

1350 Baldwin Avenue
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**CITY BEAUTIFICATION AND TREE BOARD
REGULAR MEETING AGENDA
1350 BALDWIN AVENUE, CITY HALL
THURSDAY, JANUARY 2, 2025
5:00 PM**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE MINUTES**
 - A. November 7, 2024
 - B. December 5, 2024
- 3. SIGN DESIGN SUGGESTIONS FOR THE INTERSECTION OF 10TH STREET AND BALDWIN AVENUE**
- 4. ARBOR DAY DISCUSSION**
- 5. CITIZEN COMMENTS**
- 6. ADJOURNMENT**

Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. 200.065(3). In accordance with Section 286.26, F.S., persons with disabilities may contact the City Clerk at cityclerk@defuniaksprings.net or 850-892-8500 ext. 1103.

**DeFuniak Springs
City Beautification and Tree Board
Meeting Minutes**

**Start Location - Tesla Supercharger - Corner of Baldwin Ave. & S 10th St, DeFuniak
Springs, FL 32435 End Location - Bogey's Bar & Restaurant - 660 Baldwin Ave, DeFuniak
Springs, FL 32435
November 7, 2024**

1. Call to Order

Vice Chair Sommer Adams called the meeting to order at 4:00 PM.

Present: Kim Wennerberg, Sommer Adams, Mike Goodchild, Evan Anderson, Tony Brunson.

Also, present was Rafael Ali City Clerk, and Sumie Gabbard Executive Assistant.

2. Approval of Minutes

A. October 3, 2024

A motion was made to approve the minutes from October 3, 2024 by Mr. Goodchild and seconded by Mr. Adnderson; the motion passed without objection.

3. Suggestions For Native Plants

Mrs. Wennerberg discussed the suggestion for native plants downtown.

The committee discussed the kinds of plants they want to add to the list.

Mrs. Adams asked the committee to walk down the street.

Mrs. Adams provided examples of what could be added to the area.

Mrs. Adams stated that she likes the native grasses.

Mrs. Adams stated that she likes Muhly grass because it does not get that tall.

Mrs. Wennerberg asked the committee to walk to Robert Nelson's old building.

Mrs. Wennerberg asked the board what they think about repeating Muhly grass.

Mrs. Adams stated that we should prioritize what is most important because of the budget.

Mr. Wennerberg stated that he likes the pictures from Fairhope.

Mr. Brunson asked if we could use Vitex.

Mr. Anderson stated that it can get kind of thick.

Mrs. Adams stated that the lava rocks can be dug in and used to stop weeds from coming out.

Mrs. Anderson expressed concerns about that affecting the pH levels of the plants.

Mrs. Wennerberg asked what would look good with Muhly grass.

Mr. Anderson stated that Lantana and Sunshine Ligustrum would be good options.

Mr. Goodchild asked if Gulf Coast Holly would survive.

Mr. Goodchild stated that we will have to see how the Muhly grass grows in the first year.

The committee agreed to have Muhly Grass, Fakahatchee Grass, Sunshine Ligustrum, Rosemary, and Vitex.

Mr. Goodchild stated that we have a \$10,000 budget.

Mr. Goodchild asked if we want to aim for planting in late winter or early spring.

Mrs. Wennerberg stated that we should start with just one part and get estimates.

The board agreed.

The board agreed to plant the same plants everywhere to keep it consistent.

Mrs. Wennerberg stated that she will discuss this with the city manager to see what we need to do to move this forward.

Mrs. Wennerberg asked the committee how much they want to allocate from the budget for this project.

Mr. Goodchild stated \$1,000.

Mrs. Wennerberg stated \$3,000.

Mrs. Wennerberg discussed the downtown direction signage idea.

Mrs. Wennerberg asked what the board thinks about that.

Mr. Brunson asked if there is any signage to direct people downtown.

The board was not sure.

Mrs. Wennerberg asked the board what they would like to see.

Mrs. Wennerberg stated that the board can come up with ideas and bring them back.

Mr. Goodchild asked when implementation would occur.

Mrs. Wennerberg stated that she will speak with Mr. Townsend.

Mr. Brunson asked if we can get numbers for how much this will cost.

Mr. Goodchild stated that we should email the quotes to Mr. Alli.

Mrs. Wennerberg stated that maybe we can get city staff to supervise this project.

4. Citizen Comments

5. Adjournment

The meeting adjourned at 5:20 PM.

Approved:

Kim Wennerberg, Chair

ATTEST:

Minutes taken by Rafael Ali, City Clerk
Proper notice having been duly given

**DeFuniak Springs
City Beautification and Tree Board
Meeting Minutes
Council Chambers
December 5, 2024**

1. Call to Order

Vice Chair Sommer Adams called the meeting to order at 5:00 PM.

Present: Kim Wennerberg, Sommer Adams, Mike Goodchild, Evan Anderson.

Absent: Tony Brunson.

Also, present was Rafael Ali City Clerk.

2. Suggestions For Native Plants Update

Mrs. Wennerberg went over the agreed Native Plant List. The committee agreed on the recap of the Native Plant List. Mrs. Adams asked if the garden club and master gardeners are the same thing. Mr. Anderson stated that they are different organizations.

Mr. Anderson stated that the master gardeners focus on the educational portion.

A motion was made to accept the list of plant by Mr. Goodchild and seconded by Mrs. Adams; the motion passed without objection.

Mrs. Wennerberg asked if Mr. Anderson will reach out to the Garden Club.

Mrs. Adams stated that she reached out to a commercial landscaper in Okaloosa County, and they provided quotes for some of the plants.

The committee discussed the quotes that Mrs. Adams received.

Mrs. Wennerberg stated that she would like to have a comparison.

Mrs. Adams stated that Breath Easy Farm has Muhly, Vitex, and Ligustrum for retail at \$20-25, and she said she can discount them to \$18. Mrs. Adams stated that she was having trouble finding the Fakahatchee and Ligustrum.

Mrs. Wennerberg stated that it would be good to get all the plants from the same place.

Mr. Goodchild stated that February would be a better time to start planting.

Mr. Anderson stated that the master gardeners have Vitex for sale for \$9. Mr. Anderson explained that master gardeners are selling plants for less than retail.

Mr. Anderson stated that Fakahatchee grass (7 gallons) is selling for \$28, and the Muhly grass (3 gallons) is selling for \$18.

Mr. Anderson stated that this would be a rushed order if we do it today.

A motion was made to use Advanced Nursery Growers by Mrs. Adams and seconded by Mr. Anderson; the motion passed without objection.

3. Sign Design Suggestions for the Intersection of 10th Street and Baldwin Avenue

Mrs. Wennerberg asked if anyone has sign suggestions for the intersection of 10th Street and Baldwin Avenue.

Mr. Goodchild asked if we have decided on the size of the signs.

Mr. Ali asked the committee to send him the suggestions for the signs.

4. Select 10 Trees to Plant

Mrs. Wennerberg stated that the committee needs to select 10 trees.

Mr. Goodchild asked if we should coordinate with the contractor because all the equipment will already be out there.

Mrs. Wennerberg asked how many cypress trees we need.

Mr. Goodchild stated that we need a water source for a cypress tree.

Mr. Goodchild asked if this is for the lake yard.

Mrs. Wennerberg stated that this is for wherever we want to plant them, but we need to make sure we water them.

Mr. Goodchild stated that we should get 4 cypress, 2 live oaks, 2 white oaks, and 2 hickory trees.

5. Citizen Comments

Caroyun Souana thanked the committee for their efforts to make the parks tobacco-free.

Mrs. Souana stated that the ordinance providing regulations for smoking and vaping hasn't been codified.

Mr. Ali confirmed to the committee that the ordinance has been sent to Municode for codification and he will follow up on that process.

Mayor Campbell asked about the latest on the Dog Park.

Mrs. Wennerberg stated that Mr. Bierbaum wanted a cost comparison between the property behind the armory and in front of the police station.

Mr. Campbell stated that he just wanted to see where the board was on this project.

Mrs. Wennerberg stated that it would depend on what the cost analysis looks like.

Mrs. Adams stated that the park should be for food trucks because it is near 331.

Mr. Goodchild asked if someone is putting up a food truck, do they need to get a permit.

Mr. Campbell stated that they will have to deal with the property owner.

Mr. Campbell stated that the city has changed on that because 8 years ago, you could hardly do anything with regards to food trucks.

Mr. Goodchild asked if they get checked for food safety.

Mrs. Adams stated that as long as it is approved by the property owner and they are licensed by the state.

Mrs. Adams asked if the city requires food trucks to be on commercial property.

Denise Kania, Grant Coordinator for the city, stated that the Florida Forestry Capacity Grant was submitted and the project was awarded. Mrs. Kania stated that once the agreement is drafted, Koby will present the agreement to the board.

Mrs. Kania, stated that once additional information is provided, they will give the board an update.

Mrs. Kania, stated that we were awarded \$9,032.

Mrs. Kania, stated that we will know more around January.

Mrs. Wennerberg stated that we need to have fruit tree recommendations before the next meeting.

Mr. Goodchild stated that he will give Mr. Scott a list of fruit trees.

Mr. Goodchild asked if we will have to send the state a map of where we are planting the trees.

Mrs. Kania stated that the concept will be finalized once we get the areas' notification.

Mrs. Kania stated that this is for Pat Covell 1 and 2.

Mr. Ali asked the committee to get him recommendations for the downtown signage.

6. Adjournment

The meeting adjourned at 5:38 PM.

Approved:

Kim Wennerberg, Chair

ATTEST:

Minutes taken by Rafael Ali, City Clerk
Proper notice having been duly given