add review of Chapter 10 to the agenda.

Vote: Board Chair T. Bierbaum, Aye; Board Member J. Sconiers, Aye, Board Member G. Crishon, Aye. 3 Ayes, 0 Nays. Motion carried.

3.A. Chapter 10

Utilities Director R. Holden reviewed proposed revisions to Chapter 10, including clarifying language regarding installations, feasibility standards, meter locations, and service line responsibilities.

Chair T. Bierbaum requested clearer language regarding the city's responsibility for providing the first 100 feet of service line and how customer credits would be applied.

City Attorney C. Adkinson recommended separating provisions relating to mains and service lines into separate subsections for clarity.

Discussion was held regarding proposed development agreement and buyout provisions related to gas utility expansion.

Board Member J. Sconiers suggested buyout funds be returned to the gas fund, while City Manager Koby Townsend recommended the funds support general maintenance activities.

Chair T. Bierbaum referenced previous discussions regarding funding for system expansion and requested revisions be brought back for further review.

Consensus was reached to remove Chapter 10 from the next City Council Meeting Agenda pending revisions.

3.B. Chapter 13

City Attorney C. Adkinson reviewed portions of Chapter 13 and identified sections requiring clarification or modernization, including parking fines, public parking regulations, truck route definitions, and parking meter language.

Chair T. Bierbaum expressed concerns regarding deliveries occurring near handicapped parking spaces due to limited loading zones in the downtown historic district.

City Attorney C. Adkinson stated he would prepare revised language addressing loading and unloading concerns and simplifying parking duration regulations.

Discussion was also held regarding whether existing truck route regulations remain necessary and whether definitions should be updated to current Department of Transportation standards.

3.C. Chapter 15

Board consensus was to postpone discussion of Chapter 15 until City Marshal J. Hurley was present.

3.D. Chapter 20

Board consensus was to postpone discussion of Chapter 20 until City Marshal J. Hurley was present.

3.E. Chapter 8

City Attorney C. Adkinson stated portions of Chapter 8 may require ratification and recommended review of any departmental policy manuals currently being utilized.

City Attorney C. Adkinson left meeting at 5:56pm.

Fire Chief R. Sheffield discussed updates related to International Code Council standards and the need to consolidate provisions.

City Manager K. Townsend referenced administrative fee provisions and indicated additional review of rates and related sections would be necessary.

ITEM 4 – COMMITTEE PRIORITY LIST

ITEM 5 – COMMITTEE CODE REVIEW TRACKING SHEET

5.A. CRLU Tracking

Chair T. Bierbaum stated that all items would be brought back to the board for further review.

City Manager K. Townsend will work with clerk to clean up tracking list.

ITEM 6 – CITIZEN COMMENTS – None at this time.

ITEM 7 – ADJOURNMENT

Chair T. Bierbaum adjourned the meeting at 6:02 p.m.

Approved:



Todd Bierbaum, Chair

ATTEST:

Minutes taken by Madison Lewis, City Clerk
Proper notice having been duly given

6. Adjournment

Chair T. Bierbaum adjourned the meeting at 5:40 p.m.

Approved:



Todd Bierbaum, Chair

ATTEST:

Madison Lewis

Minutes taken by Madison Lewis, City Clerk

Proper notice having been duly given