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COMMUNUITY REDEVELOPMENT AGENCY (CRA)
REGULAR MEETING AGENDA
1350 BALDWIN AVENUE, CITY HALL
WEDNESDAY, MARCH 26, 2025
5:00 PM

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE**
3. **WELCOME NEW BOARD COMMISSIONER ROB HAMILTON**
4. **APPROVAL OF MINUTES**
   A. February 26, 2025
5. **FINANCIAL REPORT**
   A. Attachment
6. **GROWTH AND DEVELOPMENT ASSISTANCE GRANT TRACKING SHEET**
   A. Attachment
7. **OLD BUSINESS**
   A. Update on 111 and 129 N 6th Street Parcels
   B. Update on joint workshop with City Council for Parking Study
   C. Update on Veterans Memorial
8. **NEW BUSINESS**
   A. Request direction on proposal from Touchstone Architecture for 27 Crescent Drive
   B. Request direction on RFQ 25-01-CRA – John V. Lawson Amphitheater Design
   C. Request direction on Income-Based grant programs Area Median Income (AMI)
   D. Request to approve recommended changes to the Residential Site Cleanup Grant
   E. Request to approve Invoice 449846 for Parking Study
   F. Request to approve Invoice 1-253304 for Historic Design Standards
   G. Request to approve Public Officials Insurance Renewal
   H. HB 991 & SB 1242
9. **REQUEST TO BE ON THE AGENDA**
10. **BOARD MEMBER COMMENTS**
11. **CITIZEN COMMENTS**
12. **ADJOURNMENT**

Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. 200.065(3). In accordance with Section 286.26, F.S., persons with disabilities may contact the City Clerk at cityclerk@defuniaksprings.net or 850-892-8500 ext. 1103.

Community Redevelopment Agency
Regular Meeting Minutes
Council Chambers
February 26, 2025
5:00 PM

1. Call To Order

Chair R. Henderson called the Community Redevelopment Agency meeting to order at 5:00 PM.

Present: Reynolds Henderson, Cathy Mosley, Susan Bakalo, Bruton Campbell-Work, Lynnie Hatcher.

Absent:

Also in attendance: City Attorney Clay Adkinson, City Clerk Rafael Ali, and Executive Director Josh Ervin.

A. Invocation
B. Pledge of Allegiance

2. APPROVAL OF MINUTES
A. January 29, 2025

A motion was made to approve the minutes of January 29, 2025 by Mrs. Bakalo and seconded by Mrs. Mosley; the motion passed without objection.

3. FINANCIAL REPORT

Mr. Ervin presented the Financial Report.

A motion was made to approve the Financial Report by Mrs. Mosley and seconded by Mr. Campbell-Work; the motion passed without objection.

4. GROWTH AND DEVELOPMENT ASSISTANCE GRANT TRACKING SHEET

Mr. Ervin presented on growth and development

Mr. Henderson asked how people hear about these services that are offered.

Mr. Ervin answered that people hear this from a variety of different communication channels.

5. OLD BUSINESS
A. Update on CAA interest in 27 Crescent Drive

Mr. Ervin provided a update on CAA interest in 27 Crescent Drive.

Mr. Ervin stated that he has meeting coming up to see what the consultant will be able to do.

Mr. Ervin stated that by the next meeting he should have a scope of what he is able to do.

B. Update on 111 and 129 N 6th Street Parcels

Mr. Ervin provided an update on 111 and 129 N 6th Street Parcels.

Mr. Adkinson stated that the county is ready to bulldoze the properties.

6. NEW BUSINESS
A. Request to accept parking study recommendations/findings and approve invoice 448450 for payment

Mr. Ervin presented on the request to accept parking study recommendations/findings and approve invoice 448450 for payment.

John Foster presented the parking study slides.

Mr. Foster stated that questions could be asked if needed.

Mr. Foster mentioned that an online survey provided 108 responses.

Mr. Foster stated that interviews were conducted, along with an open house.

Mr. Foster stated that people do not want to see paid parking.

Mr. Foster stated that they want to maintain the small-town feel.

Mr. Foster mentioned hearing a consistent message.

Mr. Foster stated that there is a count of the parking spots on ArcGIS.

Mr. Foster stated that it will be important to consider parking north of 90 once that area develops.

Mr. Foster stated that the parking lots are underutilized.

Mr. Foster mentioned that the goal is not to have employee parking lots.

Mr. Foster stated that an inventory was taken.

Mr. Foster mentioned that during lunchtime, there are a lot of people parking.

Mr. Foster stated that currently, the city does not have a parking problem.

Mr. Foster stated that once more buildings are filled with businesses, more parking will be needed.

Mr. Foster stated that a restaurant could increase those numbers.

Mr. Foster stated that a mix of retail, office, and entertainment helps maximize the use of parking.

Mr. Foster asked if the board had any questions.

Mr. Foster stated that he likes the simplicity of how the city handles parking.

Mr. Foster mentioned that something that came up at the workshop last night was delivery drivers.

Mr. Foster stated that 41% of people said a reasonable distance is one block.

Mr. Foster stated that even if you park far away, you can still see your destination.

Mr. Foster mentioned that if your downtown area is busy, it's a good thing.

Mr. Foster stated that the railroad crossings are outdated.

Mr. Foster stated that the north side of 90 will require planning.

Mr. Foster stated that people expect to park close.

Mr. Foster stated that people like the feel of the town.

Mr. Foster stated that there is not a parking shortage, but it is important to continue to monitor it.

Mr. Foster stated that this is a review of everything he observed.

Mrs. Hatcher stated that it is good that we are looking at this proactively.

Mr. Foster stated that this is the way to approach it.

Mr. Foster stated that parking should be an asset to downtown.

Mr. Foster stated that maintaining ADA parking is important to this community.

Mr. Foster stated that we need to keep the parking lots full.

Mr. Foster stated that we need to make sure to keep the buildings full.

Mr. Henderson asked who will be in charge of this.

Mr. Ervin stated that the parking study will become a full document and be brought to the council to answer any questions.

Mr. Campbell-Work asked what the proposed zoning change he keeps hearing about is.

Mr. Foster stated that it is to rezone north of 90 and make parking a requirement.

Mr. Foster stated that the city should put up signs indicating that people are allowed to park there.

Mr. Foster stated that the community can work together to provide employees with a place to park.

Mr. Foster stated that it is important to make parking predictable.

Mr. Foster stated that the city should look into public parking.

Mr. Foster stated that financing is just as important when that opportunity presents itself.

Mr. Henderson stated that this should be part of the discussion if the council wants to move forward.

Mr. Henderson stated that he doesn't want to see the idea implemented without proper consideration.

Mr. Ervin stated that the next step is to identify which options the council would like them to work on.

Mr. Foster stated that maybe there could be a parking workgroup to discuss parking.

Mr. Foster stated that this workgroup would allow us to track parking and where it is going.

Mr. Henderson asked when the council can agree on what they want to do.

Mr. Foster stated that ownership of the parking issue is necessary.

Mr. Foster stated that this is something that can slip away if not addressed.

Mr. Foster stated that someone needs to be in charge of this.

Mr. Foster recommended conducting quarterly parking counts.

Mr. Foster stated that downtown is very walkable.

Mr. Foster stated that the city can work with the railroad to improve the railroad crossings.

Mr. Henderson stated that maybe Josh can reach out and figure that out.

Mr. Campbell-Work asked if we have contact information for the railroad.

Mr. Ervin stated that he can get with city staff to figure out when we can address that.

Mrs. Hatcher stated that there needs to be a dedicated crossing there.

Mr. Foster stated that there is a cost involved.

Mr. Foster stated that biking should be incorporated into downtown planning.

Mr. Foster stated that it is important to continue using parking for its intended purpose.

Mr. Campbell-Work asked where we could put a parking P.

Mr. Foster answered that it could go anywhere there is public parking.

Mr. Foster stated that he would like to see one 30-minute parking space to allow people to drop off items.

Mr. Foster stated that the city needs to collaborate with the county.

Mrs. Henderson stated that we need to plan for parking lots.

Mrs. Henderson stated that space could be used for parking.

Mr. Foster stated that the ArcGIS information will be ready to go once this is turned over.

Mr. Vallee stated that making the properties north of 90 more valuable will help us collect more revenue.

Mr. Vallee stated that the total valuation is $3 million.

Mr. Vallee stated that the most valuable building downtown is owned by people in the back, valued at $6 million per acre.

Mr. Vallee stated that there is value in the downtown parking discussion.

Mr. Vallee stated that the reason for this is due to blight mitigation.

Mr. Vallee stated that the TPO is looking into a lane elimination on 90.

Mr. Vallee stated that the train crossing is something we want to collaborate on with the CRA.

Mr. Vallee discussed the linear parking project and the bike path connecting east and west DeFuniak.

Mr. Vallee invited the CRA Board to come talk to him about the projects.

Mr. Vallee stated that there are a lot of great things going on.

Mr. Vallee stated that we must continue to cooperate with the county.

Mr. Campbell-Work asked if the farmers market is going to be downtown.

Mr. Ervin stated that it is in our plan, but we haven't moved forward on that yet.

Mr. Campbell- Work asked what the TPO is.

Mr. Vallee stated that it is a committee made up of city and county government officials.

A motion was made to approve the invoice and accept the report by Mr. Campbell-Work and seconded by Mrs. Mosley; the motion passed without objection.

B. Request to issue Task Order 25-01-CRA to Dewberry for conceptual designs/preliminary engineering for the Veterans Memorial Project

Mr. Ervin presented on the Task Order 25-01-CRA to Dewberry for conceptual designs/preliminary engineering for the Veterans Memorial Project.

A motion was made to approve the task order by Mrs. Bakalo and seconded by Mrs. Mosley; the motion passed without objection.

C. Request to approve Income-Based Roofing Improvement Grant for 88 N 20th Street

Mr. Ervin presented on the request to approve Income-Based Roofing Improvement Grant for 88 N 20th Street.

Mr. Ervin stated that this is the first grant application that we have received.

A motion was made to approve Income-Based Roofing Improvement Grant for 88 N 20th Street by Mrs. Bakalo and seconded by Mrs. Mosley; the motion passed without objection.

7. BOARD MEMBER COMMENTS

9. CITIZEN COMMENTS

10. ADJOURNMENT

Meeting adjourned at 6:33 PM.

Approved:

_____
Chair Reynolds. Henderson

ATTEST:

_____
Minutes taken by Rafael Ali
City Clerk
Proper notice having been duly given

DRAFT

DeFuniak Springs, FL

Detail Report
Account Detail
Date Range: 10/01/2024 - 09/30/2025

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 660 - Community Redevelopment Area				
660-000-515-1200	CRA - Salaries	0.00	43,534.18	43,534.18

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/08/2024	PYPKT01085	PYPKT01085 - Payroll ...		PYPKT01085 - Payroll 10/11/2024 - Pay ...			3,702.37	3,702.37
10/11/2024	GLPKT10895	JN09244		FY 2324 Accrued Salaries and Benefits			-2,221.42	1,480.95
10/25/2024	PYPKT01095	PYPKT01095 - PAYROL...		PYPKT01095 - PAYROLL 10/25/2024 - Pa...			3,702.37	5,183.32
						Activity for October, 2024:	**5,183.32**	
11/08/2024	PYPKT01102	PYPKT01102 - 11/08/2...		PYPKT01102 - 11/08/2024 PAYROLL - Pa...			4,033.97	9,217.29
11/22/2024	PYPKT01105	PYPKT01105 - Payroll ...		PYPKT01105 - Payroll 11/22/2024 - Pay ...			3,812.84	13,030.13
						Activity for November, 2024:	**7,846.81**	
12/06/2024	PYPKT01113	PYPKT01113 - Payroll ...		PYPKT01113 - Payroll 12/06/2024 - Pay ...			3,813.18	16,843.31
12/20/2024	PYPKT01118	PYPKT01118 - Payroll ...		PYPKT01118 - Payroll 12/20/2024 - Pay ...			3,812.81	20,656.12
						Activity for December, 2024:	**7,625.99**	
01/03/2025	PYPKT01125	PYPKT01125 - 01/03/2...		PYPKT01125 - 01/03/2024 payroll - Pay ...			3,813.00	24,469.12
01/17/2025	PYPKT01139	PYPKT01139 - 01/17/2...		PYPKT01139 - 01/17/2025 payroll - Pay ...			3,812.88	28,282.00
01/28/2025	PYPKT01153	PYPKT01153 - 01/31/2...		PYPKT01153 - 01/24/2025 payroll - Pay ...			3,812.97	32,094.97
						Activity for January, 2025:	**11,438.85**	
02/14/2025	PYPKT01181	PYPKT01181 - 02/14/2...		PYPKT01181 - 02/14/2025 Payroll - Pay ...			3,813.18	35,908.15
02/28/2025	PYPKT01273	PYPKT01273 - 02/28/2...		PYPKT01273 - 02/28/2025 PAYROLL - Pa...			3,812.85	39,721.00
						Activity for February, 2025:	**7,626.03**	
03/14/2025	PYPKT01288	PYPKT01288 - 03/14/2...		PYPKT01288 - 03/14/2025 payroll - Pay ...			3,813.18	43,534.18
						Activity for March, 2025:	**3,813.18**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-000-515-2100	CRA - FICA Taxes	0.00	3,553.72	3,553.72

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/08/2024	PYPKT01085	PYPKT01085 - Payroll ...		PYPKT01085 - Payroll 10/11/2024 - Pay ...			283.23	283.23
10/11/2024	GLPKT10895	JN09244		FY 2324 Accrued Salaries and Benefits			-169.94	113.29
10/25/2024	PYPKT01095	PYPKT01095 - PAYROL...		PYPKT01095 - PAYROLL 10/25/2024 - Pa...			331.18	444.47
						Activity for October, 2024:	**444.47**	
11/08/2024	PYPKT01102	PYPKT01102 - 11/08/2...		PYPKT01102 - 11/08/2024 PAYROLL - Pa...			308.60	753.07
11/22/2024	PYPKT01105	PYPKT01105 - Payroll ...		PYPKT01105 - Payroll 11/22/2024 - Pay ...			333.07	1,086.14
						Activity for November, 2024:	**641.67**	
12/06/2024	PYPKT01113	PYPKT01113 - Payroll ...		PYPKT01113 - Payroll 12/06/2024 - Pay ...			291.71	1,377.85
12/20/2024	PYPKT01118	PYPKT01118 - Payroll ...		PYPKT01118 - Payroll 12/20/2024 - Pay ...			336.35	1,714.20
						Activity for December, 2024:	**628.06**	
01/03/2025	PYPKT01125	PYPKT01125 - 01/03/2...		PYPKT01125 - 01/03/2024 payroll - Pay ...			291.70	2,005.90
01/17/2025	PYPKT01139	PYPKT01139 - 01/17/2...		PYPKT01139 - 01/17/2025 payroll - Pay ...			336.36	2,342.26
01/28/2025	PYPKT01153	PYPKT01153 - 01/31/2...		PYPKT01153 - 01/24/2025 payroll - Pay ...			291.69	2,633.95
						Activity for January, 2025:	**919.75**	
02/14/2025	PYPKT01181	PYPKT01181 - 02/14/2...		PYPKT01181 - 02/14/2025 Payroll - Pay ...			291.71	2,925.66
02/28/2025	PYPKT01273	PYPKT01273 - 02/28/2...		PYPKT01273 - 02/28/2025 PAYROLL - Pa...			336.35	3,262.01
						Activity for February, 2025:	**628.06**	
03/14/2025	PYPKT01288	PYPKT01288 - 03/14/2...		PYPKT01288 - 03/14/2025 payroll - Pay ...			291.71	3,553.72
						Activity for March, 2025:	**291.71**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-000-515-2200	CRA - Retirement	0.00	15,028.01	15,028.01

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/08/2024	PYPKT01085	PYPKT01085 - Payroll ...		PYPKT01085 - Payroll 10/11/2024 - Pay ...			1,278.06	1,278.06
10/11/2024	GLPKT10895	JN09244		FY 2324 Accrued Salaries and Benefits			-766.84	511.22
10/25/2024	PYPKT01095	PYPKT01095 - PAYROL...		PYPKT01095 - PAYROLL 10/25/2024 - Pa...			1,278.06	1,789.28
						Activity for October, 2024:	**1,789.28**	
11/08/2024	PYPKT01102	PYPKT01102 - 11/08/2...		PYPKT01102 - 11/08/2024 PAYROLL - Pa...			1,392.53	3,181.81
11/22/2024	PYPKT01105	PYPKT01105 - Payroll ...		PYPKT01105 - Payroll 11/22/2024 - Pay ...			1,316.19	4,498.00
						Activity for November, 2024:	**2,708.72**	
12/06/2024	PYPKT01113	PYPKT01113 - Payroll ...		PYPKT01113 - Payroll 12/06/2024 - Pay ...			1,316.31	5,814.31
12/20/2024	PYPKT01118	PYPKT01118 - Payroll ...		PYPKT01118 - Payroll 12/20/2024 - Pay ...			1,316.18	7,130.49
						Activity for December, 2024:	**2,632.49**	
01/03/2025	PYPKT01125	PYPKT01125 - 01/03/2...		PYPKT01125 - 01/03/2024 payroll - Pay ...			1,316.25	8,446.74
01/17/2025	PYPKT01139	PYPKT01139 - 01/17/2...		PYPKT01139 - 01/17/2025 payroll - Pay ...			1,316.21	9,762.95
01/28/2025	PYPKT01153	PYPKT01153 - 01/31/2...		PYPKT01153 - 01/24/2025 payroll - Pay ...			1,316.24	11,079.19
						Activity for January, 2025:	**3,948.70**	
02/14/2025	PYPKT01181	PYPKT01181 - 02/14/2...		PYPKT01181 - 02/14/2025 Payroll - Pay ...			1,316.31	12,395.50
02/28/2025	PYPKT01273	PYPKT01273 - 02/28/2...		PYPKT01273 - 02/28/2025 PAYROLL - Pa...			1,316.20	13,711.70
						Activity for February, 2025:	**2,632.51**	
03/14/2025	PYPKT01288	PYPKT01288 - 03/14/2...		PYPKT01288 - 03/14/2025 payroll - Pay ...			1,316.31	15,028.01
						Activity for March, 2025:	**1,316.31**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-000-515-2300	CRA - Health Insurance	0.00	2,920.00	2,920.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/25/2024	PYPKT01095	PYPKT01095 - PAYROL...		PYPKT01095 - PAYROLL 10/25/2024 - Pa...			626.89	626.89
						Activity for October, 2024:	**626.89**	
11/22/2024	PYPKT01105	PYPKT01105 - Payroll ...		PYPKT01105 - Payroll 11/22/2024 - Pay ...			541.11	1,168.00
						Activity for November, 2024:	**541.11**	
12/20/2024	PYPKT01118	PYPKT01118 - Payroll ...		PYPKT01118 - Payroll 12/20/2024 - Pay ...			584.00	1,752.00
						Activity for December, 2024:	**584.00**	
01/17/2025	PYPKT01139	PYPKT01139 - 01/17/2...		PYPKT01139 - 01/17/2025 payroll - Pay ...			584.00	2,336.00
						Activity for January, 2025:	**584.00**	
02/28/2025	PYPKT01273	PYPKT01273 - 02/28/2...		PYPKT01273 - 02/28/2025 PAYROLL - Pa...			584.00	2,920.00
						Activity for February, 2025:	**584.00**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-000-515-3130	CRA - Other Professional Services	0.00	13,911.90	13,911.90

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
02/05/2025	POPKT10472	446428	12275	DOWNTOWN PARKING STUDY	17723 - Fishbeck		4,637.30	4,637.30
						Activity for February, 2025:	**4,637.30**	
03/03/2025	POPKT10771	448450	12510	DOWNTOWN PARKING STUDY	17723 - Fishbeck		9,274.60	13,911.90
						Activity for March, 2025:	**9,274.60**	

660-000-515-4100	CRA - Telephone & Utilities	0.00	83.03	83.03

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/15/2024	APPKT01395	November 2024	11896	November 2024 light bill	00059 - FPL NORTHWEST FL		56.28	56.28
						Activity for November, 2024:	**56.28**	
01/06/2025	APPKT01448	DECEMBER 2024 1	12158	DECEMBER 2024	00059 - FPL NORTHWEST FL		26.75	83.03
						Activity for January, 2025:	**26.75**	

660-000-515-4200	CRA - Fees, Memberships & Subscriptions	0.00	1,095.00	1,095.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/13/2024	POPKT10038	140659164	11933	ANNUAL SPECIAL DISTRICT FEE	16194 - TRUSTMARK NATIONAL BANK		175.00	175.00
11/13/2024	POPKT10038	CASH-20526	11933	Annual FRA Membership	16194 - TRUSTMARK NATIONAL BANK		870.00	1,045.00
						Activity for November, 2024:	**1,045.00**	
03/06/2025	APPKT01499	154409	12548	fra board training cra	16194 - TRUSTMARK NATIONAL BANK		50.00	1,095.00
						Activity for March, 2025:	**50.00**	

660-000-515-4300	CRA - Insurance	0.00	11,325.00	11,325.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/03/2024	APPKT01370	INV-41110-G5Q5	11673	CRA FIRST INSTALLMENT BILLING 24/25	02446 - FLORIDA MUNICIPAL INSURANCE T...		5,662.50	5,662.50
						Activity for October, 2024:	**5,662.50**	
01/13/2025	APPKT01448	INV-41447-S6V9	12154	SECOND INSTALLMENT BILLING 24/25	02446 - FLORIDA MUNICIPAL INSURANCE T...		5,662.50	11,325.00
						Activity for January, 2025:	**5,662.50**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-000-515-4400	CRA - Office Lease	0.00	5,400.00	5,400.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/03/2024	APPKT01370	OCTOBER 2024	11659	CRA LEASE OCTOBER 2024	17263 - Baldwin Avenue, LLC		900.00	900.00
						Activity for October, 2024:	**900.00**	
11/14/2024	APPKT01395	NOVEMEBER 2024	11884	NOVEMBER 2024 CRA RENT	17263 - Baldwin Avenue, LLC		900.00	1,800.00
						Activity for November, 2024:	**900.00**	
01/09/2025	APPKT01450	DECEMBER 2024	12088	DECEMBER CRA RENT	17263 - Baldwin Avenue, LLC		900.00	2,700.00
01/09/2025	APPKT01450	JANUARY 2025	12088	CRA RENT JANUARY	17263 - Baldwin Avenue, LLC		900.00	3,600.00
						Activity for January, 2025:	**1,800.00**	
02/09/2025	APPKT01475	FEBRUARY 2025	12373	FEBRUARY 2025 CRA RENT PAYMENT	17263 - Baldwin Avenue, LLC		900.00	4,500.00
						Activity for February, 2025:	**900.00**	
03/05/2025	APPKT01499	MARCH 2025	12486	CRA MARCH LEASE PAYMENT	17263 - Baldwin Avenue, LLC		900.00	5,400.00
						Activity for March, 2025:	**900.00**	

660-000-515-4900	CRA - Travel Expense					0.00	1,487.44	1,487.44

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/31/2024	APPKT01387	T&PD 10222024-1025...	11837	FRA 2024 ANNUAL CONFERENCE	17206 - JOSH ERVIN		627.94	627.94
						Activity for October, 2024:	**627.94**	
12/13/2024	APPKT01424	21295	12079	CRA HOTEL STAY 2024 FRA CONFERENCE	16194 - TRUSTMARK NATIONAL BANK		859.50	1,487.44
						Activity for December, 2024:	**859.50**	

660-000-515-4902	CRA - Marketing					0.00	267.75	267.75

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/13/2024	POPKT10038	00000577	11893	PUBLIC WORKSHOPS-CRA FLYERS	00040 - DEFUNIAK HERALD BREEZE		283.50	283.50
11/13/2024	POPKT10038	00000577	11893	INVOICE DIFFERENCE	00040 - DEFUNIAK HERALD BREEZE		-130.50	153.00
						Activity for November, 2024:	**153.00**	
02/09/2025	POPKT10607	8068Z	12388	RFQ legal advertisement CRA	00040 - DEFUNIAK HERALD BREEZE		114.75	267.75
						Activity for February, 2025:	**114.75**	

660-000-515-5310	CRA - Streetscape/Alleway					0.00	3,599.83	3,599.83

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
01/28/2025	POPKT10472	0033338	12314	Invoice Difference	17291 - NU TSAI CAPITAL, LLC		56.89	56.89
01/28/2025	POPKT10472	0033338	12314	string Lighting CRA	17291 - NU TSAI CAPITAL, LLC		1,662.94	1,719.83
						Activity for January, 2025:	**1,719.83**	
02/18/2025	POPKT10607	1484	12422	additional lighting components CRA	17630 - Northwest Florida Fence		1,880.00	3,599.83
						Activity for February, 2025:	**1,880.00**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-000-515-8200	CRA - Incentive Grants	0.00	42,675.00	42,675.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/10/2024	POPKT09823	240010	11714	Residential Site and Building Improvem...	17603 - CREIGHTON ZODROW		5,000.00	5,000.00
10/28/2024	POPKT09946	240018	11789	invoice difference	17661 - Patricia Douglass		-975.00	4,025.00
10/28/2024	POPKT09946	240018	11789	Residential Site and Building Improvem...	17661 - Patricia Douglass		5,000.00	9,025.00
10/30/2024	POPKT09948	240025	11853	Residential Site and Building Improvem...	17696 - ROBERT MITCHEM		5,000.00	14,025.00
10/31/2024	POPKT09948	240022	11864	Residential Site and Building Improvem...	17686 - TOM GRAY		5,000.00	19,025.00
						Activity for October, 2024:	**19,025.00**	
11/07/2024	POPKT10029	250002	11871	invoice difference	17747 - JOY ELIZABETH MOONEY		-1,000.00	18,025.00
11/07/2024	POPKT10029	250002	11871	Residential Site and Building Improvem...	17747 - JOY ELIZABETH MOONEY		3,850.00	21,875.00
11/14/2024	POPKT10081	250003	11873	approved Residential Site and Building ...	17754 - Laura Roeser		5,000.00	26,875.00
11/14/2024	POPKT10081	250003	11873	invoice difference	17754 - Laura Roeser		-1,150.00	25,725.00
						Activity for November, 2024:	**6,700.00**	
12/10/2024	POPKT10269	240023	12037	Residential Site and Building Improvem...	17687 - CONNIE STRICKLAND		1,700.00	27,425.00
						Activity for December, 2024:	**1,700.00**	
02/21/2025	POPKT10724	240028	12363	approved Commercial Site and Building ...	17722 - CAFE NOLA/ VISIONARY DESTIN		5,000.00	32,425.00
02/21/2025	POPKT10724	250008	12364	RESIDENTAL GRANT	17823 - DARIN KIMBERL		5,000.00	37,425.00
						Activity for February, 2025:	**10,000.00**	
03/04/2025	POPKT10771	250007	12520	Residential Site and Building Improvem...	17840 - JON D MILLER		3,500.00	40,925.00
03/04/2025	POPKT10771	250007	12520	invoice difference	17840 - JON D MILLER		-750.00	40,175.00
03/06/2025	POPKT10771	240029	12517	Residential Development Incentive Grant	16560 - JACOB LOCKE CONSTRUCTION INC		2,500.00	42,675.00
						Activity for March, 2025:	**5,250.00**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-101-200-0000	Cash	828,235.46	1,422,638.51	2,250,873.97

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/03/2024	GLPKT10037	JN08949		AP Clearing Input 10/3/24			-7,250.00	820,985.46
10/09/2024	GLPKT10062	JN08954		Payroll Clearing Input 10/9/24			-5,263.66	815,721.80
10/10/2024	GLPKT10069	JN08957		AP Clearing Input 10/10/2024			-5,000.00	810,721.80
10/17/2024	GLPKT10117	JN08968		AP Clearing Input 10/17/24 Payables			-6,568.65	804,153.15
10/23/2024	GLPKT10152	JN08974		Payroll Clearing Input 10/25/24 Payroll			-5,938.50	798,214.65
10/28/2024	GLPKT10154	JN08976		AP Clearing Input 10/28/24 Payables			-4,025.00	794,189.65
						Activity for October, 2024:	**-34,045.81**	
11/04/2024	GLPKT10207	JN08993		AP Clearing Input 11/04/24 Payables			-15,265.24	778,924.41
11/06/2024	GLPKT10217	JN08996		Payroll Clearing Input 11/8/24 payroll			-5,735.10	773,189.31
11/14/2024	GLPKT10339	JN09051		Adkinson Law Firm Trust Reimb			1,000.00	774,189.31
11/15/2024	GLPKT10279	JN09023		AP Clearing Input 11/15/24			-3,850.00	770,339.31
11/21/2024	GLPKT10327	JN09043		Payroll Clearing Entries 11/22/24 Payroll			-6,003.71	764,335.60
11/21/2024	GLPKT10328	JN09044		AP Clearing Input 11/21/24 Payables			-2,154.28	762,181.32
						Activity for November, 2024:	**-32,008.33**	
12/04/2024	GLPKT10389	JN09056		Payroll Clearing Input 12/06/2024 payroll			-5,421.20	756,760.12
12/13/2024	GLPKT10463	JN09080		AP Clearing Input 12/13/24 Payables			-859.50	755,900.62
12/13/2024	GLPKT10485	JN09087		AP Clearing Input 12/13/24 Payroll			-1,700.00	754,200.62
12/19/2024	GLPKT10495	JN09089		CRA FY 2425 Tax Increment Deposit			913,812.52	1,668,013.14
12/19/2024	GLPKT10604	JN09138		Payroll Clearing Input 12/20/24 Payroll			-6,049.34	1,661,963.80
12/31/2024	GLPKT10702	JN09170		CRA Interest 12/2024			2,797.78	1,664,761.58
						Activity for December, 2024:	**902,580.26**	
01/02/2025	GLPKT10528	JN09095		Payroll Clearing Input 01/03/2025 Payroll			-5,420.95	1,659,340.63
01/09/2025	GLPKT10597	JN09131		AP Clearing Input 01/09/2025 Payables			-1,800.00	1,657,540.63
01/16/2025	GLPKT10636	JN09144		AP Clearing Input 01/15/2025 payables			-5,689.25	1,651,851.38
01/16/2025	GLPKT10643	JN09149		Payroll Clearing Input 01/17/2024 Payroll			-6,049.45	1,645,801.93
01/30/2025	GLPKT10737	JN09174		Payroll Clearing Input 01/31/2025 Payroll			-5,420.90	1,640,381.03
01/31/2025	GLPKT10734	JN09171		Walton County CRA Payment			598,132.00	2,238,513.03
01/31/2025	BRPKT02145	INT0000056		Interest 01/25			4,399.22	2,242,912.25
						Activity for January, 2025:	**578,150.67**	
02/07/2025	GLPKT10774	JN09189		AP Clearing Input 02/07/2025 Payables			-6,357.13	2,236,555.12
02/13/2025	GLPKT10798	JN09196		Payroll Clearing Input 02/14/2025 Payroll			-5,421.20	2,231,133.92
02/21/2025	GLPKT10916	JN09247		AP Clearing Input 02/21/25 Payables			-2,894.75	2,228,239.17
02/21/2025	GLPKT10971	JN09277		AP Clearing Input 02/21/25 Payables			-10,000.00	2,218,239.17
02/26/2025	GLPKT10958	JN09272		Payroll Clearing Input 02/28/25 Payroll			-6,049.40	2,212,189.77
02/27/2025	CLPKT02035	DEP0011101		CLPKT02035 BG:Cash & Checks			59,580.00	2,271,769.77
						Activity for February, 2025:	**28,857.52**	
03/11/2025	GLPKT11075	JN09301		AP Clearing Input 03/10/2025 Payables			-15,474.60	2,256,295.17
03/12/2025	GLPKT11112	JN09314		Payroll Clearing Input 03/14/2025			-5,421.20	2,250,873.97
						Activity for March, 2025:	**-20,895.80**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-115-200-0000	CRA Revenue Receivable	1,000.00	-1,000.00	0.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/14/2024	GLPKT10339	JN09051		Adkinson Law Firm Trust Reimb			-1,000.00	0.00
						Activity for November, 2024:	**-1,000.00**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-207-810-0000	Transfer to AP Clearing	-11,893.45	9,043.45	-2,850.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/03/2024	APPKT01370	INV-41110-G5Q5	11673	CRA FIRST INSTALLMENT BILLING 24/25 ...	02446 - FLORIDA MUNICIPAL INSURANCE T...		-5,662.50	-17,555.95
10/03/2024	APPKT01370	OCTOBER 2024	11659	CRA LEASE OCTOBER 2024 SEC PBL	17263 - Baldwin Avenue, LLC		-900.00	-18,455.95
10/03/2024	GLPKT10037	JN08949		AP Clearing Input 10/3/24			7,250.00	-11,205.95
10/10/2024	POPKT09823	240010	11714	Residential Site and Building Improvem...	17603 - CREIGHTON ZODROW		-5,000.00	-16,205.95
10/10/2024	GLPKT10069	JN08957		AP Clearing Input 10/10/2024			5,000.00	-11,205.95
10/17/2024	GLPKT10117	JN08968		AP Clearing Input 10/17/24 Payables			6,568.65	-4,637.30
10/28/2024	POPKT09946	240018	11789	invoice difference SEC PBL	17661 - Patricia Douglass		975.00	-3,662.30
10/28/2024	POPKT09946	240018	11789	Residential Site and Building Improvem...	17661 - Patricia Douglass		-5,000.00	-8,662.30
10/28/2024	GLPKT10154	JN08976		AP Clearing Input 10/28/24 Payables			4,025.00	-4,637.30
10/30/2024	POPKT09948	240025	11853	Residential Site and Building Improvem...	17696 - ROBERT MITCHEM		-5,000.00	-9,637.30
10/31/2024	APPKT01387	T&PD 10222024-1025...	11837	FRA 2024 ANNUAL CONFERENCE SEC PBL	17206 - JOSH ERVIN		-627.94	-10,265.24
10/31/2024	POPKT09948	240022	11864	Residential Site and Building Improvem...	17686 - TOM GRAY		-5,000.00	-15,265.24
						Activity for October, 2024:	**-3,371.79**	
11/04/2024	GLPKT10207	JN08993		AP Clearing Input 11/04/24 Payables			15,265.24	0.00
11/07/2024	POPKT10029	250002	11871	Residential Site and Building Improvem...	17747 - JOY ELIZABETH MOONEY		-3,850.00	-3,850.00
11/07/2024	POPKT10029	250002	11871	invoice difference SEC PBL	17747 - JOY ELIZABETH MOONEY		1,000.00	-2,850.00
11/13/2024	POPKT10038	00000577	11893	PUBLIC WORKSHOPS-CRA FLYERS SEC P...	00040 - DEFUNIAK HERALD BREEZE		-283.50	-3,133.50
11/13/2024	POPKT10038	00000577	11893	INVOICE DIFFERENCE SEC PBL	00040 - DEFUNIAK HERALD BREEZE		130.50	-3,003.00
11/13/2024	POPKT10038	140659164	11933	ANNUAL SPECIAL DISTRICT FEE SEC PBL	16194 - TRUSTMARK NATIONAL BANK		-175.00	-3,178.00
11/13/2024	POPKT10038	CASH-20526	11933	Annual FRA Membership SEC PBL	16194 - TRUSTMARK NATIONAL BANK		-870.00	-4,048.00
11/14/2024	POPKT10081	250003	11873	approved Residential Site and Building ...	17754 - Laura Roeser		-5,000.00	-9,048.00
11/14/2024	POPKT10081	250003	11873	invoice difference SEC PBL	17754 - Laura Roeser		1,150.00	-7,898.00
11/14/2024	APPKT01395	NOVEMEBER 2024	11884	NOVEMBER 2024 CRA RENT SEC PBL	17263 - Baldwin Avenue, LLC		-900.00	-8,798.00
11/15/2024	GLPKT10279	JN09023		AP Clearing Input 11/15/24			3,850.00	-4,948.00
11/15/2024	APPKT01395	November 2024	11896	November 2024 light bill SEC PBL	00059 - FPL NORTHWEST FL		-56.28	-5,004.28
11/21/2024	GLPKT10328	JN09044		AP Clearing Input 11/21/24 Payables			2,154.28	-2,850.00
						Activity for November, 2024:	**12,415.24**	
12/10/2024	POPKT10269	240023	12037	Residential Site and Building Improvem...	17687 - CONNIE STRICKLAND		-1,700.00	-4,550.00
12/13/2024	APPKT01424	21295	12079	CRA HOTEL STAY 2024 FRA CONFERENCE..	16194 - TRUSTMARK NATIONAL BANK		-859.50	-5,409.50
12/13/2024	GLPKT10463	JN09080		AP Clearing Input 12/13/24 Payables			859.50	-4,550.00
12/13/2024	GLPKT10485	JN09087		AP Clearing Input 12/13/24 Payroll			1,700.00	-2,850.00
						Activity for December, 2024:	**0.00**	
01/06/2025	APPKT01448	DECEMBER 2024 1	12158	DECEMBER 2024 SEC PBL	00059 - FPL NORTHWEST FL		-26.75	-2,876.75
01/09/2025	APPKT01450	DECEMBER 2024	12088	DECEMBER CRA RENT SEC PBL	17263 - Baldwin Avenue, LLC		-900.00	-3,776.75
01/09/2025	APPKT01450	JANUARY 2025	12088	CRA RENT JANUARY SEC PBL	17263 - Baldwin Avenue, LLC		-900.00	-4,676.75
01/09/2025	GLPKT10597	JN09131		AP Clearing Input 01/09/2025 Payables			1,800.00	-2,876.75
01/13/2025	APPKT01448	INV-41447-S6V9	12154	SECOND INSTALLMENT BILLING 24/25 S...	02446 - FLORIDA MUNICIPAL INSURANCE T...		-5,662.50	-8,539.25
01/16/2025	GLPKT10636	JN09144		AP Clearing Input 01/15/2025 payables			5,689.25	-2,850.00
01/28/2025	POPKT10472	0033338	12314	Invoice Difference SEC PBL	17291 - NU TSAI CAPITAL, LLC		-56.89	-2,906.89

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-207-810-0000	Transfer to AP Clearing - Continued	-11,893.45	9,043.45	-2,850.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
01/28/2025	POPKT10472	0033338	12314	string Lighting CRA SEC PBL	17291 - NU TSAI CAPITAL, LLC		-1,662.94	-4,569.83
						Activity for January, 2025:	**-1,719.83**	
02/05/2025	POPKT10472	446428	12275	DOWNTOWN PARKING STUDY SEC PBL	17723 - Fishbeck		-4,637.30	-9,207.13
02/07/2025	GLPKT10774	JN09189		AP Clearing Input 02/07/2025 Payables			6,357.13	-2,850.00
02/09/2025	POPKT10607	8068Z	12388	RFQ legal advertisement CRA SEC PBL	00040 - DEFUNIAK HERALD BREEZE		-114.75	-2,964.75
02/09/2025	APPKT01475	FEBRUARY 2025	12373	FEBRUARY 2025 CRA RENT PAYMENT SE...	17263 - Baldwin Avenue, LLC		-900.00	-3,864.75
02/18/2025	POPKT10607	1484	12422	additional lighting components CRA SEC...	17630 - Northwest Florida Fence		-1,880.00	-5,744.75
02/21/2025	POPKT10724	240028	12363	approved Commercial Site and Building ...	17722 - CAFE NOLA/ VISIONARY DESTIN		-5,000.00	-10,744.75
02/21/2025	POPKT10724	250008	12364	RESIDENTAL GRANT SEC PBL	17823 - DARIN KIMBERL		-5,000.00	-15,744.75
02/21/2025	GLPKT10916	JN09247		AP Clearing Input 02/21/25 Payables			2,894.75	-12,850.00
02/21/2025	GLPKT10971	JN09277		AP Clearing Input 02/21/25 Payables			10,000.00	-2,850.00
						Activity for February, 2025:	**1,719.83**	
03/03/2025	POPKT10771	448450	12510	DOWNTOWN PARKING STUDY SEC PBL	17723 - Fishbeck		-9,274.60	-12,124.60
03/04/2025	POPKT10771	250007	12520	invoice difference SEC PBL	17840 - JON D MILLER		750.00	-11,374.60
03/04/2025	POPKT10771	250007	12520	Residential Site and Building Improvem...	17840 - JON D MILLER		-3,500.00	-14,874.60
03/05/2025	APPKT01499	MARCH 2025	12486	CRA MARCH LEASE PAYMENT SEC PBL	17263 - Baldwin Avenue, LLC		-900.00	-15,774.60
03/06/2025	POPKT10771	240029	12517	Residential Development Incentive Gran...	16560 - JACOB LOCKE CONSTRUCTION INC		-2,500.00	-18,274.60
03/06/2025	APPKT01499	154409	12548	fra board training cra SEC PBL	16194 - TRUSTMARK NATIONAL BANK		-50.00	-18,324.60
03/11/2025	GLPKT11075	JN09301		AP Clearing Input 03/10/2025 Payables			15,474.60	-2,850.00
						Activity for March, 2025:	**0.00**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-207-813-0000	Due to Payroll Clearing	-0.01	0.50	0.49

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/08/2024	PYPKT01085	PYPKT01085 - Payroll ...		Packet PYPKT01085: Payroll 10/11/2024...			-5,263.66	-5,263.67
10/09/2024	GLPKT10062	JN08954		Payroll Clearing Input 10/9/24			5,263.66	-0.01
10/23/2024	GLPKT10152	JN08974		Payroll Clearing Input 10/25/24 Payroll			5,938.50	5,938.49
10/25/2024	PYPKT01095	PYPKT01095 - PAYROL...		Packet PYPKT01095: PAYROLL 10/25/20...			-5,938.50	-0.01
						Activity for October, 2024:	**0.00**	
11/06/2024	GLPKT10217	JN08996		Payroll Clearing Input 11/8/24 payroll			5,735.10	5,735.09
11/08/2024	PYPKT01102	PYPKT01102 - 11/08/2...		Packet PYPKT01102: 11/08/2024 PAYRO...			-5,735.10	-0.01
11/21/2024	GLPKT10327	JN09043		Payroll Clearing Entries 11/22/24 Payroll			6,003.71	6,003.70
11/22/2024	PYPKT01105	PYPKT01105 - Payroll ...		Packet PYPKT01105: Payroll 11/22/2024...			-6,003.21	0.49
						Activity for November, 2024:	**0.50**	
12/04/2024	GLPKT10389	JN09056		Payroll Clearing Input 12/06/2024 payroll			5,421.20	5,421.69
12/06/2024	PYPKT01113	PYPKT01113 - Payroll ...		Packet PYPKT01113: Payroll 12/06/2024 ..			-5,421.20	0.49
12/19/2024	GLPKT10604	JN09138		Payroll Clearing Input 12/20/24 Payroll			6,049.34	6,049.83
12/20/2024	PYPKT01118	PYPKT01118 - Payroll ...		Packet PYPKT01118: Payroll 12/20/2024...			-6,049.34	0.49
						Activity for December, 2024:	**0.00**	
01/02/2025	GLPKT10528	JN09095		Payroll Clearing Input 01/03/2025 Payroll			5,420.95	5,421.44
01/03/2025	PYPKT01125	PYPKT01125 - 01/03/2...		Packet PYPKT01125: 01/03/2024 payroll...			-5,420.95	0.49
01/16/2025	GLPKT10643	JN09149		Payroll Clearing Input 01/17/2024 Payroll			6,049.45	6,049.94
01/17/2025	PYPKT01139	PYPKT01139 - 01/17/2...		Packet PYPKT01139: 01/17/2025 payroll...			-6,049.45	0.49
01/28/2025	PYPKT01153	PYPKT01153 - 01/31/2...		Packet PYPKT01153: 01/31/2025 payroll...			-5,420.90	-5,420.41
01/30/2025	GLPKT10737	JN09174		Payroll Clearing Input 01/31/2025 Payroll			5,420.90	0.49
						Activity for January, 2025:	**0.00**	
02/13/2025	GLPKT10798	JN09196		Payroll Clearing Input 02/14/2025 Payroll			5,421.20	5,421.69
02/14/2025	PYPKT01181	PYPKT01181 - 02/14/2...		Packet PYPKT01181: 02/14/2025 Payroll...			-5,421.20	0.49
02/26/2025	GLPKT10958	JN09272		Payroll Clearing Input 02/28/25 Payroll			6,049.40	6,049.89
02/28/2025	PYPKT01273	PYPKT01273 - 02/28/2...		Packet PYPKT01273: 02/28/2025 PAYRO...			-6,049.40	0.49
						Activity for February, 2025:	**0.00**	
03/12/2025	GLPKT11112	JN09314		Payroll Clearing Input 03/14/2025			5,421.20	5,421.69
03/14/2025	PYPKT01288	PYPKT01288 - 03/14/2...		Packet PYPKT01288: 03/14/2025 payroll...			-5,421.20	0.49
						Activity for March, 2025:	**0.00**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-216-000-0000	CRA Accrued Wages	-3,158.20	3,158.20	0.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/11/2024	GLPKT10895	JN09244		FY 2324 Accrued Salaries and Benefits			169.94	-2,988.26
10/11/2024	GLPKT10895	JN09244		FY 2324 Accrued Salaries and Benefits			2,221.42	-766.84
10/11/2024	GLPKT10895	JN09244		FY 2324 Accrued Salaries and Benefits			766.84	0.00
						Activity for October, 2024:	**3,158.20**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-311-100-0000	CRA - County Ad Valorem	0.00	-598,132.00	-598,132.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
01/31/2025	GLPKT10734	JN09171		Walton County CRA Payment			-598,132.00	-598,132.00
						Activity for January, 2025:	**-598,132.00**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-311-200-0000	CRA-City Ad Valorem Taxes	0.00	-913,812.52	-913,812.52

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
12/19/2024	GLPKT10495	JN09089		CRA FY 2425 Tax Increment Deposit			-913,812.52	-913,812.52
						Activity for December, 2024:	**-913,812.52**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-361-100-0000	CRA Interest	0.00	-7,197.00	-7,197.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
12/31/2024	GLPKT10702	JN09170		CRA Interest 12/2024			-2,797.78	-2,797.78
						Activity for December, 2024:	**-2,797.78**	
01/31/2025	BRPKT02145	Redevelopment Trust ...		Interest 01/25			-4,399.22	-7,197.00
						Activity for January, 2025:	**-4,399.22**	

Account	Name	Beginning Balance	Total Activity	Ending Balance
660-364-100-0000	Sale of Land	0.00	-59,580.00	-59,580.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
02/27/2025	CLPKT02035	R00219083		WC/CRA - 111 & 129 S 6TH ST Land Sale...			-59,580.00	-59,580.00
						Activity for February, 2025:	**-59,580.00**	

Total Fund: 660 - Community Redevelopment Area:	**Beginning Balance: 814,183.80**	**Total Activity: 0.00**	**Ending Balance: 814,183.80**
Grand Totals:	**Beginning Balance: 814,183.80**	**Total Activity: 0.00**	**Ending Balance: 814,183.80**

Date Range: 10/01/2024 - 09/30/2025

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
660 - Community Redevelopment Area	814,183.80	0.00	814,183.80
Grand Total:	**814,183.80**	**0.00**	**814,183.80**

DeFuniak Springs, FL

Budget Report
Account Summary
For Fiscal: 2024-2025 Period Ending: 03/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 660 - Community Redevelopment Area								
Revenue								
660-311-100-0000	CRA - County Ad Valorem	598,133.00	598,133.00	0.00	598,132.00	0.00	-1.00	0.00 %
660-311-200-0000	CRA-City Ad Valorem Taxes	913,812.00	913,812.00	0.00	913,812.52	0.00	0.52	100.00 %
660-331-300-0000	CRA - Prior Year Carry Over	400,000.00	400,000.00	0.00	0.00	0.00	-400,000.00	100.00 %
660-361-100-0000	CRA Interest	0.00	0.00	0.00	7,197.00	0.00	7,197.00	0.00 %
660-364-100-0000	Sale of Land	0.00	0.00	0.00	59,580.00	0.00	59,580.00	0.00 %
	Revenue Total:	**1,911,945.00**	**1,911,945.00**	**0.00**	**1,578,721.52**	**0.00**	**-333,223.48**	**17.43%**
Expense								
660-000-515-1200	CRA - Salaries	110,000.00	110,000.00	3,813.18	43,534.18	0.00	66,465.82	60.42 %
660-000-515-2100	CRA - FICA Taxes	11,134.00	11,134.00	291.71	3,553.72	0.00	7,580.28	68.08 %
660-000-515-2200	CRA - Retirement	45,944.00	45,944.00	1,316.31	15,028.01	0.00	30,915.99	67.29 %
660-000-515-2300	CRA - Health Insurance	13,782.00	13,782.00	0.00	2,920.00	0.00	10,862.00	78.81 %
660-000-515-2400	CRA - Worker Compensation	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
660-000-515-3130	CRA - Other Professional Services	150,000.00	150,000.00	9,274.60	13,911.90	42,401.09	93,687.01	62.46 %
660-000-515-3200	CRA - Financial Audit	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	100.00 %
660-000-515-4100	CRA - Telephone & Utilities	5,000.00	5,000.00	0.00	83.03	0.00	4,916.97	98.34 %
660-000-515-4200	CRA - Fees, Memberships & Subscriptions	3,000.00	3,000.00	50.00	1,095.00	0.00	1,905.00	63.50 %
660-000-515-4300	CRA - Insurance	30,000.00	30,000.00	0.00	11,325.00	0.00	18,675.00	62.25 %
660-000-515-4400	CRA - Office Lease	12,000.00	12,000.00	900.00	5,400.00	0.00	6,600.00	55.00 %
660-000-515-4664	CRA - R&M Equipment	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
660-000-515-4900	CRA - Travel Expense	3,000.00	3,000.00	0.00	1,487.44	0.00	1,512.56	50.42 %
660-000-515-4902	CRA - Marketing	10,000.00	10,000.00	0.00	267.75	562.50	9,169.75	91.70 %
660-000-515-5100	CRA - Office Supplies	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
660-000-515-5200	CRA - Operating Supplies	20,585.00	20,585.00	0.00	0.00	0.00	20,585.00	100.00 %
660-000-515-5310	CRA - Streetscape/Alleway	260,000.00	260,000.00	0.00	3,599.83	0.00	256,400.17	98.62 %
660-000-515-5420	CRA - Education & Training	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
660-000-515-6610	CRA - Land	325,000.00	325,000.00	0.00	0.00	0.00	325,000.00	100.00 %
660-000-515-6620	CRA- Blighted Parcel Acquisition	450,000.00	350,000.00	0.00	0.00	0.00	350,000.00	100.00 %

Budget Adjustments

Number	Date	Description	Adjustment
BA0000020	10/16/2024	FY 2425 CRA BA 01	-100,000.00

660-000-515-6630	CRA - Ampitheater Project	340,000.00	340,000.00	0.00	0.00	0.00	340,000.00	100.00 %
660-000-515-8200	CRA - Incentive Grants	100,000.00	100,000.00	5,250.00	42,675.00	13,673.00	43,652.00	43.65 %
660-000-515-8210	CRA - Income Based Incentive Grants	0.00	100,000.00	0.00	0.00	6,900.00	93,100.00	93.10 %

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Budget Adjustments									
Number	**Date**	**Description**	**Adjustment**						
BA0000020	10/16/2024	FY 2425 CRA BA 01	100,000.00						
		Expense Total:	**1,911,945.00**	**1,911,945.00**	**20,895.80**	**144,880.86**	**63,536.59**	**1,703,527.55**	**89.10%**
		Fund: 660 - Community Redevelopment Area Surplus (Deficit):	**0.00**	**0.00**	**-20,895.80**	**1,433,840.66**	**-63,536.59**	**1,370,304.07**	**0.00%**
		Report Surplus (Deficit):	**0.00**	**0.00**	**-20,895.80**	**1,433,840.66**	**-63,536.59**	**1,370,304.07**	**0.00%**

Group Summary

Account Typ…	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 660 - Community Redevelopment Area							
Revenue	1,911,945.00	1,911,945.00	0.00	1,578,721.52	0.00	-333,223.48	17.43%
Expense	1,911,945.00	1,911,945.00	20,895.80	144,880.86	63,536.59	1,703,527.55	89.10%
Fund: 660 - Community Redevelopment Area Surplus (Deficit):	**0.00**	**0.00**	**-20,895.80**	**1,433,840.66**	**-63,536.59**	**1,370,304.07**	**0.00%**
Report Surplus (Deficit):	**0.00**	**0.00**	**-20,895.80**	**1,433,840.66**	**-63,536.59**	**1,370,304.07**	**0.00%**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
660 - Community Redevelopmen	0.00	0.00	-20,895.80	1,433,840.66	-63,536.59	1,370,304.07
Report Surplus (Deficit):	**0.00**	**0.00**	**-20,895.80**	**1,433,840.66**	**-63,536.59**	**1,370,304.07**

FY 2025 Grant Tracking Worksheet

Next Application #: 250015

DeFuniak Springs Community Redevelopment Agency

p. (850) 951-3054
e. CRADirector@DeFuniakSprings.net
w. www.DeFuniakSprings.net/CRA

STATEMENT

Date: 3/21/2025

Applicant: All Applicants
Owner:
Parcel:
Property Address:
Mailing Address:
Email:

Aging Summary	3/21/2025
Current:	16,900.00
31 - 90:	10,000.00
91 - 180:	7,873.00
181 -270 :	-
> 270:	-
Total Outstanding:	$ 34,773.00

Total Awarded: $ 64,973.00

Application Date	Application #	Applicant	Grant Type	Approved Date	Approved Amount	PO#	Completion Deadline	Age	Outstanding	Status	Completion Date	Check Number	Check Delivered
10/3/2024	250001	Kobe Reed	Residential Site Cleanup	10/3/2024	n/a	n/a	10/10/2024	-	n/a	Completed	2/5/2025	n/a	n/a
10/11/2024	250002	Joy Mooney	Residential Site and Building Improvement	10/15/2024	$ 2,850.00	2025-00096	10/15/2025		2,850.00	Completed	11/1/2024	11871	11/8/2024
10/21/2024	250003	Laura Roeser	Residential Site and Building Improvement	10/24/2024	$ 3,850.00	2025-00142	10/24/2025	-	3,850.00	Completed	11/12/2024	11873	11/15/2024
10/29/2024	250004	Xavier Beach	Residential Site Cleanup	11/4/2024	n/a	n/a	11/11/2024	-	n/a	Completed	11/15/2024	n/a	n/a
11/8/2024	250005	Travis Blanton	Residential Site and Building Improvement	11/13/2024	$ 2,873.00	2025-00893	11/13/2025	128	2,873.00				
12/11/2024	250006	ZIIC Properties, LLC	Commercial Site and Building Improvement	12/12/2024	$ 5,000.00	2025-00894	12/12/2025	99	5,000.00				
1/16/2025	250007	Jon Miller	Residential Site and Building Improvement	1/16/2025	$ 3,500.00	2025-00895	1/16/2026	-	3,500.00	Completed	2/27/2025	12520	3/7/2025
1/29/2025	250008	Darin Kimberl	Residential Site and Building Improvement	1/29/2025	$ 5,000.00	2025-00791	1/29/2026	-	5,000.00	Completed	2/10/2025	12364	2/21/2025
1/29/2025	250009	Lynda McNew	Residential Site and Building Improvement	1/30/2025	$ 5,000.00	2025-00896	1/30/2026	50	5,000.00				
1/30/2025	250010	Big Love Restaurant Group	Commercial Site and Building Improvement	1/31/2025	$ 15,000.00	2025-00898	1/31/2026	-	15,000.00	Completed	3/11/2025		
2/6/2025	250011	Ralph Edwards	Residential Site and Building Improvement	2/6/2025	$ 5,000.00	2025-00965	2/6/2026	43	5,000.00				
2/26/2025	250012	Fetter Properties LLC	Residential Site and Building Improvement	2/27/2025	$ 5,000.00	2025-01017	2/27/2026	22	5,000.00				
2/28/2025	250013	Glen Harrison	Residential Site and Building Improvement	3/4/2025	$ 5,000.00	2025-01043	3/4/2026	17	5,000.00				
2/12/2025	250014	Carolyn Bryan	Income-Based Roofing Improvement	3/10/2025	$ 6,900.00	2025-01071	6/8/2025	11	6,900.00				

Applicant Name	Application ID	Property Owner	Parcel Number	Property Address	Mailing Street	Mailing City/State/Zip	Phone Number	Email Address
Kobe Reed	250001	Estate of Tammy Johnson	25-3N-19-19070-001-5451	444 Anthony Johnson Trail	Same	DeFuniak Springs, FL 32435	850-849-2186	kokochaneld23@gmail.com
Joy Mooney	250002	Same	25-3N-19-19355-000-00A0	308 S 2nd Street	Same	DeFuniak Springs, FL 32435	803-600-4668	mooneybeth@icloud.com
Laura Roeser	250003	Same	25-3N-19-19070-000-4830	331 S 13th Street	Same	DeFuniak Springs, FL 32435	850-598-3227	lroeser9@gmail.com
Xavier Beach	250004	Estate of Henry Beach Jr.	25-3N-19-19070-000-7260	111 W Chaffin Avenue	Same	DeFuniak Springs, FL 32433	850-333-5458	xman.beach@gmail.com
Travis Blanton	250005	Same	25-3N-19-19070-000-0590	180 College Avenue	Same	DeFuniak Springs, FL 32435	850-305-6750	tippmann43@hotmail.com
ZIIC Properties, LLC	250006	Same	15-2N-19-18040-000-0392	3590 US Hwy 331 S	PO Box 156	DeFuniak Springs, FL 32433	850-635-5201	ziicproperties@gmail.com
Jon Miller	250007	Same	25-3N-19-19070-001-8810	224 S 13th Street	Same	DeFuniak Springs, FL 32435	850-685-2025	sandphlea@gmail.com
Darin Kimberl	250008	Same	36-3N-19-19350-004-0070	53 Oxford Street	Same	DeFuniak Springs, FL 32435	850-545-9248	darintkimberl@gmail.com
Lynda McNew	250009	Same	25-3N-19-19070-000-6020	14 Circle Drive	Same	DeFuniak Springs, FL 32435	850-585-3109	dfslynda@gmail.com
Big Love Restaurant Group	250010	Same	25-3N-19-19070-000-8980	660 Baldwin Avenue	6110 Hwy 331 S	DeFuniak Springs, FL 32435	850-797-0495	kellimisener@gmail.com
Ralph Edwards	250011	Same	25-3N-19-19070-000-3900	436 Park Avenue	Same	DeFuniak Springs, FL 32435	850-376-1602	efusjon@gmail.com
Fetter Properties LLC	250012	Same	01-2N-19-18000-002-0010	1202 Hill Street	755 Grand Boulevard, Suite	Miramar Beach, FL 32550	850-931-4400	team@fetterfunds.com
Glen Harrison	250013	Same	25-3N-19-19404-002-0020	208 Clay Street	Same	DeFuniak Springs, FL 32435	850-865-1647	harrisongh@yahoo.com
Carolyn Bryan	250014	Same	25-3N-19-19070-001-8278	88 N 20th Street	Same	DeFuniak Springs, FL 32433	850-419-4297	csab1951@yahoo.com

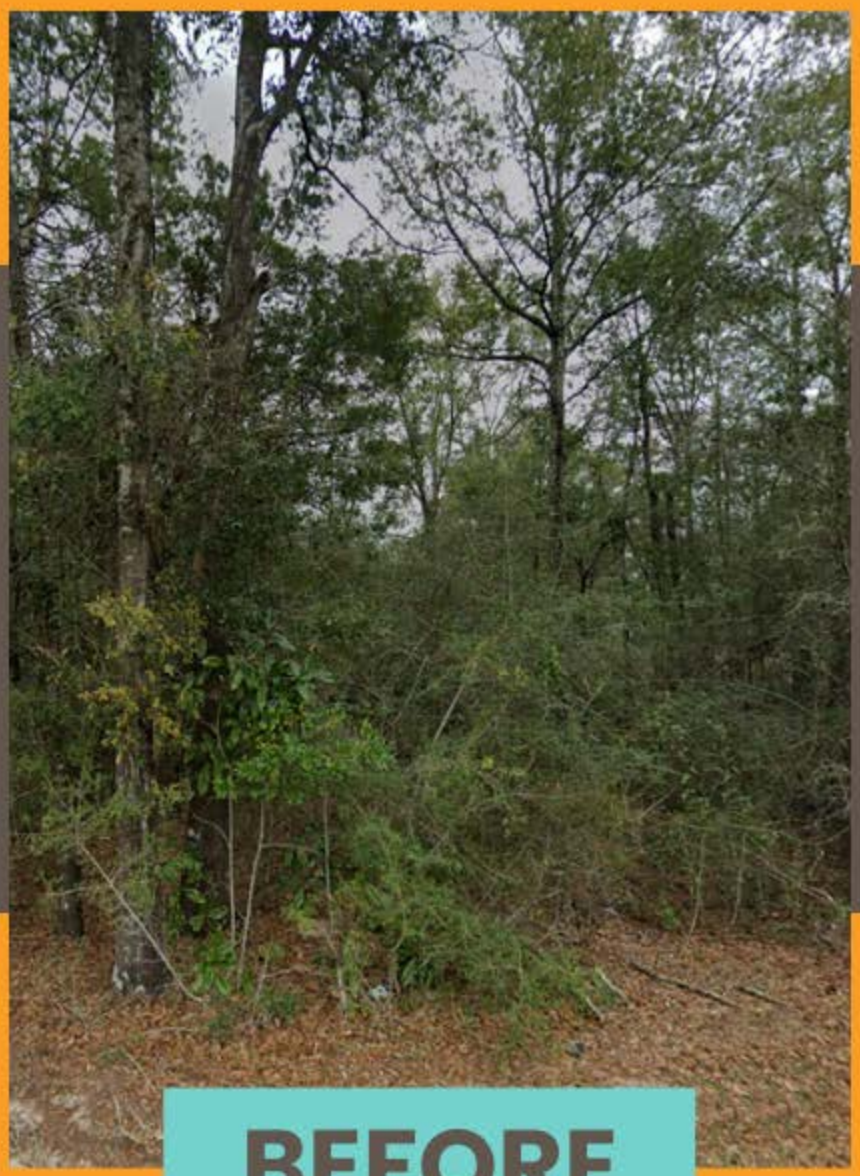
CRA
COMMUNITY REDEVELOPMENT AGENCY

RESIDENTIAL DEVELOPMENT INCENTIVE

48 ROYAL DRIVE

240029-NEW RESIDENTIAL BUILD

$2,500 AWARD



BEFORE

AFTER

(850) 951-3054

cradirector@defuniakspringscra.com

www.defuniakspringscra.com

1234
DeFuniak Springs
Community Redevelopment Agency
CRA
DATE: 3-7 20 25
PAY TO THE ORDER OF: Jacob Locke Construction Inc. $ 2,500
two thousand five hundred & 0/100 DOLLARS
FOR: 240029
⑆1234567890 ⑈1234567876543210⑈ ⑈1234

CRA

RESIDENTIAL SITE & BUILDING IMPROVEMENT

224 S 13TH STREET

250007-HAZARDOUS TREE REMOVAL

$2,750 AWARD

BEFORE

AFTER

(850) 951-3054

cradirector@defuniakspringscra.com

www.defuniakspringscra.com

1234
DeFuniak Springs
Community Redevelopment Agency
CRA
DATE: 3-7 20 25
$ 2,750
PAY TO THE ORDER OF: Jon Miller
two thousand Seven hundred fifty 0/00 DOLLARS
FOR: 250007
⑈1234567890
⑆123456789⑆654321⑈
⑈1234

CRA
COMMUNITY REDEVELOPMENT AGENCY

111 N 6TH STREET

DEMOLITION OF BLIGHTED STRUCTURES BY COUNTY

BEFORE

AFTER

(850) 951-3054
cradirector@defuniakspringscra.com
www.defuniakspringscra.com

CRA
COMMUNITY REDEVELOPMENT AGENCY

129 N 6TH STREET

DEMOLITION OF BLIGHTED STRUCTURES BY COUNTY

BEFORE

AFTER

(850) 951-3054
cradirector@defuniakspringscra.com
www.defuniakspringscra.com

04 March 2025

To: Joshua R. Ervin, Executive Director
DeFuniak Springs Community Redevelopment Agency
CC: Jennifer Steele, CAA; Michelle Touchstone, CAA

From: Bradley C. Touchstone, FAIA

Regarding: Redevelopment of 27 Cresent Drive

Josh,

Thanks for taking time to meet and discuss the redevelopment of the building at 27 Crescent Drive. I understand that there is a desire to rehabilitate the building to accommodate Center for the Arts by the Cultural Arts Alliance of Walton County. The functions for the renovated space will include a gallery, flex teaching spaces, pottery studio, social events space and offices. The renovation will also respect the history of the building and the community of DeFuniak Springs.

The following outlines the steps that will be necessary to develop a set of design drawings can be used for permitting, pricing and construction:

SCOPE OF WORK:

AR-1 As-Built Drawings – Develop a 3D digital model of the existing building. This will serve as the basis for all design improvements and construction drawings.

AR-2 Preliminary Concept Plans for improvements to the building. Improvements include:
Gallery Space
Art Studio Space
Flex Teaching Space
Bathrooms
Office
Break/ Catering Kitchen
Outdoor Covered Plaza Area
Storage
ADA Parking

AR-3 Concept Development Plans refinements to the concept plans based on input from the CRA and CAA.

AR-4 Agency Coordination with the City of DeFuniak Springs

AR-5 Permit and Bidding Drawings for the improvements listed above (Including structural engineering but excluding Civil Engineering)

My fee for this scope of work is as follows:

AR-1	As-Built Drawings	$2,250
AR-2	Preliminary Concept Plans	$6,500
AR-3	Concept Development Plans	$5,000
AR-4	Agency Coordination	$500
AR-5	Permit and Bidding Drawings	$12,000 (includes structural engineering)
	Total	$26,250

482 W. Harborview Rd., Santa Rosa Beach, FL
www.touchstonearchitecture.com
(850) 545-5227
FL License #AR-0015801

Exclusions and Assumptions:

1. Services do not include Mechanical or Electrical Engineering. The Contractor will be responsible for sizing of final mechanical systems and electrical service
2. If a sprinkler system and/or a fire protection system is required, plumbing/ mechanical engineering will be provided under a separate contract
3. Civil Engineering design for parking/ landscape design and stormwater will be provided under a separate contract.
4. CRA/ CAA will be responsible for selecting final interior colors and finishes

If you agree with this proposal, I will prepare a more detailed Owner – Architect Agreement for your review and execution.

Thank you for this opportunity,

Bradley C. Touchstone

Bradley C. Touchstone, FAIA

482 W. Harborview Rd., Santa Rosa Beach, FL
www.touchstonearchitecture.com
(850) 545-5227
FL License #AR-0015801

From:	Wiegand, Levi
To:	cradirector@defuniaksprings.net
Cc:	Adams, Kelle
Subject:	[** Caution: FILE ATTACHED **] DAG Architects - Scope Clarification
Date:	Monday, March 10, 2025 11:03:18 AM
Attachments:	dag_brandmark_red.emailsignature130buffer_39032bfd-3633-449a-b948-70364328cdb9.png

Good Morning Joshua,

It was brought to my attention that their may be some confusion between the scope outlined in Section C (pg. 30) and Section H (pg. 44). Our intention is always to make the City, the project, and the team look good. We want to over deliver to help manage the expectations for all the stakeholders and deliver a project that answers the right questions and is an amenity to our communities.

Section C is taken directly from the RFP DAG understands and will meet this expectation. In Section H we sought to elaborate further on what would be important in those early phases to help manage the success of the project. We have found so many times that the first 20% of a project is responsible for 80% of the success.

Lastly, please note that Section H – “5. Construction Documents” is the same as Section C – “4. Design Development.” In both cases we see the first part of the project as a predesign and conceptual effort and the second part of the project as the documentation, design development, engineering, and permitting of the project.

Thank you,

Levi Wiegand AIA
Principal

DAG
Architects

1223 Airport Road
Destin, FL 32541
Office 850 837 8152
Cell 850 708 2551

COMMUNITY REDEVELOPMENT AGENCY
CITY OF DEFUNIAK SPRINGS, FLORIDA

REQUEST FOR QUALIFICATIONS
For
PROFESSIONAL
ENGINEERING CONSULTANT SERVICES-JOHN V. LAWSON AMPHITHEATER REDEVELOPMENT

RFQ NO: 2025-01-CRA

The DeFuniak Springs Community Redevelopment Agency (the "CRA") is requesting qualifications from firms or individuals licensed to practice in the State of Florida for professional engineering and consulting services.

RFQ DEADLINE: March 7, 2025 no later than 1:00PM (local time) and will open immediately thereafter.

LATE SUBMITTALS RECEIVED AFTER THE FOREMENTIONED DEADLINE DATE, EITHER BY MAIL OR OTHERWISE, WILL NOT BE CONSIDERED AND RETURNED UNOPENED. THE TIME OF RECEIPT WILL BE DETERMINED BY THE TIME RECEIVED IN THE PURCHASING AGENT'S OFFICE. IT IS THE SOLE RESPONSIBILITY OF THE FIRM FOR ASSURING THAT THE RFQ IS RECEIVED IN THE PURCHASING OFFICE BY THE DESIGNATED DATE AND TIME. NO FAXED, ELECTRONIC, OR ORAL RFQ WILL BE ACCEPTED.

OUR AREA IS NOT A DESIGNATED OVERNIGHT FED EX DELIVERY. [NOTE ANY OFFICE CLOSURES] BIDDER IS RESPONSIBLE FOR THE DELIVERY OF ITS SUBMITTAL. OUR OFFICE.

To be considered, Firm/Team must submit one (1) original on a thumb drive, one (1) original hard copy, and five (5) hard copies of Statement of Qualifications in a sealed envelope or package, clearly marked with the Firm/Team's name and address, and the words **"2025-01-CRA – Engineering Consultant Services-John V. Lawson Amphitheater Redevelopment"** addressed to:

DeFuniak Springs CRA
694 Baldwin Avenue

PROJECT: JOHN V. LAWSON AMPHITHEATER

PROJECT NO: RFQ 25-01-CRA

BID DATE: March 7th, 2025

COMPANY	1 Original Bid Submittal	5 Copies	1 Electronic Copy
Dag Architects	✓	✓	✓

John V. Lawson Amphitheater RFQ 25-01-CRA	Date: 3-7-25
1:15 P.M.	Place/Room: Council Chambers

Name	Company	Phone	E-Mail
Joshua R. Elvin	DFS CRA	8509513054	cradirector@definitiksprings.com
Christopher Stewart	City of DFS	850-892-8500	adminforcemen@definitiksprings.net

COMMUNITY REDEVELOPMENT AGENCY
CITY OF DEFUNIAK SPRINGS, FLORIDA

REQUEST FOR QUALIFICATIONS
For
PROFESSIONAL
ENGINEERING CONSULTANT SERVICES-JOHN V. LAWSON AMPHITHEATER REDEVELOPMENT

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DeFuniak Springs CRA
694 Baldwin Avenue

QUALIFICATIONS FOR

PROFESSIONAL ENGINEERING CONSULTANT SERVICES

THE DEFUNIAK SPRINGS COMMUNITY REDEVELOPMENT AGENCY
JOHN V. LAWSON AMPHITHEATER REDEVELOPMENT

March 7, 2025

DAG
Architects

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Letter of Interest

B
GSA Standard Form 330

C
Statements and Documentation of Qualifications

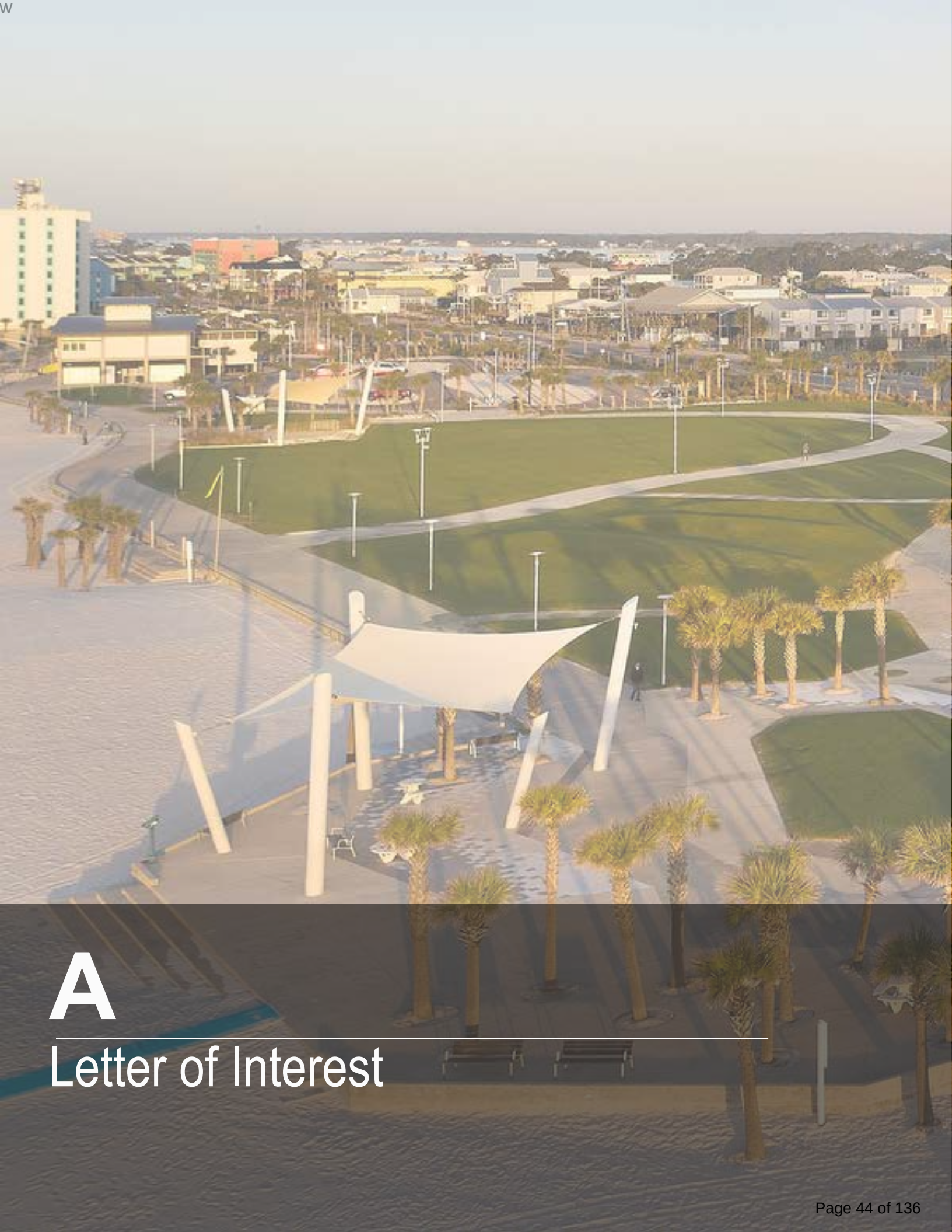
D
Proof of License/Certifications

E
Conflict of Interest Statement

F
Other Work/Litigation Experience

G
Certified Minority Business Enterprise participation

H
Any Additional Information to Represent Firm



A

Letter of Interest

DAG
Architects

1223 Airport Road
Suite 104
Destin, FL 32541

DAGarchitects.com

March 7, 2025

Joshua R. Ervin, Executive Director
DeFuniak Springs CRA
694 Baldwin Avenue
DeFuniak Springs, FL 32435

Re: Qualifications for 2025-01-CRA – Engineering Consultant Services
John V. Lawson Amphitheater Redevelopment

Dear Mr. Ervin and Members of the City Council, Boards, and Associations:

We were thrilled to see the release of the RFP for the outdoor amphitheater project. For decades, DAG Architects has been deeply involved in the County, and specifically DeFuniak Springs community, contributing to projects such as the library addition in the 1980s, the strategic master plan in the 2000s, and the new Walton County Building Department building which just opened. We cherish the opportunity to design for our own community, enhancing both its aesthetic and functionality.

The John V. Lawson Amphitheater, built in 1988, exemplifies the impact an amphitheater can have on a community. However, with its limited seating capacity, low roof, and the passage of time, it has become an underutilized liability for the city.

At DAG Architects, we are dedicated to asking the right questions and providing elegant solutions to complex design challenges. We understand the importance of addressing visibility, cost, programming, usage, and long-term operational sustainability. We also recognize the historical significance of former Mayor John Lawson. Our commitment is to deliver a design that is cost-effective, reasonable, and elegant, ensuring the amphitheater remains a valuable asset for years to come.

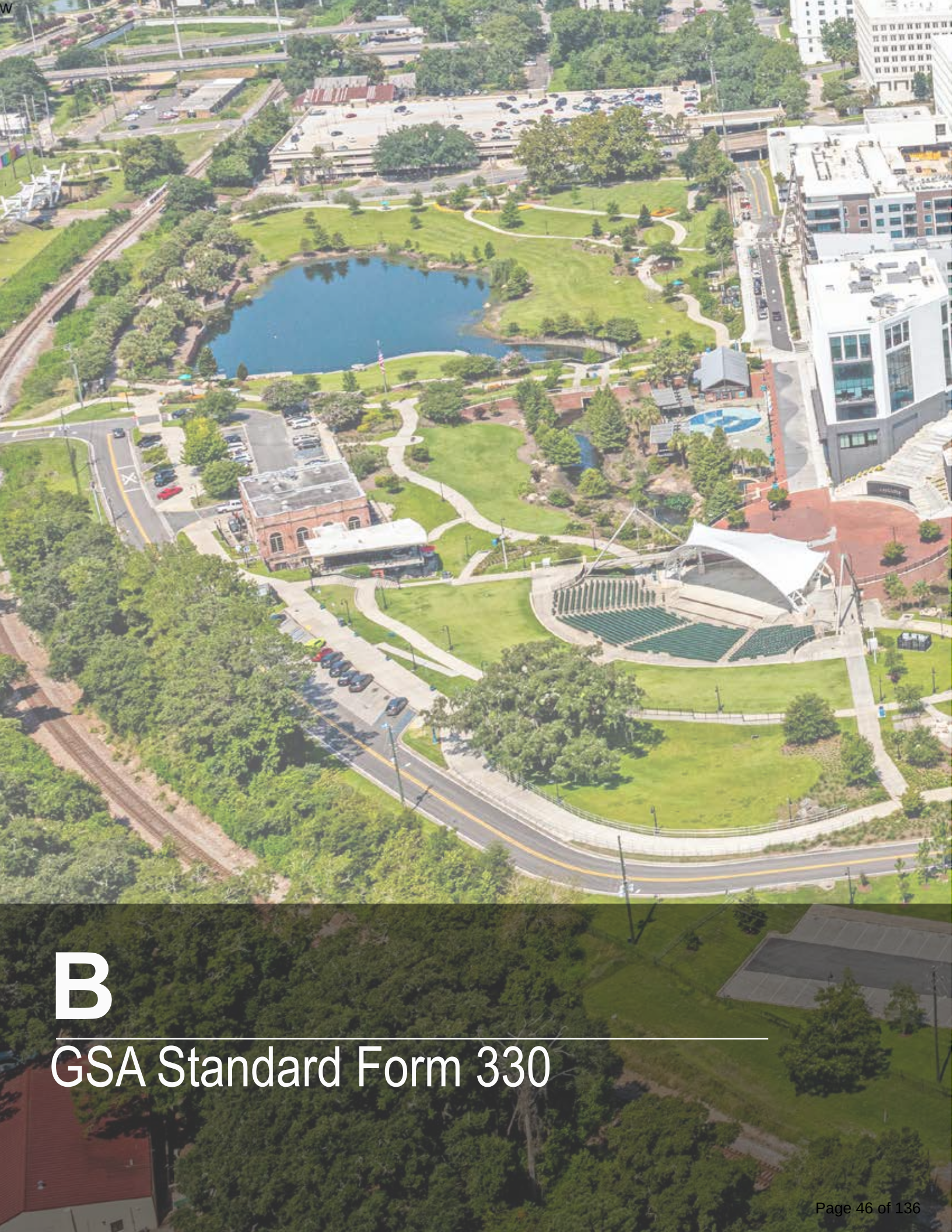
We believe an outdoor amphitheater can serve as a versatile venue for concerts, theater performances, community gatherings, and more. Our experience includes the Mattie Kelly Cultural Arts Center, the Rosemary Amphitheater, and the Aaron Bessant Performing Arts Center. Each project has taught us the importance of tailoring designs to the specific context and needs of the community.

DeFuniak Springs has a rich tradition of Christmas lights around the lake, Farmer's markets, festivals, and the lake with the railroad, schools, and churches. By carefully considering the programming, the neighbors, and usage of the space, we can create a design that maximizes its potential and provides a vibrant cultural hub for your city. We believe our solution will be an amenity for local residents and a valuable asset for attractions and tourism.

We would be honored to discuss this project further with the city council and contribute our expertise to the development of the outdoor amphitheater. Thank you for considering our interest in this exciting project. We look forward to the possibility of working together to create a space that will benefit our community for generations to come.

Best regards,

Levi Wiegand, AIA, NCARB
Principal
D 850.337.6445
C 850.708.2551



B

GSA Standard Form 330

B GSA Standard Form 330

ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

Request For Qualifications For Professional Engineering Consultant Services-John V. Lawson Amphitheater Redevelopment, DeFuniak Springs, FL

2. PUBLIC NOTICE DATE	3. SOLICITATION OR PROJECT NUMBER
	RFQ NO: 2025-01-CRA

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Levi Wiegand, Principal

5. NAME OF FIRM

DAG Architects, Inc.

6. TELEPHONE NUMBER	7. FAX NUMBER	8. E-MAIL ADDRESS
850-337-6445	N/A	lwiegand@dagarchitects.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCON-TRACTOR			
a.	X			DAG Architects, Inc. CHECK IF BRANCH OFFICE	1223 Airport Road Destin, FL 32541	Architect, Code Consultant
b.			X	O'Connell & Associates Consulting Engineers, LLC CHECK IF BRANCH OFFICE X	1394 Co. Hwy 283 S. Bldg #3 Santa Rosa Beach, FL 32459	Civil Engineering, Structural Engineering, Landscape Architecture
c.			X	SEE SUGGESTED PROJECT TEAM (PAGES 4 & 5) FOR ADDITIONAL ANTICIPATED SUBCONSULTANTS CHECK IF BRANCH OFFICE		
d.				CHECK IF BRANCH OFFICE		
e.				CHECK IF BRANCH OFFICE		
f.				CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

PROJECT TEAM

We propose the following team of design professionals who are skilled and experienced in this type of work. We welcome discussion and substitution. To maintain a streamlined approach, we've presented several alternate consultants. We will collaborate with the City and stakeholders to select the most suitable team, ensuring it aligns with the project's goals, specific questions, and scope of work. However, based on our experience with similar projects in the region, we have provided the following recommendation for team member and role.

A. City of DeFuniak, its Boards, Committees, Directors, and Residents will be our Client. We expect to have a single pint of contact responsible for facilitating and collaborating as part of a collaborative design process.

B. Civil Engineer – O'Connell Engineers. Will advise on site conditions and infrastructure while providing base drawings and data. They will also handle site surveys and detailed design of site improvements like drainage as well as engineering of vehicular circulation. They will lead the permitting process and coordinate submissions.

C. Landscape Architect will design site lighting, irrigation, landscape, hardscape, and planting plans.

D. Geotechnical Engineer, will do soil testing and provide a written Geotechnical Report per the Building Department's requirement and for the Structural Engineers. They should also provide Hydrogeological Engineering expertise regarding water table and dewatering requirements.

E. Architect – DAG Architects (DAG) will be the Design Architect and Architect of Record (AOR). We will participate in the entire process from predesign to completion. Code Consultant, for the safety and Accessibility code review. DAG will act as consultant.

F. Structural Engineer – O'Connell Engineers will sub-contract directly to DAG to advise on structural requirements and suggestions for the project.

G. Mechanical/ Electrical/ Plumbing/ Fire Protection Engineer (MEP/FP) and will sub-contract directly to DAG.

H. Acoustic Consultant will subcontract directly with DAG.

» We have worked closely with Gary Siebein or Acoustic By Design.

I. Lighting Consultant will sub-contract directly to DAG. Their scope would include interior and exterior lighting, landscape and building facades plus controls. We anticipate that the Electrical Engineer would prepare Construction Documents based on the Lighting Consultant's design. This does not include Stage Lighting.

» We have worked closely with a number of entitities and can either have this as part of our electrical scope or part of a separate service.

J. Branding and Wayfinding Design a strategic partner to participate in branding, locating signs, and developing graphics, wayfinding and overall organization for the whole park and this amphitheater.

» DAG can provide this scope or we would like to provide options for graphic designer and understand that this is part of the Tourist Development portion of the city.

K. Venue Specialist and Market Study a strategic partner with experience in launching, managing, and structuring venue spaces.

» We have worked closely with a group like Tomlinson Graham

L. Recommended Additional Services: Other Consultants would be engaged as appropriate to provide specific expertise at each step of the process. These could include specialty consultants.

1. Local Surveyor
2. Door & Window Hardware Consultant
3. Access Control and Security
4. Project Photographer
5. Data, Communication, Fiber, and Media
6. An Arborist and or Horticulturalist
7. Irrigation Consultant or Design Build Contractor
8. Audio-Visual and Multi-Media Design Build Contractor
9. Graphics and Signage Consultant
10. Sales, Marketing and Public Relations (PR)
11. Models and or color renderings specialist
12. City Attorney

ORGANIZATIONAL CHART

DAG Architects

Pat Ballasch
Design Principal

Levi Wiegand, AIA
Principal-In-Charge

Ken Greene
Project Manager

Production Support Staff

Consultant Team

O'Connell & Associates
MEP Engineering

- Civil Engineer
- Landscape Architect
- Geotechnical Engineer
- Mechanical/ Electrical/ Plumbing/ Fire Protection Engineer
- Acoustic Consultant
- Lighting Consultant
- Venue Specialist and Market Study

Additional Recommended Consultants

- Local Surveyor
- Door & Window Hardware Consultant
- Access Control and Security
- Project Photographer
- Data, Communication, Fiber, and Media
- An Arborist and or Horticulturalist
- Irrigation Consultant or Design Build Contractor
- Audio-Visual and Multi-Media Design Build Contractor
- Graphics and Signage Consultant
- Sales, Marketing and Public Relations (PR)
- Models and or color renderings specialist
- City Attorney

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE a. TOTAL	b. WITH CURRENT FIRM
Levi Wiegand, AIA	Principal In Charge	7	9

15. FIRM NAME AND LOCATION *(City and State)*

DAG Architects, Inc. Destin, FL

16. EDUCATION *(DEGREE AND SPECIALIZATION)*	17. CURRENT PROFESSIONAL REGISTRATION *(STATE AND DISCIPLINE)*
Master of Arts, Architecture, & Master of Science in Architecture Pedagogy, University of Florida, 2018	Registered Architect - Florida (AR100595)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

American Institute of Architects

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
The Hub Town Center Walton County, FL		

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

The Hub 30A is a festival-style gathering place featuring restaurants, entertainment and shopping along Walton County's famous Highway 30A, appealing to families vacationing along the Gulf Coast beaches. The master plan for the three acre site, developed collaboratively by Lew Oliver and DAG Architects, combines a variety of small retail spaces with larger restaurant spaces anchoring each corner of the development. An event lawn provides seating for outdoor concerts and movies, and the centrally located Pavilion features a multipurpose stage, a 25-foot-wide outdoor movie screen, and a screened porch with a fireplace and big screen TVs. Principal.

b.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Destin Linear Park, Destin, FL	2023	In Progress

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

The two phase project consists of a linear park with a 10-foot wide meandering pathway, workout nodes, shaded bench areas, and landscaping. Project begins at the dead end intersection of 98 Palms Boulevard and continues eastward for ±4,900 linear feet. The linear park includes a pedestrian bridge over a waterway and the acquisition of no less than four different access easements to complete. The second phase of the project consists of the extension of 98 Palms Boulevard with a two lane roadway including a median and minimum required landscaping, beginning at the dead-end intersection of 98 Palms Boulevard heading eastward for 3,500 linear feet and terminating into South Mattie M. Kelly Boulevard. Principal in Charge.

c.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
The Hub, Allen, TX		2022

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

As the big brother to The HUB 30A, The HUB is designed as the ultimate gathering place for families, friends, and events of all kinds. Purpose-built spaces create a dynamic environment where every visit offers something new, from live music and outdoor movies to sports watch parties. Key features include 15,000 square feet of weather-protected dining and meeting spaces, a 5,200-square-foot event lawn, and a 12,475-square-foot plaza. At its heart, a 20-by-40-foot stage with a 25-foot LED jumbotron sets the scene for entertainment, complemented by 11 diverse restaurant and bar concepts.

d.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Walton County Amphitheater, Walton County, FL		In Progress

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

This study examines the operations, feasibility, and design of a large outdoor amphitheater within a regional stormwater management facility. Led by HALFF Engineers as the prime, we serve as consultants for the research and design of the outdoor space. Centrally located in the southern part of the county, the project is part of a master-planned public facility that will function as an event venue while integrating stormwater management, passive recreation, wetland preservation, transportation improvements, and storm-related debris management.

e.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Gulf Place Condo and Mixed Use		2020

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

Located on the beachfront in Gulf Shores, this mixed-use development was envisioned through a public-private partnership, integrating city and park property. Privately owned and operated as short-term lodging, the building features a commercial tenant on the ground floor. Having withstood two major storms, it remains a landmark in the area. With new hotels under construction nearby, the project is part of the growing density of this popular tourist destination

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE a. TOTAL	b. WITH CURRENT FIRM
Pat Ballasch, AIA, LEED AP	Design Principal	24	23

15. FIRM NAME AND LOCATION *(City and State)*
DAG Architects, Inc. Destin, FL

16. EDUCATION *(DEGREE AND SPECIALIZATION)*	17. CURRENT PROFESSIONAL REGISTRATION *(STATE AND DISCIPLINE)*
Master of Architecture, 1994 Bachelor of Design, 1989 University of Florida Architecture	Registered Architect - Florida (AR0017640) LEED Accredited Professional

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

American Institute of Architects (Board of Directors, Florida Association)
Young Architect Award, University of Florida, 2007

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*
Aaron Bessant Park Amphitheater
Panama City Beach, FL

(2) YEAR COMPLETED
PROFESSIONAL SERVICES: 2013
CONSTRUCTION *(If applicable)*: 2013

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

A new outdoor amphitheater, restroom facilities and three full-sized soccer fields were carefully designed to minimize the potential adverse effects of traffic, utilities, and noise in the surrounding residential area. The 40x40 stage includes dressing rooms, bathrooms, a green area, and a large storage area for equipment. The soccer fields will double as parking space for the audience of up to 7,500 people. Construction cost $2.6 million. Principal in Charge.

b.

(1) TITLE AND LOCATION *(City and State)*
Mattie Kelly Amphitheater and Village Green
Destin, FL

(2) YEAR COMPLETED
PROFESSIONAL SERVICES: 2012
CONSTRUCTION *(If applicable)*: 2013

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

Almost 10 years after DAG developed a master plan for the Village, the first phase opened, consisting of a permanent stage and even lawn to accommodate a 5,000 person audience, additional on-site parking, a sculpture entranceway, and a permanent restroom facility. The Dugas pavilion and Village Green hosts a variety of artistic activities ranging from concerts and festivals to comedy and theatrical productions. Future phases will include a mixed use building housing administrative offices, student art labs, gallery and meeting space, a sculpture garden, and a 350- seat "black box' theater. Principal in Charge.

c.

(1) TITLE AND LOCATION *(City and State)*
The Hub Town Center Walton County, FL

(2) YEAR COMPLETED
PROFESSIONAL SERVICES: 2013
CONSTRUCTION *(If applicable)*: 2015

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

The Hub 30A is a festival-style gathering place featuring restaurants, entertainment and shopping along Walton County's famous Highway 30A, appealing to families vacationing along the Gulf Coast beaches.
The master plan for the three acre site, developed collaboratively by Lew Oliver and DAG Architects, combines a variety of small retail spaces with larger restaurant spaces anchoring each corner of the development. An event lawn provides seating for outdoor concerts and movies, and the centrally located Pavilion features a multipurpose stage, a 25-foot-wide outdoor movie screen, and a screened porch with a fireplace and big screen TVs. Principal in Charge.

d.

(1) TITLE AND LOCATION *(City and State)*
WaterSound Beach Club, WaterSound Beach, FL

(2) YEAR COMPLETED
PROFESSIONAL SERVICES: 2016
CONSTRUCTION *(If applicable)*: 2019

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

The new club facilities will include a lagoon style zero entry pool, with expansive pool decks to comfortably handle additional visitors, a 2,225 SF clubhouse with a large bar area and indoor resort grille, and a covered porch offering space for events. An upper terrace will provide a dry deck area overlooking the pool below and offering unobstructed views of sunsets over the dune lake. Other new amenities being provided are a small pool bathhouse, fire pits, cabanas, a band stage and amphitheater lawn.

e.

(1) TITLE AND LOCATION *(City and State)*
South Walton Mosquito Control District New District Headquarters,
Santa Rosa Beach, FL

(2) YEAR COMPLETED
PROFESSIONAL SERVICES: 2018
CONSTRUCTION *(If applicable)*: in progress

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

Phase I consisted of a New Administration building for the South Walton Mosquito Control Headquarters. The building is approximately 10,000 square feet, including a boardroom, office spaces, laboratory, insectary, break room, and conference room. Phase 2 consisted of two buildings: a parking structure and fleet maintenance building.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE a. TOTAL	b. WITH CURRENT FIRM
Ken Greene, RA	Project Manager	20	20

15. FIRM NAME AND LOCATION *(City and State)*

DAG Architects, Inc. Tallahassee, FL

16. EDUCATION *(DEGREE AND SPECIALIZATION)*	17. CURRENT PROFESSIONAL REGISTRATION *(STATE AND DISCIPLINE)*
Bachelor of Architecture, Florida A&M University, 2009	Registered Architect - Florida (AR102683)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

American Institute of Architects

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*: Gainesville CRA Bo Diddley Plaza Redesign, Gainesville, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2014 — CONSTRUCTION *(If applicable)*: 2014

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

DAG has been working with the CRA to optimize the Plaza's programming and to create an attractive and lively place for people to enjoy both day and night activities. Building on the already successful uses of the plaza such as the farmer's market and concert events, the improvements will bring daily visitors and downtown pedestrian traffic to the Plaza on a regular basis. Design and Production.

b.

(1) TITLE AND LOCATION *(City and State)*: WaterSound Beach Club, WaterSound Beach, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2016 — CONSTRUCTION *(If applicable)*: 2019

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

The new club facilities will include a lagoon style zero entry pool, with expansive pool decks to comfortably handle additional visitors, a 2,225 SF clubhouse with a large bar area and indoor resort grille, and a covered porch offering space for events. An upper terrace will provide a dry deck area overlooking the pool below and offering unobstructed views of sunsets over the dune lake. Other new amenities being provided are a small pool bathhouse, fire pits, cabanas, a band stage and amphitheater lawn.

c.

(1) TITLE AND LOCATION *(City and State)*: William J. (Billy Joe) Rish Park Improvements Cape San Blas, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2009 — CONSTRUCTION *(If applicable)*: 2009

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

This 98 acre park is completely handicapped accessible, administered through the Florida Agency for Persons with Disabilities. Miles of boardwalks and ramps connect dormitories and family cottages to many different recreational facilities. DAG was involved in a series of renovations and additions to improve the park. New cottages, gazebos, pool bathrooms, miniature golf course, tree fort, and other structures were included in the options either constructed or planned for future phases. Construction cost $2.7 million. Design & Production

d.

(1) TITLE AND LOCATION *(City and State)*: Franklin County Schools Bayside Environmental Lab Eastpoint, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2011 — CONSTRUCTION *(If applicable)*: 2011

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

As part of a continuing contract, DAG worked with this school district to construct a wood-framed, 957 SF pier / teaching platform over Apalachicola Bay for use by students as an outdoor Environmental Science Lab. The all-timber pier has an elevated handicapped ramp and approach. Construction cost $65,000. Design and Production.

e.

(1) TITLE AND LOCATION *(City and State)*: Florida National Guard Quincy Armory Renovations Quincy, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2014 — CONSTRUCTION *(If applicable)*: 2014

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — X Check if project performed with current firm

The scope of work for this project includes building site improvements and exterior and interior renovations to ensure that the building meets current code requirements and sustainability guidelines. The project has begun with an ADA audit and review of the condition of all major mechanical, HVAC and plumbing systems, electrical, technology and security systems, building envelope, roof, and interior finishes. The project will be designed to meet LEED Silver certification standards. Design and Production.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Neill R. O'Connell	Principal	25	11

15. FIRM NAME AND LOCATION *(City and State)*

O'Connell & Associates Consulting Engineers, LLC, Grayton Beach, FL

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
Bachelor of Science in Civil Engineering, 1999, University of Alabama, Tuscaloosa, AL	Licensed Civil Engineer in Alabama, District of Columbia, Florida (PE63628), Georgia, Louisiana, Maryland, Michigan, Mississippi, North Carolina, South Carolina, Tennessee, Texas, and Virginia

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Florida Board Recognized Structural Engineer, FDEP Certified Stormwater Management Inspector

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*: Destin Linear Park, City of Destin, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2023 — CONSTRUCTION *(If applicable)*: in permitting

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Engineering project manager for a 1-mile asphalt multi-use trail/roadway along an existing utility easement in the City of Destin. Responsibilities included the oversight of stormwater design, modeling, and permitting of linear swales, exfiltration, and dry retention to obtain FDEP ERP permit as well as plan coordination with the overall team.

b.

(1) TITLE AND LOCATION *(City and State)*: Camp Creek Golf Club - Amenity, Panama City Beach, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2019 — CONSTRUCTION *(If applicable)*: 2023

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Performed the civil engineering services necessary to design the site improvements associated with a 25-acre expansion to the existing Camp Creek Golf Club complex including multiple buildings, parking/public amenity areas and corresponding infrastructure.

c.

(1) TITLE AND LOCATION *(City and State)*: Seacoast Collegiate High School, Walton County, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2022 — CONSTRUCTION *(If applicable)*: under construction

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Principal responsible for the civil and structural engineering for three, multi-story school buildings and associated site infrastructure. The project is currently in construction.

d.

(1) TITLE AND LOCATION *(City and State)*: Regional Utilities Bond Project / Master Planning

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2024 — CONSTRUCTION *(If applicable)*: Completed

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

We evaluated the Inlet Beach Water System, updated the FCSC 2022 Master Plan, and prepared an engineering report for the 2024 bond issue, focusing on water and wastewater infrastructure integration. Our work included assessing existing systems, forecasting capital improvements, and recommending upgrades to support future growth.

e.

(1) TITLE AND LOCATION *(City and State)*: Watersound Golf Course (aka: The Third), Panama City Beach, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2019 — CONSTRUCTION *(If applicable)*: 2023

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Principal responsible for a 300-acre golf course development north of Sharks Tooth Golf Course in Bay County, Florida. Scope included new infrastructure, hydrologic and hydraulic modeling, irrigation well design, and Consumptive Use Permitting. Infrastructure primarily consisted of paved roadways and a stormwater management system.

STANDARD FORM 330 (REV. 7/2021) **PAGE 2**

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Jon Nash	Civil Engineering Manager	24	8

15. FIRM NAME AND LOCATION *(City and State)*

O'Connell & Associates Consulting Engineers, LLC, Grayton Beach, FL

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
Bachelor of Science in Civil Engineering, 2001, Auburn University, Auburn, AL	Licensed Civil Engineer in Alabama, Florida (PE77531), and Georgia

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

NCEES Council Record

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*: South Walton Mosquito Control District Headquarters, Walton County, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2020 — CONSTRUCTION *(If applicable)*: under construction

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Provided civil engineering designs to support DAG Architects and Biome Consulting Group in preparing permit applications for the U.S. Army Corps of Engineers (ACOE) Dredge and Fill Permit, Northwest Florida Water Management District (NWFWMD) Environmental Resource Permit (ERP), and Walton County Minor DO Permit.

b.

(1) TITLE AND LOCATION *(City and State)*: Watersound Beach Club Expansion, Santa Rosa Beach, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2016 — CONSTRUCTION *(If applicable)*: 2018

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Managed civil and structural engineering for an 8-acre expansion of the Watersound Beach Club, including buildings, parking, public amenities, and infrastructure. Responsibilities included state and local permitting, construction documents, and plans for site preservation, demolition, grading, stormwater management, and utilities. Served as PM.

c.

(1) TITLE AND LOCATION *(City and State)*: Camp Creek Golf Club - Amenity, Panama City Beach, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2019 — CONSTRUCTION *(If applicable)*: 2023

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Performed the civil engineering services necessary to design the site improvements associated with a 25-acre expansion to the existing Camp Creek Golf Club complex including multiple buildings, parking/public amenity areas and corresponding infrastructure.

d.

(1) TITLE AND LOCATION *(City and State)*: Destin Linear Park, City of Destin, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2023 — CONSTRUCTION *(If applicable)*: in permitting

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Engineering project manager for a 1-mile asphalt multi-use trail/roadway along an existing utility easement in the City of Destin. Responsibilities included the oversight of stormwater design, modeling, and permitting of linear swales, exfiltration, and dry retention to obtain FDEP ERP permit.

e.

(1) TITLE AND LOCATION *(City and State)*: Saltaire Village Mixed Use Development, Walton County, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2019 — CONSTRUCTION *(If applicable)*: under construction

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Designed and permitted a 25-acre mixed-use development with 30,000 SF commercial, 400,000 SF residential, a 4-acre lake, and amenities. Infrastructure included roadways, utilities, stormwater, and a signalized US Hwy 98 intersection. Permitting covered Walton County PUD, NWFWMD ERP, FDEP and FDOT approvals, and a FEMA LOMR.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Ryan J. Scott	Senior Civil Engineer	16	<1

15. FIRM NAME AND LOCATION *(City and State)*

O'Connell & Associates Consulting Engineers, LLC, Grayton Beach, FL

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
Bachelor of Science in Civil Engineering, 2016, Florida Gulf Coast University, Fort Myers, FL	Licensed Civil Engineer in Florida (PE88660)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Florida Engineering Society - Calusa Chapter Vice President (2022)
Destin Forward Alumnus

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*: City of Fort Myers - Continuing Services, City of Fort Myers, FL

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 2016; CONSTRUCTION *(If applicable)* 2022

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Provided ongoing civil engineering services for the design and permitting of various City improvement projects, including roadway expansions, park developments, and an amphitheater. Responsibilities included permit applications, construction documents, demolition, site layout, grading, stormwater, utilities, inspections, and project closeout. PM

b.

(1) TITLE AND LOCATION *(City and State)*: Lee County Fleet Management, City of Fort Myers, FL

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 2020; CONSTRUCTION *(If applicable)* 2022

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Provided civil engineering design, permitting, and inspections for the 2-acre redevelopment of the Lee County Fleet Management complex, including a new building, facility expansion, parking, and infrastructure. Responsibilities included permitting, construction documents, demolition, grading, stormwater, utilities, and project closeout. Served as PM.

c.

(1) TITLE AND LOCATION *(City and State)*: CenturyLink Sports Complex (Minnesota Twins Spring Training Complex) Lee County, FL

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 2013; CONSTRUCTION *(If applicable)* 2016

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Provided civil engineering design and construction inspection for the 66-acre redevelopment of the CenturyLink Sports Complex, including a player complex, new fields, parking, storage, and infrastructure. Responsibilities included construction documents, demolition, site layout, grading, stormwater, utilities, inspections, and project closeout.

d.

(1) TITLE AND LOCATION *(City and State)*: Southwest Florida International Airport, Lee County, FL

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 2016; CONSTRUCTION *(If applicable)* 2022

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Provided civil engineering services, including business tract developments, a shooting range, wildlife remediation, runway drainage improvements, parking, wetland impacts, and infrastructure. Responsibilities included concept plans, permits, construction documents, grading, stormwater, utilities, inspections, and project closeout. Variety of roles.

e.

(1) TITLE AND LOCATION *(City and State)*: Florida Gulf Coast University, Fort Myers, FL

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 2016; CONSTRUCTION *(If applicable)* 2022

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Provided civil engineering services for the ±760-acre campus, including expansion of academic buildings, new buildings, parking, wetland impacts, and infrastructure. Responsibilities included permit applications, construction documents, demolition, grading, stormwater, utilities, inspections, and project closeouts. Served a variety of roles including PM.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Michael Ekblad	Landscape Architect	19	2

15. FIRM NAME AND LOCATION *(City and State)*

O'Connell & Associates Consulting Engineers, LLC, Grayton Beach, FL

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
Bachelor of Landscape Architecture, 2006, Louisiana State University, Baton Rouge, LA	Professional Landscape Architect registered in Florida (LA666078) and Tennessee

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Leadership Walton Alumnus, Rainbird Irrigation Academy, Louisiana Chapter of ASLA Student Honor Award, LSU COllege of Arts and Design Natural Systems Award

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
South Walton Mosquito Control District Headquarters, Walton County, FL	2023	under construction

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

☑ Check if project performed with current firm

Responsible for preparing landscape design and permitting plans, assisted with quality control review and page turn for the project team, prepared deviation requests and field change requests to allow for existing site conditions. Provided construction phase services.

b.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Margaritaville Resort, Fort Myers Beach, FL	2023	2023

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

☐ Check if project performed with current firm

Responsible for the preliminary master planning and graphics to support the rezoning and site development application, and prepared the landscape/hardscape/irrigation design and permitting plans for the development. Development of the resort program included a complete video fly-thru of the site using a 3D orthomosaic base for context.

c.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Quail Run, Walton County, FL	2022	in permitting

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

☑ Check if project performed with current firm

Developed conceptual site plans, zoning exhibits, and landscape permitting plans for a multi-phased ±222-acre residential development with ±400 units, a ±15-acre commercial tract, and a ±3.75-acre emergency services tract along State Road 20 East. The plan prioritized upland development while preserving over 80% of the on-site wetlands.

d.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Gulf Coast Medical Center, Lee County, FL	2020	2022

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

☐ Check if project performed with current firm

Led landscape and irrigation design and permitting for a $242 million, 600-room expansion and 1,300-space parking lot at a 55-acre facility. Key features included pocket parks, pedestrian trails, and landscape design around a helipad. Provided construction phase services, including site lighting certification.

e.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Gasparilla Inn & Beach Club, Boca Grande, FL	2021	2022

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE

☐ Check if project performed with current firm

Prepared conceptual site plans, support documentation, and graphics for historic certificate approval, planting and irrigation designs, State DOH swimming pool variance requests, and site lighting plans to meet FDEP turtle requirements for the beach club renovation. Provided construction phase services, including FDEP site lighting cert.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Josh Barker	Structural Engineer	7	6

15. FIRM NAME AND LOCATION *(City and State)*

O'Connell & Associates Consulting Engineers, LLC, Grayton Beach, FL

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
Master of Science in Civil Engineering, 2018, University of Alabama, Tuscaloosa, AL Bachelor of Science in Civil Engineering, 2017, University of Alabama, Tuscaloosa, AL	Licensed Civil Engineer in Florida (PE92112)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

N/A

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*: Alys Beach Town Center - Dannelly, The Varian Mixed Use Commercial Buildings, Alys Beach, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2021 — CONSTRUCTION *(If applicable)*: under construction

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Performed the structural engineering services required to develop permitting and construction drawings and documents for two 4-story buildings, totaling 55,000 square feet, consisting of reinforced concrete columns, walls, and slabs. Portions of the project are currently in construction.

b.

(1) TITLE AND LOCATION *(City and State)*: Okaloosa Gas District Campus, Valparaiso, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2020 — CONSTRUCTION *(If applicable)*: under construction

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Completed the structural design for a 150,000 square foot building, including cold-formed infill walls, post-tension slabs, and shallow foundation design. Designed three support buildings with concrete tilt-up walls, bar joists, and cold-formed trusses, totaling 50,000 square feet. The project is currently in construction.

c.

(1) TITLE AND LOCATION *(City and State)*: Seacoast Collegiate High School, Walton County, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2022 — CONSTRUCTION *(If applicable)*: under construction

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Completed the structural design for three buildings, including deep foundations, CMU concrete walls, and hollow-core slabs supported by concrete walls and structural steel with cold-formed truss over-framing. These three multi-story school buildings have a total footprint of approximately 27,000 square feet. The project is currently in construction.

d.

(1) TITLE AND LOCATION *(City and State)*: South Walton Mosquito Control District Campus, Walton County, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2023 — CONSTRUCTION *(If applicable)*: under construction

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Completed the structural design for a single building consisting of CMU walls supported by a shallow foundation, with wood trusses for the roof. The project is currently in construction.

e.

(1) TITLE AND LOCATION *(City and State)*: Sunset Park Pavilion and Beach Access, Mexico Beach, FL

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2020 — CONSTRUCTION *(If applicable)*: 2022

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Designed a wood-framed pavilion with heavy timber construction on a deep concrete foundation, along with an ADA-compliant wood-framed breakaway structure providing access to the Gulf of Mexico.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Caleb Alexander	Construction Coordinator (CEI)	6	6

15. FIRM NAME AND LOCATION *(City and State)*

O'Connell & Associates Consulting Engineers, LLC., Destin, FL

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
Bachelor of Science in Kinesiology, 2017 University of West Florida	Registered Exterior Wall Observer (R.E.W.O.) - Registration No. 0100 Commercial Unmanned Aircraft Pilot (Certificate No. 4514951)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Construction Manager In Training (C.M.I.T.), OSHA 30 Certification (Certificate No. 06830041)

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*: Alys Beach Town Center

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2022 — CONSTRUCTION *(If applicable)*: under construction

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ✓ Check if project performed with current firm

Lead Construction Coordinator for a new construction project involving 'cast in place' concrete structures. Facilitated project progress meetings, reviewed quantity tracking sheets and processed pay applications, responded to RFI's, created project punchlists, and facilitated project closeout and warranty tracking.

b.

(1) TITLE AND LOCATION *(City and State)*: Watercolor Town Center

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2021 — CONSTRUCTION *(If applicable)*: 2022

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ✓ Check if project performed with current firm

Coordinator for a cladding and waterproofing replacement project on two (2) mid-rise condominium. Facilitated project progress meetings, reviewed quantity tracking sheets and processed pay applications, responded to RFI's, created project punchlists, and facilitated project closeout and warranty tracking.

c.

(1) TITLE AND LOCATION *(City and State)*: The Grand Sandestin

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2019 — CONSTRUCTION *(If applicable)*: 2021

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ✓ Check if project performed with current firm

Lead Construction Coordinator for cladding, waterproofing, and railing replacement project on a single high-rise condominium. Facilitated project progress meetings, reviewed quantity tracking sheets and processed pay applications, responded to RFI's, created project punchlists, and facilitated project closeout and warranty tracking.

d.

(1) TITLE AND LOCATION *(City and State)*: Shores of Panama

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2022 — CONSTRUCTION *(If applicable)*: under construction

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ✓ Check if project performed with current firm

Construction Coordinator for a cladding, waterproofing, and roof coating project on a single high rise condominium. Facilitated project progress meetings, reviewed quantity tracking sheets and processed pay applications, responded to RFI's, created project punchlists, and facilitated project closeout and warranty tracking.

e.

(1) TITLE AND LOCATION *(City and State)*: Shoreline Towers

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2019 — CONSTRUCTION *(If applicable)*: under construction

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ✓ Check if project performed with current firm

Construction Coordinator for a cladding, waterproofing, & fenestration replacement for a single mid-rise condo tower, and a roof replacement assessment. Facilitated project progress meetings, reviewed quantity tracking sheets and processed pay applications, responded to RFI's, created project punchlists, and facilitated project closeout.

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F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT *(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*	20. EXAMPLE PROJECT KEY NUMBER 1

21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Mattie Kelly Cultural Arts Village Destin, FL	2010	2010

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Mattie Kelly Cultural Arts Village Destin, FL	Marcia Hull	850/650-2226

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Almost 10 years after DAG developed a master plan for the Village, the first phase opened, consisting of a permanent stage and event lawn to accommodate a 5,000 person audience, additional on-site parking, a sculpture entranceway, and a permanent restroom facility. The Dugas Pavilion and Village Green hosts a variety of artistic activities ranging from concerts and festivals to comedy and theatrical productions. Future phases will include a mixed use building housing administrative offices, student art labs, gallery and meeting space, a sculpture garden, and a 350-seat "black box" theater. An Artist Village is also envisioned to provide a serene, productive environment for artist residency programs. "[DAG's] unwavering commitment towards creativity, design and vision has significantly contributed to the successful progress to develop a world-class cultural arts facility," said Marcia Hull, Executive Director of the Mattie Kelly Arts Foundation.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DAG Architects, Inc.	Destin, FL	Architectural Design, Construction Administration
b.			
c.			
d.			
e.			
f.			

20. EXAMPLE PROJECT KEY NUMBER

2

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Panama City Beach Aaron Bessant Park Amphitheater, Panama City Beach, FL	2011	2013

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Panama City Beach	Mario Gisbert, City Manager	850.233.5100

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The new Amphitheater at Panama City Beach's Aaron Bessant Park is a 7,500 person venue with an expansive green festival lawn and hospitality amenities that cater to world-class acts and local performers in an intimate, open-air atmosphere.

The improvements include the amphitheater, a separate restroom facility with 56 stalls, and three new soccer fields stabilized to provide special events overflow parking. The amphitheater has infrastructure for simple unloading and set-up by concert performers, with a built-in loading dock and a support system pre-installed for lights and speakers. Backstage amenities include dressing rooms, green rooms, and private restrooms.

Acoustical concerns drove many design decisions, and detailed acoustical computer models were developed to ensure that sound projected toward the audience. The amphitheater was funded by a BP tourism grant provided to the City from the Bay County Tourist Development Council (TDC). "Our role is to promote Panama City Beach as a tourist destination, and the amphitheater provides us a great venue to do it," says Dan Rowe, Bay County TDC Director.

VALUE: $2.3 M
SIZE: 4,000 SF

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DAG Architects, Inc.	Destin, FL	Architectural Design, Construction Administration
b.			
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT *(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*	20. EXAMPLE PROJECT KEY NUMBER 3

21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
The HUB Town Center, Santa Rosa Beach, FL	2013	2016

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Comer Woodford Grace LLC	Brad Zeitlin	850.685.7859

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The Hub 30A is a festival-style gathering place featuring restaurants, entertainment and shopping along Walton County's famous Highway 30A, appealing to families vacationing along the Gulf Coast beaches.
The master plan for the three acre site, developed collaboratively by Lew Oliver and DAG Architects, combines a variety of small retail spaces with larger restaurant spaces anchoring each corner of the development. An event lawn provides seating for outdoor concerts and movies, and the centrally located Pavilion features a multipurpose stage, a 25-foot-wide outdoor movie screen, and a screened porch with a fireplace and big screen TVs. The design is evocative of full-service drive-in theaters of the 1950s, minus the cars.

Among the tenants in the smaller, 210 SF retail locations are the Vortex Arcade and Gaming Center, Red's Chicken Shack, Hughey's General Store, Mr. Freeze Ice Cream, Crave Roadside Burgers, and Mile Marker Fifteen Tacos and Tequila.

DAG Architects was responsible for the design and construction documents for each building, the central Pavilion, the West Pavilion, the prototype shell design for each structure type, and tenant fit-outs for many of the spaces.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DAG Architects, Inc.	Destin, FL	Architectural Design, Construction Administration
b.			
c.			
d.			
e.			
f.			

20. EXAMPLE PROJECT KEY NUMBER

4

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Trust for Public Land Leonard Destin Park Destin,FL	2016	2019

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Trust for Public Land	Kate Brown	850.661.2788

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The Trust for Public Land, Florida Department of Environmental Protection, and the Deepwater Horizon oil spill Natural Resource Damage Assessment Trustees enlisted DAG Architects to collaborate on the development of three parks. These parks became part of the "Florida Coastal Access Project," an initiative to compensate communities for damages caused by the Deepwater Horizon Oil Spill. Leonard Destin Park was built on a parcel that was originally the homestead of Destin's earliest settler, Captain Leonard Destin.

The park offers public beach access, the city's first splash pad, picnic pavilions, a kayak launch, playground, and a model of the seine boat captained by Leonard Destin himself. The picnic pavilions and restroom building reflect the design of his original mid-19th century homestead, with a combination of louvered and lap siding and natural ventilation.

In conjunction with the Florida Department of Environmental Protection and the Trust for Public Land, the Leonard Destin Park encompasses a 3.42-acre site along the Choctawhatchee Bay in Destin. Funding is provided by a grant, which also includes money to operate and maintain the park for the first ten years.

VALUE: $8.7M
SIZE: 3.42 acres

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DAG Architects, Inc.	Destin, FL	Architectural Design, Construction Administration
b.			
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT *(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*	20. EXAMPLE PROJECT KEY NUMBER 5

21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Destin Linear Park, Destin, FL	2023	in progress

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Destin, Florida	Krystal Strickland	850.837.4242

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The two phase project consists of a linear park with a 10-foot wide meandering pathway, workout nodes, shaded bench areas, and landscaping. Project begins at the dead end intersection of 98 Palms Boulevard and continues eastward for ±4,900 linear feet. The linear park includes a pedestrian bridge over a waterway and the acquisition of no less than four different access easements to complete. The second phase of the project consists of the extension of 98 Palms Boulevard with a two lane roadway including a median and minimum required landscaping, beginning at the dead-end intersection of 98 Palms Boulevard heading eastward for 3,500 linear feet and terminating into South Mattie M. Kelly Boulevard.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DAG Architects, Inc.	Destin, FL	Architectural Design, Construction Administration
b.	O'Connell & Associates Consulting Engineering, LLC	Santa Rosa Beach, FL	Civil Engineering
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT *(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*	20. EXAMPLE PROJECT KEY NUMBER 6

21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Bo Diddley Plaza Renovations, Gainesville, FL	2013	2016

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Gainesville Community Redevelopment Agency	Sarah Vidal-Finn	352.393.8203

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

DAG worked closely with the Gainesville CRA on a redesign of the downtown Bo Diddley Plaza, to create a safe, attractive and lively place for people to enjoy both day and night activities. Located in a historic area near the courthouse, the Plaza had become a place for the city's homeless population to congregate. The redesign builds on the many already successful uses of the plaza, such as the farmer's market and concert events, to bring daily visitors and downtown pedestrian traffic to the Plaza on a regular basis.

A café with indoor and outdoor seating, a manned information kiosk, a new bus shelter with canopy, and softer landscaping are now invigorating the area and detering its use by vagrants. An interactive water feature has become a defining element at the entrance to the park, and special lighting, pathways, and signage promote a safe and attractive environment that supports the various events and activities of the Plaza. An existing amphitheater was updated, and new restrooms, dressing rooms, storage spaces, and a green room for performers were added.

VALUE: 1.8 M

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DAG Architects, Inc.	Destin, FL	Architectural Design, Construction Administration
b.			
c.			
d.			
e.			
f.			

20. EXAMPLE PROJECT KEY NUMBER
7

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
Okaloosa Gas District Campus, Valparaiso, FL	2022	in progress

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Okaloosa Gas District	Gordon King	850.729.4840

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Located in Valparaiso, Florida, the new campus for Okaloosa Gas will include an 18,400-square-foot operations center, a 7,200 SF maintenance building, and a 23,540 SF warehouse. The interior design is inspired by the client's existing logo and branding, with calm and inviting colors to represent a unified aesthetic. Subtle yet exciting patterns and movement in the carpeting and tiles help to differentiate various zones throughout the campus buildings.

VALUE: $77M
SIZE: +/- 13.4 acres

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DAG Architects, Inc.	Destin, FL	Architectural Design, Construction Administration
b.	O'Connell & Associates Consulting Engineering, LLC	Santa Rosa Beach, FL	Structural Engineer
c.			
d.			
e.			
f.			

20. EXAMPLE PROJECT KEY NUMBER

8

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
The Rosemary Beach Pavilion Rosemary Beach, FL	2013	2013

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Rosemary Beach Property Owners' Association	James Bagby, Town Manager	850/685-6624

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The master-planned community of Rosemary Beach currently hosts events for both residents as well as visitors, with functions such as concerts, movie screenings, car shows, ballets, wine tastings, speeches and holiday performances. The community wanted to provide a facility to better serve their current event calendar as well as increase opportunities for additional functions and outreach. This new pavilion will not only provide a signature amphitheater facility, it will also add a pool and associated amenities for property owners. A series of meetings were held to generate input from community merchants, homeowners, local theater and dance groups, and others, to identify goals and expectations. The new facility will accommodate an audience of 800 to 1,000 people, with a potential of up to 2,500 at full capacity. Associated with McWhorter Architects. Construction budget $1.5 million.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DAG Architects, Inc.	Destin, FL	Architectural Design, Construction Administration
b.			
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT *(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*	20. EXAMPLE PROJECT KEY NUMBER 9

21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
The Watersound Beach Club, Inlet Beach, Florida	2016	2018

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
The St. Joe Company	Patrick Murphy	850.249.3045

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Watersound Origins' growth strained its beach club, requiring expansion. The St. Joe Company tasked DAG with creating a plan to increase capacity while respecting the coastal environment. DAG's solution expanded along the site's western edge, adding a lagoon pool, a 2,225 SF clubhouse with a bar and grille, and a covered event porch. An upper terrace provides sunset views, and the design maintains Watersound's shingle-style aesthetic. New amenities include a bathhouse, fire pits, cabanas, and an amphitheater lawn. A central entry tower will unify access to the facilities and beach. The expansion doubles the club's capacity, enhancing member enjoyment.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DAG Architects, Inc.	Destin, FL	Architectural Design, Construction Administration
b.	O'Connell & Associates Consulting Engineering, LLC	Santa Rosa Beach, FL	Civil Engineering, Structural Engineer
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT *(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*	20. EXAMPLE PROJECT KEY NUMBER 10

21. TITLE AND LOCATION *(City and State)*	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
South Walton Mosquito Control District, Santa Rosa, FL	2018	In Progress

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
South Walton Mosquito Control District	Darrin Donald	850.267.2112

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Phase I consisted of the new Administration building for the South Walton Mosquito Control Headquarters. The building is approximately 10,000 square feet, including a boardroom, office spaces, laboratory, insectary, break room, and conference room. Phase 2 consisted of two buildings: a parking structure and fleet maintenance building. Both projects were fast tracked to align with the completion of the main campus building. The parking deck includes a car wash station on the east side, while gas pumping stations are at the front and covered to ensure flame resistance and explosion-proofing. After DAG conducted a cost-effectiveness analysis, the building was constructed using CMU (concrete masonry block) with a metal interior shell and metal roof. This design aligns with the campus aesthetic, where all buildings share common elements such as canopy sizes and exterior features, creating a cohesive appearance despite varying construction methods.

VALUE: $19.5M
SIZE: 9.82 acres

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	DAG Architects, Inc.	Destin, FL	Architectural Design, Construction Administration
b.	O'Connell & Associates Consulting Engineering, LLC	Santa Rosa Beach, FL	Civil Engineering, Structural Engineer
c.			
d.			
e.			
f.			

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Levi Wiegand	Principal in Charge			X		X					
Pat Ballasch	Design Principal	X	X	X			X	X		X	X
Ken Greene	Project Manager				X		X	X		X	X
Neill R. O'Connell	Principal, Engineering					X		X		X	X
Jon Nash	Civil Engineering Manager					X				X	X
Ryan Scott	Senior Civil Engineer					X					
Michael Ekblad	Landscape Architect					X					
Josh Barker	Structural Engineer										X
Caleb Alexander	Construction Coordinator (CEI)										

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Mattie Kelly Amphitheater and Village Green	6	Bo Diddley Plaza Renovations
2	Panama City Beach Aaron Bessant Amphitheater	7	Okaloosa Gas District Campus
3	Hub 30A	8	Rosemary Beach Amphitheater
4	Trust for Public Land Leonard Destin Park	9	Watersound Beach Club
5	Destin Linear Park	10	South Walton Mosquito Control District

DAG Architects

DAG Architects is a full-service design firm with 90+ professionals in six Southeastern offices. As a regional architecture leader, our growth and success has come from our purposefully diverse practice.

Our portfolio includes award-winning municipal recreation spaces, community buildings, mixed-use, K-12 facilities, higher education projects, hospitality, multi-family, healthcare, libraries, offices, and more. In addition to the projects featured in the previous pages, DAG has also designed the following public spaces:

- Cascade Park and Amphitheater
- Chipola Center for Performing Arts
- Joe's Bayou
- Martin Theater
- DeFuniak Library
- Walton Department Building
- Okalossa County Tax Collector

Our design expertise is applied through master planning, programming, feasibility studies, schematic design, design development, interior architecture, and construction administration services management. The richness of our history creates positive experiences for the people who use the spaces and buildings we design.

Our Destin office is 40 miles from the Chipley Park site, allowing us to be available within an hour's notice to be onsite, if the need arises.

O'CONNELL & ASSOCIATES

O'Connell & Associates, based in Northwest Florida, has been providing high-quality engineering services for over a decade. Our firm has extensive experience working with Florida municipalities, counties, state agencies, and private clients, delivering successful projects across the region. Unlike firms that rely on resources from other parts of the state, our entire design and construction team is based in the Florida Panhandle. With offices in both Walton and Okaloosa Counties, we offer the expertise of 13 civil and structural engineers, a professional landscape architect, and several experienced construction administration personnel. This in-house capability allows us to meet tight deadlines and ambitious schedules efficiently.

Our Walton County office, located in Grayton Beach, is just 29 miles from DeFuniak Springs, ensuring prompt responsiveness and local familiarity. We take pride in our ability to deliver projects on time and within budget while maintaining the highest standards of design and construction.

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER *(If any)*

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (*or Branch Office*) NAME	DAG Architects, Inc.
3. YEAR ESTABLISHED	1981
4. UNIQUE ENTITY IDENTIFIER	KNYPM17EUNN8
2b. STREET	1223 Airport Road
5. OWNERSHIP	
a. TYPE	Corporation
2c. CITY	Destin
2d. STATE	FL
2e. ZIP CODE	32541
b. SMALL BUSINESS STATUS	
6a. POINT OF CONTACT NAME AND TITLE	Levi Wiegand, Principal
7. NAME OF FIRM *(If Block 2a is a Branch Office)*	
6b. TELEPHONE NUMBER	850.337.6445
6c. EMAIL ADDRESS	lwiegand@dagarchitects.com

8a. FORMER FIRM NAME(S) *(If any)*	8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER

9. EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. Number of Employees (1) FIRM	c. Number of Employees (2) BRANCH
02	Administrative	16	5
06	Architects	55	7
15	Construction Inspector	5	3
37	Interior Design	6	4
48	Project Manager	9	7
	Other Employees		
	Total	91	26

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Profile Code	b. Experience	c. Revenue Index Number *(see below)*
A11	Auditoriums & Theaters	2
C06	Churches & Chapels	1
C08	Codes, Standards	1
C10	Commercial Building Shops	5
D07	Dining Halls, Clubs, Restaurants	4
E02	Educational Facilities	6
F02	Field Houses, Gyms, Stadiums	1
G01	Garages, Vehicle Maintenance	1
H09	Hospital, Medical Facilities	2
H10	Hotels, Motels	3
H11	Housing (Apartments, Condos)	7
I05	Interior Design, Space Planning	1
L04	Libraries, Museums, Galleries	1
O01	Office Buildings, Industrial Parks	6
P05	Planning (Community)	1
P05	Planning Site	1
P13	Public Safety Facilities	1
R04	Recreational Facilities	3

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)

a. Federal Work	1
b. Non-Federal Work	8
c. Total Work	8

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than $100,000
2. $100,000 to less than $250,000
3. $250,000 to less than $500,000
4. $500,000 to less than $1 million
5. $1 million to less than $2 million
6. $2 million to less than $5 million
7. $5 million to less than $10 million
8. $10 million to less than $25 million
9. $25 million to less than $50 million
10. $50 million or greater

I. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

31. SIGNATURE	
32. DATE	3/7/25
33. NAME AND TITLE	Levi Wiegand, Principal

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER *(If any)*

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM *(or Branch Office)* NAME: O'Connell & Associates Consulting Engineers, LLC

3. YEAR ESTABLISHED: 2013

4. UNIQUE ENTITY IDENTIFIER: 46-4074024

2b. STREET: 1394 County Highway 283 South, Building #3

5. OWNERSHIP

a. TYPE: Limited Liability Corporation

2c. CITY: Santa Rosa Beach

2d. STATE: FL

2e. ZIP CODE: 32459

b. SMALL BUSINESS STATUS: Small Business (<$26 million, Revenue)

6a. POINT OF CONTACT NAME AND TITLE: Neill R. O'Connell, President

7. NAME OF FIRM *(If Block 2a is a Branch Office)*

6b. TELEPHONE NUMBER: (850) 403-4555

6c. EMAIL ADDRESS: Neill@oconnellengineers.com

8a. FORMER FIRM NAME(S) *(If any)*	8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER

9. EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. Number of Employees (1) FIRM	(2) BRANCH
02	Administrative	2	
08	CADD Technician	1	
12	Civil Engineer	8	
15	Construction Inspector	7	
18	Cost Engineering/Estimator	1	
39	Landscape Architect	1	
56	Specification Writer	3	
57	Structural Engineer	4	
	Other Employees		
	Total		

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Profile Code	b. Experience	c. Revenue Index Number *(see below)*
A02	Aerial Photography	1
C10	Commercial Building Low-rise	1
C11	Community Facility	1
C15	Construction Management	6
D04	Design-Build - Proposals	1
E02	Educational Facilities	1
H10	Hotels	1
H11	Housing	4
I01	Industrial Building	1
I06	Irrigation Design	1
L03	Landscape Architecture	1
L06	Lighting (Exterior)	1
O01	Office Buildings	1
P06	Planning (Site)	4
R04	Recreational Facilities	1
S04	Sewage Collection	1
S09	Structural Engineering	5
S12	Swimming Pools	1
T03	Traffic & Transportation Engineeri	5
V01	Life-Cyle Costing	1
W03	Water Supply	1
Z01	Zoning	4

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)

a. Federal Work	0
b. Non-Federal Work	7
c. Total Work	7

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than $100,000
2. $100,000 to less than $250,000
3. $250,000 to less than $500,000
4. $500,000 to less than $1 million
5. $1 million to less than $2 million
6. $2 million to less than $5 million
7. $5 million to less than $10 million
8. $10 million to less than $25 million
9. $25 million to less than $50 million
10. $50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE

b. DATE: 2-18-2025

c. NAME AND TITLE: Neill R. O'Connell, President

w

C

Statements and Documentation of Qualifications

STATEMENT OF UNDERSTANDING

DAG Architects understands the scope and responsibilities of serving as the Professional Engineering Consultant Services for the City of DeFuniak Springs' John V. Lawson Amphitheater Redevelopment. Our role extends beyond individual project execution—we are committed to providing comprehensive, ongoing support to the City's development needs. Crucially, we recognize the need to help present to the community and share the story of this improvement, fostering transparency and a sense of shared ownership in this exciting project. As part of this, we recognize that our responsibilities may include, but are not limited to:

1. Site Analysis and Preliminary Concept(s)

- Current Site Assessment:
  - » Evaluate the existing condition of the amphitheater and surrounding park areas.
  - » Identify any structural, aesthetic, environmental, and/or functional deficiencies.
- Surveying Services
  - » Conduct all necessary topographical and boundary surveys for the project area.
- Capacity Recommendations:
  - » Recommend an optimal size for the redeveloped amphitheater based on market analysis and tourism impact projections.
- Parking and Transportation:
  - » Assess current parking capacity and usage, including nearby facilities.
  - » Estimate additional parking needs based on projected attendance figures.
  - » Explore alternative transportation options (e.g., shuttles, public transit, bike access) and their feasibility.
- Infrastructure Upgrades:
  - » Identify necessary upgrades or additions (e.g., water, electricity, lighting, sound systems, seating).
  - » Determine compliance with accessibility standards (ADA compliance).

2. Design and Redevelopment Options

- Conceptual Design Plans:
  - » Develop multiple design scenarios, varying in size, capacity, and amenities.
  - » Provide visual renderings or conceptual sketches.
- Cost Estimates:
  - » Provide preliminary cost estimates for each design scenario, including construction, equipment, and landscaping.

3. Financial Analysis

- Revenue Projections:
  - » Estimate potential revenue from ticket sales, concessions, sponsorships, and rental fees.
  - » Explore other funding opportunities (e.g., grants, partnerships, public-private collaborations).
- Cost Analysis:
  - » Detail expected maintenance and operational costs (staffing, utilities, cleaning, security, insurance).
  - » Compare ongoing costs with projected revenues to assess financial viability.
- Economic Impact Analysis:
  - » Calculate the broader economic impact on the local economy, including job creation, increased tax revenues, and support for local businesses.

4. Design Development

- Project Design:
  - » Prepare design plans at 30%, 60%, 90%, and 100% milestones.
  - » Provide cost estimates at each milestone to ensure budget alignment.
  - » Assist staff with CRA/Council presentations throughout design progress.
- Permitting:
  - » Coordiante and obtain all required permits from local, state, and federal agencies.
- Bid Support:
  - » Prepare bid documents and assist with bid advertising.
  - » Respond to contractor inquiries during the bidding process and evaluate bids received.
- Construction Administration:
  - » Provide construction administration and inspection services.
  - » Review contract submittals, requests for information (RFIs), and payment applications.
  - » Ensure compliance with design specifications nd regulatory requirements.

5. Storytelling and community engagement.

- The success of this project will largely be based on if the community loves it.

Okaloosa Gas District

Executive Offices at Okaloosa Gas District
364 Valparaiso Parkway, Valparaiso, FL 32580

Phone: 850.729.4700 ext. 840
Email: GordonKing@okaloosagas.com
OkaloosaGas.com

March 9, 2023

To Whom It May Concern:

In 2020, DAG Architects was selected by Okaloosa Gas District to conduct a facility assessment of the District's Valparaiso campus to include the administration building, operations building, warehouse and fleet maintenance buildings. Following the assessments, DAG performed a programming study to determine the relationship of the locations of our various departments and personnel that concluded with the District entering into a contract for the design of a new campus to include an approximately 120,000 square foot administration building, warehouse, operations building, fleet maintenance facility and welding/meter fabrication building.

DAG has been very insightful and creative in their approach to ensure that the finished product would meet the needs and space requirements of the District and will serve the needs of our employees for years to come.

Pat Ballasch and his staff have been excellent to work with. I truly believe Okaloosa Gas District made the right decision to select this firm for our project.

Sincerely,

Gordon M. King
Chief Executive Officer

Office of the City Manager

4200 Indian Bayou Trail | Destin, FL 32541 | Phone: 850-837-4242 | www.cityofdestin.com

July 23, 2024

To whom it may concern,

I am pleased to provide this letter of reference for O'Connell & Associates, who were instrumental in the successful development of a recent urban linear trail project in the City of Destin with an emphasis on enhancing mobility, safety, and recreational opportunities for both residents and visitors.

Throughout the current phases of the project, O'Connell & Associates have demonstrated exceptional professionalism and expertise. Their commitment to delivering high-quality work is evident in every aspect of their involvement. They have managed to stay on budget, which is a testament to their careful planning and resource management.

Their proactive approach and efficiency in securing necessary permits and easements ensured that all engineering and design work met the highest standards. O'Connell & Associates' dedication and adherence to timelines make them a valuable partner for any future projects.

I can recommend O'Connell & Associates without reservation. Their exceptional performance on our recent project assures me that they will continue to excel and deliver outstanding results on time.

Very Respectfully,

Krystal Strickland, CPA, CGFO

Acting City Manager

July 26, 2024

To Whom It May Concern,

I recommend O'Connell & Associates Consulting Engineers as a competent and reliable consulting engineering firm. Over the past eight years, we have been working with O'Connell & Associates on several projects and have always been impressed with their professionalism, expertise, and commitment to delivering high-quality results.

O'Connell & Associates' team of engineers is knowledgeable, detail-oriented, and dedicated to each project. They have consistently exhibited excellent communication and project management skills, effectively coordinating with stakeholders, adhering to deadlines, and delivering outcomes within budget.

I have no hesitation in recommending O'Connell & Associates. They have proven to be a valuable partner, and I am confident that they will continue to excel in delivering top-notch engineering services.

Please feel free to contact me if you require any further information.

Sincerely,

Patrick Murphy
Senior Vice President
The St. Joe Company

D

Proof of License/Certifications

D Proof of License/Certifications

Florida Department of State, Division of Corporations

State of Florida
Department of State

I certify from the records of this office that DAG ARCHITECTS, INC. is a corporation organized under the laws of the State of Florida, filed on May 8, 1981.

The document number of this corporation is F33440.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 24, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Twenty-fourth day of January, 2025

Secretary of State

Tracking Number: 0431382979CC

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

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THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION

dbpr Department of Business & Professional Regulation

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LICENSEE DETAILS *9:25:19 AM 11/15/2024*

Licensee Information

Name:	**BALLASCH, PATRICK LLOYD (Primary Name)**
	DAG ARCHITECTS, INC (DBA Name)
Main Address:	**2441 DUNCAN DRIVE NICEVILLE Florida 32578**
County:	**OKALOOSA**
License Mailing:	**1223 AIRPORT ROAD DESTIN FL 32541**
County:	**OKALOOSA**

License Information

License Type:	**Architect**
Rank:	**Architect**
License Number:	**AR0017640**
Status:	**Current,Active**
Licensure Date:	**11/01/2001**
Expires:	**02/28/2025**

Special Qualifications **Qualification Effective**

Alternate Names

View Related License Information
View License Complaint

2601 Blair Stone Road, Tallahassee FL 32399 :: Email: **Customer Contact Center** :: Customer Contact Center: 850.487.1395

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Principal in Charge Professional License

Ron DeSantis, Governor — Melanie S. Griffin, Secretary — Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

WIEGAND, JOHN LEVI
3 TOMAHAWK CT
DESTIN FL 32541

LICENSE NUMBER: AR100595
EXPIRATION DATE: FEBRUARY 28, 2027
Always verify licenses online at MyFloridaLicense.com

ISSUED: 02/28/2025
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Design Principal Professional License

Ron DeSantis, Governor — Melanie S. Griffin, Secretary — Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

BALLASCH, PATRICK LLOYD
DAG ARCHITECTS, INC
2441 DUNCAN DRIVE
NICEVILLE FL 32578

LICENSE NUMBER: AR0017640
EXPIRATION DATE: FEBRUARY 28, 2027
Always verify licenses online at MyFloridaLicense.com

ISSUED: 12/10/2024
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Project Manager Professional License

Ron DeSantis, Governor — Melanie S. Griffin, Secretary — Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

GREENE, KENNETH FRANKLIN IV
1114 SANDHURST DRIVE
TALLAHASSEE FL 32312

LICENSE NUMBER: AR102683
EXPIRATION DATE: FEBRUARY 28, 2025
Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.
This is your license. It is unlawful for anyone other than the licensee to use this document.

Florida Department of State, Division of Corporations

State of Florida
Department of State

I certify from the records of this office that O'CONNELL & ASSOCIATES CONSULTING ENGINEERS, LLC is a limited liability company organized under the laws of the State of Florida, filed on November 7, 2013.

The document number of this limited liability company is L13000157120.

I further certify that said limited liability company has paid all fees due this office through December 31, 2025, that its most recent annual report was filed on February 6, 2025, and that its status is active.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Sixth day of February, 2025

Secretary of State

Tracking Number: 6023975959CC

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

Professional License

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

FBPE

STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

BARKER, JOSHUA MICHAEL

370 PALMETTO AVE
FREEPORT FL 32439

LICENSE NUMBER: PE92112

EXPIRATION DATE: FEBRUARY 28, 2025

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Professional License

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

FBPE

STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

O'CONNELL, NEILL ROBERT

1394 CO. HWY 283 S
BLDG #3
SANTA ROSA BEACH FL 32459

LICENSE NUMBER: PE63628

EXPIRATION DATE: FEBRUARY 28, 2027

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Professional License

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

dbpr

STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF LANDSCAPE ARCHITECTURE

THE LANDSCAPE ARCHITECT HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

EKBLAD, MICHAEL GLENN

O'CONNELL & ASSOCIATES CONSULTING ENGINEERS, LLC
97 NICKAJACK N
SANTA ROSA BEACH FL 32459

LICENSE NUMBER: LA6667058

EXPIRATION DATE: NOVEMBER 30, 2025

Always verify licenses online at MyFloridaLicense.com

ISSUED: 07/25/2024

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Project Manager Professional License

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

FBPE

STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

NASH, JONATHAN EDWARD

59 SKY HIGH DUNE DRIVE
SANTA ROSA BEACH FL 32459

LICENSE NUMBER: PE77531

EXPIRATION DATE: FEBRUARY 28, 2027

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E

Conflict of Interest Statement

E Conflict of Interest Statement

I hereby certify that, to the best of my knowledge, I do not have a conflict of interest, and that my particular circumstances are not likely to raise the appearance of a conflict of interest, impropriety, or the appearance of impairment of objectivity with respect to any business matter I am involved in.

For purposes of this agreement, I understand that a financial interest may include, but is not limited to, employment, stock ownership, creditor or debt or relationship, or prospective employment with a business entity. An appearance of impairment of objectivity could result from an organizational conflict where, because of other activities or relationships with other persons or entities, a person is unable or potentially unable to render impartial assistance or advice. It could also result from non-financial gain to the individual, such as benefit to reputation or prestige in a professional field.

I also recognize that I will be considered to have a financial or other interest, and therefore a conflict of interest, if any of the following have a financial or other interest in the business matter, I am involved in:

- I, my spouse, minor child, or general partner.
- A profit or non-profit organization in which I serve as an officer, director, trustee, general partner, or employee.
- Any person or organization with which I am negotiating or have an arrangement concerning employment, including consultancy or a past employer (within the last year).

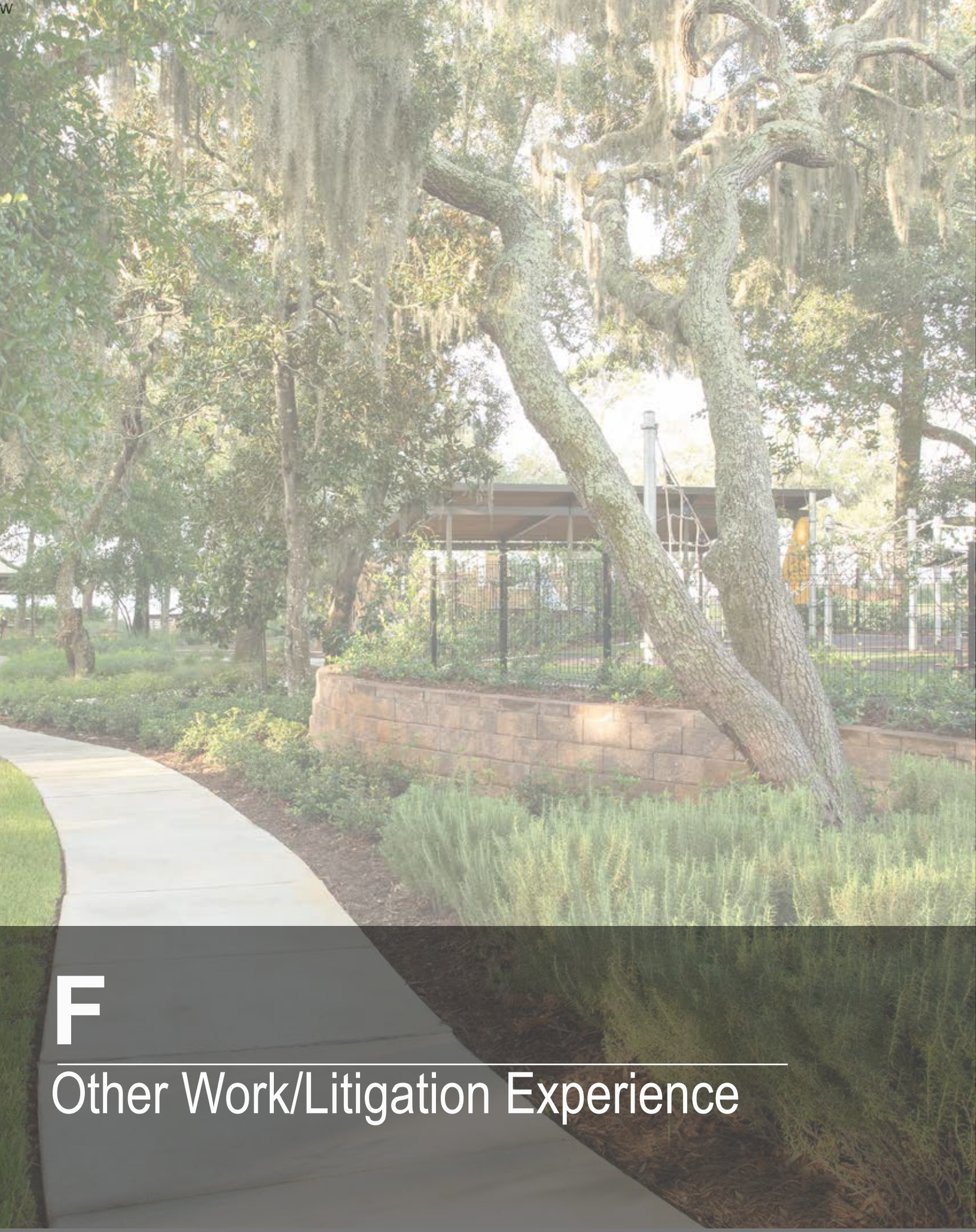
I recognize that this certification is a continuing representation, and I acknowledge that it is in effect at all times until I have completed all of the work performed by DAG Architects, Inc under this agreement.

If I discover that I might have a conflict of interest, might present a conflict of interest, or might have an appearance of impairment of objectivity with any business matter, I will immediately inform the appropriate official and refrain from further involvement until I am authorized to continue.

I also understand that my views as a business consultant or reviewer will be protected from disclosure to the extent permitted by law.

Levi Wiegand, AIA, NCARB
Principal
D 850.337.6445
C 850.708.2551

Date: 3/7/25



F

Other Work/Litigation Experience

F Other Work/Litigation Experience

DAG Architects has been involved in fewer than ten claims in our 40 year history, most resolved through mediation. We have outstanding relationships with our clients and consultants, and we work to avoid situations that need to be resolved through litigation. As of this date, there have not been any projects within the last five years where damages, penalties, liens, defaults, cancellations of contract, or termination of contract was imposed, sought to be imposed, threatened, or filed against DAG Architects, Inc. There are only 2 instances of settlements in the last 5 years and DAG was not negligent in either instance.

- St. George's University Fitness Center,
  settled June 2022

  DAG's client alleged poor or inadequate engineering and structural designs by DAG's structural engineering consultant which resulted in additional construction costs of approximately $1,600,000 to correct. DAG's engineering consultant paid St. George's University $1,000,000 to settle the claim in June 2022. DAG and DAG's insurance carriers did not pay any settlement costs related to this dispute.

- Palm Bay School Renovation,
  settled September 2023

  In April 2022, DAG submitted a professional liability claim to its insurance carrier related to construction cost billing issues between DAG's client and the client's project contractor. DAG's addition to the dispute arose from its role as the project architect and its participation in the pay application approvement process. DAG believes it correctly fulfilled its responsibilities under the project contract and the claim was unfounded. In September 2023, the insurance company made the decision to settle the claim and paid the client a sum of approximately $800,000.

The firm has never been found liable and we have no active or pending litigations.

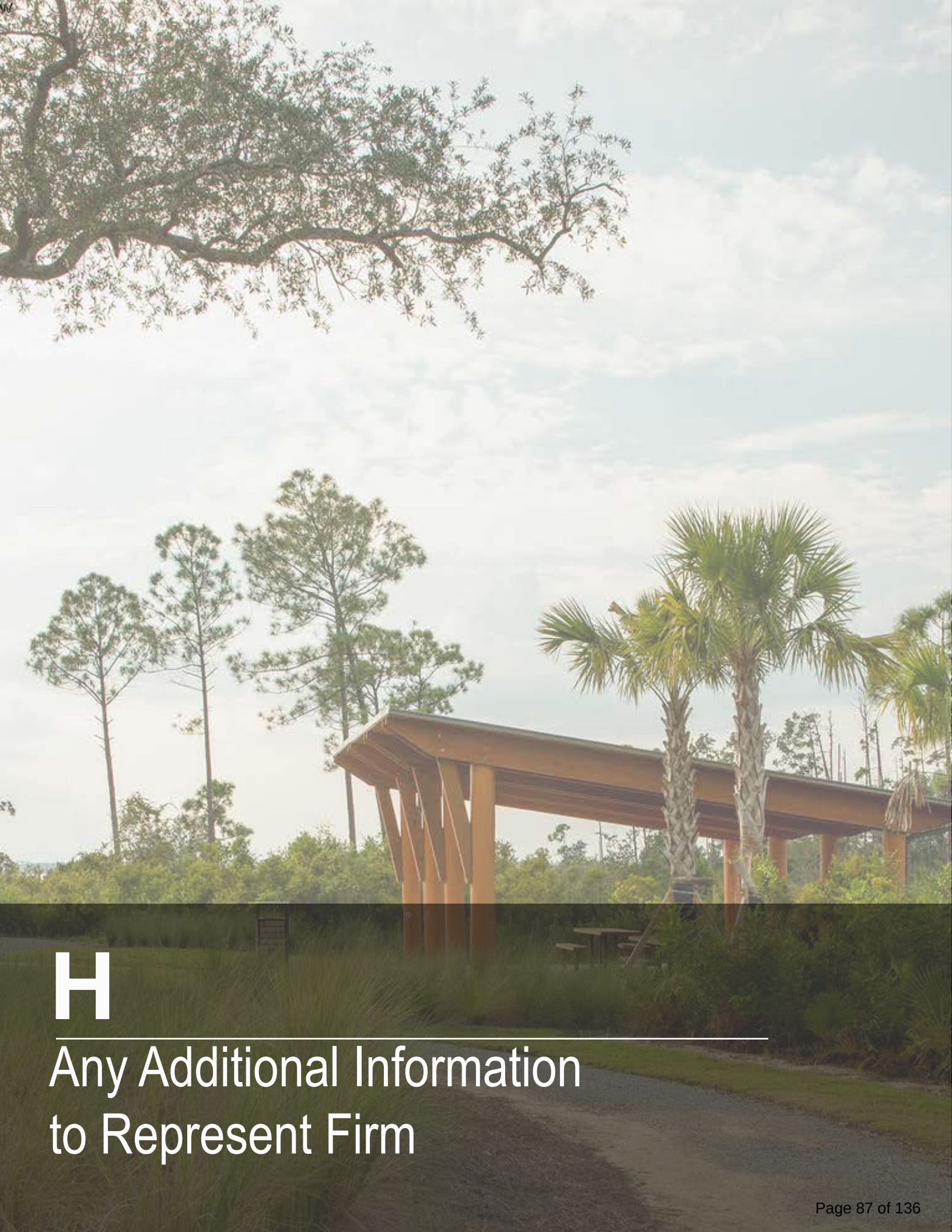
w

G

Certified Minority Business Enterprise Participation

G Certified Minority Business Enterprise Participation

While DAG Architects is not a Certified MBE. we have developed and foster the expansion of our design consultant team through utilizing Certified Minority Business Enterprise firms. DAG can work in partnership with the CRA to select consultants if so desired.



H

Any Additional Information to Represent Firm

SCOPE OF SERVICES

We propose dividing the project into the following phases

1. Discovery and Site Diligence
This phase will involve the team familiarizing ourselves with the goals of the City and the site specifically. We would include in person site visits. And collection of various informational surveys. Efforts in this phase may include geotechnical surveys, acoustic measurements, community surveys, and meetings with key stake holders. Also in this phase, we will review the Land Development Code to understand the zoning requirements / limitations and uses that are allowed. We will explore any future plans the surrounding area and discuss how this improvement can take advantage of future growth. Additionally, the Discovery Phase will evaluate parking requirements based on code for use, as well as best practices for parking based on real world needs.

2. Programming
This phase will be the bulk of the work and consist of a multidisciplined effort to study to evaluate potential uses, sizes, and support program required for this venue. The team will look at needs like restrooms, kitchen spaces, LV and AV equipment's, access, deliveries, and site lighting to name a few. And will help plan how it ties into the rest of the park. During this phase the acoustic designer will program the acoustic needs of the venue and look at its impact on the surrounding areas. We will explore with the County to define what success for this project looks like. And better understand the appropriateness of scale and intensity as well as how the project operates in terms of management (i.e., exploring the management and operational impacts on the venue). We expect a number of design packages that will categorically inform the different facets of the design.

Concept Design
After the program and needs of the project are better defined, we will move into conceptual design. This phase of work will include the preparation of conceptual design drawings to include site layout, generic floor plans, elevations, and preliminary design images from a 3D computer model. We will also provide initial input and summary in narrative and exhibit forms of AV, LV, Electrical, Mechanical, Plumbing, and Structural needs. The concept will be immersive in character and provide enough resolution to help make decisions for how best to move the project forward. DAG will coordinate with any other consultants that the county may retain to develop the best use of the property. The concept design package will be used to obtain preliminary construction pricing from a selected contractor.

3. Opinion of Cost
During this phase the team will review the assumptions and character of the Concept Phase Documents and compile an document regarding the Opinion of Cost. This will be productive to define.

4. The Process Manual
In this phase we will provide a document that supports all the efforts of the above phases. The intent of this document is to provide the county and its stake holders with a summary marketing package. We anticipate 4 rendered views in addition to various exhibits and diagrams outlining the process that developed this design and equipping the community with the story that supports the venue.

5. Construction Documents
In this phase the design team will develop the necessary documents for permitting the project.

6. Permitting /Bidding
In this phase the design team will support the Permitting and Bidding of the project.

7. Construction Administration
In this phase we will support the construction and finishing of the project.

Meetings
We are anticipating biweekly teleconference and inperson meetings.

Exclusions
- Commissioning of Mechanical and Electrical systems.
- Traffic studies (this is normally handled through the Civil Engineer).
- Geotechnical investigations.
- Environmental studies or assessments.
- Archaeological investigations.
- Asbestos testing and abatement.
- Structured cabling, technology, or telecommunications design.
- Surveys of any kind.
- LEED or other sustainable design or certification.
- Renderings or models beyond what is listed.
- As-built documents after construction.
- Value engineering changes after 100% construction documents are approved and issued.

Client#: 1049223 DAGARC

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/09/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
USI Insurance Services, LLC
2502 N Rocky Point Drive
Suite 400
Tampa, FL 33607

CONTACT NAME:
PHONE (A/C, No, Ext): 813 321-7500 FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Travelers Property Cas. Co. of America	25674
INSURER B : Travelers Casualty and Surety Company	19038
INSURER C : Allianz Underwriters Insurance Company	36420
INSURER D : Kinsale Insurance Company	38920
INSURER E : Travelers Indemnity Company	25658
INSURER F :	

INSURED
DAG Architects, Inc.
1223 Airport Road
Destin, FL 32541

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	X	X	6800J802994	05/11/2024	05/11/2025	EACH OCCURRENCE	$1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$1,000,000
							MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$2,000,000
	OTHER:							$
E	AUTOMOBILE LIABILITY	X	X	BA7R792480	05/11/2024	05/11/2025	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR	X	X	CUP9254Y601	05/11/2024	05/11/2025	EACH OCCURRENCE	$5,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$5,000,000
	DED X RETENTION $10,000							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		X	UB9M967508	05/11/2024	05/11/2025	X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000
C	Professional Liability			USF00794224	03/31/2024	03/31/2025	$5,000,000 per claim $5,000,000 annl aggr.	
D	Excess Liab-			01002920050	03/31/2024	03/31/2025	$2,000,000 Claim/Aggr.	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Professional Liability coverage is written on a claims-made basis.

CERTIFICATE HOLDER
For proposal purposes

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Information Sheet
For Transactions and Conveyances
Corporate Identification

The following information will be provided to the The CRA Legal Services for incorporation in legal documents. It is, therefore, vital all information is accurate and complete. Please be certain all spelling, capitalization, etc. is exactly as registered with the state of federal government,

(Please circle one)

Is this a Florida Corporation: **Yes** or **No**

If not a Florida Corporation,
In what state was it created: _____
Name as spelled in that State: _____

What Kind of corporation is it: **"For Profit"** or **"Not for Profit"**

Is it in good standing: **Yes** or **No**

Authorized to transact business
In Florida: Yes or **No**

State of Florida Department of State of Certificate of Authority Document No: F33440

Does it use a registered fictitious name: Yes or **No**

Name of Officers:
President: Patrick Ballasch Secretary: David Luttrell
Vice President: Owen Gipson Treasurer: _____
Director: _____ Director: _____
Other: Roger Godwin, CEO Other: _____

Name of Corporation (As used in Florida):
DAG ARCHITECTS, INC
(spelled exactly as it is registered with the state or federal government)

Corporate Address:
Post Office Box: N/A
City, State, Zip N/A
Street Address: 1223 Airport Road, Suite 104
City, State, Zip: Destin, FL 32541
(Please provide post office box and street address for mail and/or express delivery; also for recorded instruments involving land)

Federal Identification Number: 59-2073995
(For all instruments to be recorded, taxpayer's identification is needed)

Name of individual who will sign the instrument on behalf of the company:
Levi Wiegand
(Upon Certification of Award, the President or Vice-President shall sign Contract. Any other officer shall have permission to sign via a resolution approved by the Board of Directors on behalf of the company. Awarded contractor shall submit a copy of the resolution together with the executed contract to the Office of Purchasing)
(Spelled exactly as it would appear on the instrument)
Title of the individual named above who will sign on behalf of the company:
Principal

CONTACT FOR CONTRACT ADMINISTRATION

Designate one person authorized to conduct contract administration.

NAME: Levi Wiegand

TITLE: Principal

COMPANY NAME: _____

ADDRESS: 1223 Airport Road, Suite 104, Destin, FL 32541

_____

_____

TELEPHONE NO: D 850.337.6445 | C 850.708.2551

FAX NO: N/A

SIGNATURE: _____

E-MAIL: lwiegand@dagarchitects.com

PUBLIC ENTITY CRIMES

Sworn Statement Under Section 287.133(3)(a), Florida Statutes, on Public Entity Crimes

This form must be signed in the presence of a Notary Public or other officer authorized to administer oaths:

This sworn statement is submitted to The CRA of the City of DeFuniak Springs,

Florida by Levi Wiegand, Principal
(print individual's name and title)

for DAG Architects, Inc
(print name of entity submitting sworn statement)

Whose business address is 1223 Airport Road, Suite 104, Destin, FL 32541

_____

and (if applicable) its Federal Employer Identification Number (FEIN) is

F33440**; (if the entity has no FEIN, include the Social Security Number**

of individual signing this sworn statement:_____**).**

I understand that a "public entity crime" as defined in Paragraph 287.133(l((g), Florida Statutes, means a violation of any state or federal law by a person with respect to an directly related to the transaction of business with any public entity or with an agency or political; subdivision of any other state or of the United States, including, but not limited to, any bid or contract for good or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

I understand that "convicted" or "conviction" as defined in Paragraph 287.133(l) (b), Florida Statutes, means a finding of guilt or

a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contenders.

I understand that an "affiliate" as defined in Paragraph 287.133(l) (a) Florida Statutes means:

A predecessor or successor of a person convicted of a public crime; or; an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

I understand that "person" as defined in Paragraph 287.133(l) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United Sates with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a pubic entity. The term "person" includes those officers, directors, executives, partners,\ shareholders, employees, members, and agents who are active in management of an entity.

Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [Indicate which statement applies.]

_X_____Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of

the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administration Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity Submitting this sworn statement on the convicted vendor list. [Attach a copy of the final order.]

I understand that the submission of this form to the contracting officer for the Public Entity identified in Paragraph ONE (#1) above is for that Public Entity only, and that this form is valid through December 31 of the calendar year in which it is filed. I also understand that I am required to inform the Public Entity prior to entering into a contract in excess of the threshold amount provided in Section 287.017, Florida Statutes, for category two of any change in the information contained in this form.

_____
Name of Bidder

By: Levi Wiegand

Title: Principal

STATE OF Florida
CITY OF Destin

Sworn to and subscribed before me this 6th **day of** March**, 20**25**.**

22

Personally known to me ✓, or produced the following identification as proof of identity._____.

My Commission Expires:

Notary Public Rachael Stewart
Notary Public

Notary Public State of Florida
Rachael Stewart
My Commission HH 619392
Expires 12/8/2028

Rachael Stewart
Printed Notary Name
Commission Expires: 12/8/2028

23

DRUG FREE WORKPLACE CERTIFICATION
(This form must be completed and attached to submittal)

Identical tie bids: preference shall be given to businesses with drug-free work place programs. Whenever two or more bids which are equal with respect price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certified that it has implemented a drug-free work place program shall be given preference in the award process. Established procedures for processing tie bids will be followed in none of the tied vendors have a drug-free work place program. In order to have a drug-free work place program, a business shall:

1. **Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the work place specifying the actions that will be taken against employees for violations of such prohibition.**

2. **Inform employees about the dangers of drug abuse in the work place, the business's policy of maintaining a drug-free work place, available drug counseling, rehabilitation providing employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.**

3. **Give each employee engaged in providing the commodities of contractual services that are under bid a copy of the statement specified in paragraph #1.**

4. **In the statement specified in paragraph #1, notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of or pleas of guilty or no contest to, and violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the work place no later than five (5) days after such conviction.**

5. **Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.**

6. **Make a good faith effort to continue to maintain a drug-free work place through implementation of this section.**

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

DAG Architects, Inc	
Company Name	**Authorized Signature**
F33440	Levi Wiegand
Federal I.D. Number or SSN	**Printed Name**

DeFuniak Springs
Community Redevelopment
Agency, Florida
UNAUTHORIZED ALIENS

Inasmuch as the employment of unauthorized aliens is prohibited by §448.09, Florida Statutes, the CRA prohibits contracting with firms that knowingly utilize services of unauthorized aliens in the performance of contracts for goods or services with the CRA. Additionally, such firms may not knowingly contract with sub-contractors who utilize the services of unauthorized aliens.

By signing below the bidder swears or affirms that:

His/her company does not knowingly utilize the services of unauthorized aliens in the performance of contracts. The company agrees that the CRA may conduct random checks of personnel records as they pertain to this issue. Violation of this requirement may result in immediate termination of the contract. Additionally, violation of this requirement may result in the company being prohibited from submitting bids/proposals for Cunty contracts for a period of five years. (See procedure PP-022, The City Purchasing Policies Manual.)

Signature

Levi Wiegand
Printed Name

Principal
Title

3/7/25
Date

STATE OF FLORIDA;
CITY OF Destin;

Subscribed and sworn to before me this 6th day of March, 2025

Notary Public [SEAL]

Notary Public State of Florida
Rachael Stewart
My Commission HH 619392
Expires 12/8/2028

My commission expires 12/8/2028 Personally known

[ ] Produced Identification
Type of Identification:

25

DAG
Architects

HUD release: 4/2/2024
Effective: 4/1/2024

2024 Income Limits and Rent Limits
Florida Housing Finance Corporation
SHIP and HHRP Programs

County (Metro)	Percentage Category	Income Limit by Number of Persons in Household										Rent Limit by Number of Bedrooms in Unit					
		1	2	3	4	5	6	7	8	9	10	0	1	2	3	4	5
Walton County	30%	19,050	21,800	25,820	31,200	36,580	41,960	47,340	52,720	Refer to HUD		476	510	645	847	1,049	1,250
	50%	**31,700**	**36,250**	**40,800**	**45,300**	**48,950**	**52,550**	**56,200**	**59,800**	**63,420**	**67,044**	**792**	**849**	**1,020**	**1,178**	**1,313**	**1,450**
	80%	50,750	58,000	65,250	72,450	78,250	84,050	89,850	95,650	101,472	107,270	1,268	1,359	1,631	1,883	2,101	2,318
Median: 96,700	**120%**	**76,080**	**87,000**	**97,920**	**108,720**	**117,480**	**126,120**	**134,880**	**143,520**	**152,208**	**160,906**	**1,902**	**2,038**	**2,448**	**2,827**	**3,153**	**3,480**
	140%	88,760	101,500	114,240	126,840	137,060	147,140	157,360	167,440	177,576	187,723	2,219	2,378	2,856	3,298	3,678	4,060
Washington County	30%	15,060	20,440	25,820	31,200	35,250	37,850	40,450	43,050	Refer to HUD		376	443	645	830	946	1,043
	50%	**22,850**	**26,100**	**29,350**	**32,600**	**35,250**	**37,850**	**40,450**	**43,050**	**45,640**	**48,248**	**571**	**611**	**733**	**848**	**946**	**1,043**
	80%	36,550	41,750	46,950	52,150	56,350	60,500	64,700	68,850	73,024	77,197	913	978	1,173	1,356	1,512	1,669
Median: 63,900	**120%**	**54,840**	**62,640**	**70,440**	**78,240**	**84,600**	**90,840**	**97,080**	**103,320**	**109,536**	**115,795**	**1,371**	**1,468**	**1,761**	**2,035**	**2,271**	**2,505**
	140%	63,980	73,080	82,180	91,280	98,700	105,980	113,260	120,540	127,792	135,094	1,599	1,713	2,054	2,374	2,649	2,922

The HUD definition for extremely low income (30%) takes into consideration, and is limited by, the federal poverty guidelines which have fixed dollar amount adjustments by member count and are the same throughout the 48 contiguous states. The federal poverty guidelines are constrained by the limits for very low income (50%). Consequently, the extremely low income limits may equal the very low income limits.

Within its Income Limits Documentation system, HUD provides a method to calculate the extremely low income limit for families with more than 8 members.

https://www.huduser.gov/portal/datasets/il.html#2023_query

In the "Access Individual Income Limits Areas" section, click "Click Here for FY 2023 IL Documentation" then select the state and select the county then click "View County Calculations". In the Extremely Low Income Limits portion of the table, click "Explanation" and redirect to a new page. Scroll to the bottom of the page and select the number of household members (from 9 to 20).

Comparative Analysis of Area Median Income (AMI): Walton County vs. DeFuniak Springs, Florida

Introduction
This report provides an analysis of the Area Median Income (AMI) for Walton County and DeFuniak Springs. This data is essential in guiding strategic redevelopment efforts, ensuring economic growth, and improving housing affordability within our community. The findings are based on reputable sources, including the U.S. Department of Housing and Urban Development (HUD) and other demographic research organizations.

Walton County AMI
According to the U.S. Department of Housing and Urban Development (HUD), the 2024 Median Family Income (MFI) for Walton County is **$96,700** (Source: Florida Housing Data). This figure is utilized for determining income limits for various affordable housing programs within the county.

DeFuniak Springs Income Metrics
While specific AMI data for DeFuniak Springs is not readily available, alternative income metrics provide insight into the city's economic conditions:

- The **median household income** in DeFuniak Springs is **$50,164**, which is significantly lower than the county-wide AMI (Source: Best Neighborhood).
- The **average household income** is reported at **$66,695**.
- The **poverty rate** in DeFuniak Springs stands at **19.41%**, indicating economic disparities within the city (Source: World Population Review).

Comparison and Analysis
The data suggests a significant income disparity between Walton County as a whole and DeFuniak Springs. Walton County's AMI is nearly **double** that of DeFuniak Springs' median household income, highlighting potential economic challenges for residents of the city. This disparity may have implications for housing affordability, access to financial resources, and eligibility for assistance programs in DeFuniak Springs. Since AMI is a key determinant in housing programs, lower-income households in DeFuniak Springs may qualify for more substantial assistance compared to those in other areas of Walton County.

Section 8 Income Eligibility Thresholds for Walton County, Florida (2024)
The Section 8 Housing Choice Voucher Program determines eligibility based on household income relative to the Area Median Income (AMI). For Walton County, Florida, the 2024 AMI is **$96,700**.

Below are the income limits for households of 2, 3, 4, and 5 persons:

Household Size	Extremely Low Income (≤30% AMI)	Very Low Income (≤50% AMI)	Low Income (≤80% AMI)
2 Persons	$21,800	$36,250	$58,000
3 Persons	$25,820	$40,800	$65,250
4 Persons	$31,200	$45,300	$72,450
5 Persons	$36,580	$48,950	$78,250

Note: Income limits are subject to change based on annual HUD updates.

These thresholds are critical for determining eligibility for housing assistance programs in Walton County and should be considered in community redevelopment planning.

Recommendation
Increase the income limits from 50% (very low income) to 80% of AMI. Figures for 60% (lower end of “Low Income”) provided to show how we can calculate for any number between 50-80%.

Household Size	Very Low Income (≤50% AMI)	Actual % of AMI	60% AMI	Actual % of AMI	Low Income (≤80% AMI)	Actual % of AMI
1 Person	$ 31,750.00	32.83%	$ 38,101.73	39.40%	$ 50,800.00	52.53%
2 Persons	$ 36,250.00	37.49%	$ 43,500.00	44.98%	$ 58,000.00	59.98%
3 Persons	$ 40,800.00	42.19%	$ 48,960.00	50.63%	$ 65,250.00	67.48%
4 Persons	$ 45,300.00	46.85%	$ 54,360.00	56.22%	$ 72,450.00	74.92%
5 Persons	$ 48,950.00	50.62%	$ 58,740.00	60.74%	$ 78,250.00	80.92%
6 Persons	$ 52,600.00	54.40%	$ 63,119.96	65.27%	$ 84,050.00	86.92%
7 Persons	$ 56,250.00	58.17%	$ 67,500.47	69.80%	$ 89,850.00	92.92%

Method for Calculations (based on 2024 HUD AMI for Walton County of $96,700)

% of AMI		**50%**	**60%**
Reference Num.		**$ 48,350.00**	**$ 58,020.00**
% of reference	1 Person	65.67%	65.67%
	2 Persons	74.97%	74.97%
	3 Persons	84.38%	84.38%
	4 Persons	93.69%	93.69%
	5 Persons	101.24%	101.24%
	6 Persons	108.79%	108.79%
	7 Persons	116.34%	116.34%

North Florida & Panhandle CRAs with 80% AMI-Based Programs

1. Panama City CRA

- Housing Rehabilitation Assistance: Helps low- and moderate-income homeowners with repairs. Households earning 80% or less of AMI are eligible.
- First-Time Homebuyer Program: Provides down payment assistance for those under 80% AMI.
- https://www.panamacity.gov/163/Community-Redevelopment-Agency-CRA

2. Tallahassee CRA

- New Home Infill Program: Aims to provide affordable housing for families earning up to 80% of AMI.
- Owner-Occupied Home Repair Program: Helps homeowners under 80% AMI with necessary home repairs.
- https://www.talgov.com/neighborhoodservices/housingprograms

3. Pensacola CRA

- Residential Resiliency Program: Provides assistance for home repairs for homeowners within Pensacola CRA districts earning 80% or less of AMI.
- https://www.cityofpensacola.com/2894/CRA-Programs

4. Fort Walton Beach CRA

- Affordable Housing Incentives: Offers support for residents earning up to 80% of AMI.
- https://www.fwb.org/198/Community-Redevelopment-Agency

5. Crestview CRA

- Housing Improvement Assistance: Supports homeowners under 80% of AMI in making essential home repairs.
- https://www.cityofcrestview.org/548/Community-Redevelopment-Agency

6. Marianna CRA

- Housing Assistance & Rehabilitation Programs: Targets individuals under 80% AMI in need of home repairs or purchase assistance.
- https://www.mainstreetmarianna.org/apply-for-cra

7. Quincy CRA

- Affordable Housing Support: Offers financial assistance for home repairs and purchase assistance for those earning below 80% of AMI.
- https://www.quincycra.org/

Conclusion

The economic disparity between Walton County and DeFuniak Springs underscores the importance of strategic redevelopment efforts. The CRA is in a unique position to drive economic growth and improve the quality of life for our residents. By aligning housing, business development, and infrastructure investments, we can work towards a more prosperous and sustainable future for DeFuniak Springs.

Regarding the City of DeFuniak Springs employees, available data provides the following insights:

- **Average Salary**: Approximately $47,212 per year. GovSalaries.com
- **Salary Range**: Most employees earn between $37,004 and $54,703 annually. GovSalries.com
- **Top 10% Earnings**: Salaries range from $70,101 to $147,488 for the highest earners. GovSalaries.com
- **Specific Positions**:
    - *City Manager*: The average salary is $99,373, with a typical range between $91,273 and $112,497. salary.com
    - *Facilities Maintenance Technician*: Approximately $38,154 per year. Indeed
    - *Grounds Technician*: Around $37,141 annually.

As of December 1, 2024, veterans with a 100% disability rating receive a base monthly compensation of $3,831.30. This amount can increase based on the number of dependents and other factors. For instance:

- **With a spouse (no children or dependent parents)**: $4,044.91 per month.
- **With a spouse and one child**: $4,201.35 per month.
- **Each additional child under 18**: An extra $106.14 per month.
- **Spouse receiving Aid and Attendance benefits**: An additional $195.92 per month.

100% Va Disability Compensation Annual Pay:

- Base pay ($3,831.30 per month) → **$45,975.60 per year**
- With spouse ($4,044.91 per month) → **$48,538.92 per year**
- With spouse & one child ($4,201.35 per month) → **$50,416.20 per year**
- Each additional child under 18 (+$106.14 per month) → **+$1,273.68 per year**
- Spouse receiving Aid and Attendance (+$195.92 per month) → **+$2,351.04 per year**

These figures provide a general estimate of the **annual income for a veteran receiving 100% disability benefits**, depending on their dependents.

Note: The general hold harmless provisions of IRC Section 142(d)(2)(E) mean that projects with at least one building placed in service on or before the end of the 45-day transition period for newly-released limits use whichever limits are greater, the current-year limits or the limits in use the preceding year.

HUD release: 4/2/2024
Effective: 4/1/2024
Implement on/before: 5/16/2024
4/22/2024 add HS Gulf & Levy

2024 Income Limits and Rent Limits
Florida Housing Finance Corporation
Multifamily Rental Programs and CWHIP Homeownership Program

NOTE: Does not pertain to CDBG-DR, HHRP, HOME, NHTF or SHIP

County (Metro)	Percentage Category	Income Limit by Number of Persons in Household										Rent Limit by Number of Bedrooms in Unit					
		1	2	3	4	5	6	7	8	9	10	0	1	2	3	4	5
Walton County	**20%**	**12,680**	**14,500**	**16,320**	**18,120**	**19,580**	**21,020**	**22,480**	**23,920**	**25,368**	**26,818**	**317**	**339**	**408**	**471**	**525**	**580**
(Walton County HMFA)	25%	15,850	18,125	20,400	22,650	24,475	26,275	28,100	29,900	31,710	33,522	396	424	510	589	656	725
	28%	**17,752**	**20,300**	**22,848**	**25,368**	**27,412**	**29,428**	**31,472**	**33,488**	**35,515**	**37,545**	**443**	**475**	**571**	**659**	**735**	**812**
	30%	19,020	21,750	24,480	27,180	29,370	31,530	33,720	35,880	38,052	40,226	475	509	612	706	788	870
	33%	**20,922**	**23,925**	**26,928**	**29,898**	**32,307**	**34,683**	**37,092**	**39,468**	**41,857**	**44,249**	**523**	**560**	**673**	**777**	**867**	**957**
	35%	22,190	25,375	28,560	31,710	34,265	36,785	39,340	41,860	44,394	46,931	554	594	714	824	919	1,015
	40%	**25,360**	**29,000**	**32,640**	**36,240**	**39,160**	**42,040**	**44,960**	**47,840**	**50,736**	**53,635**	**634**	**679**	**816**	**942**	**1,051**	**1,160**
	45%	28,530	32,625	36,720	40,770	44,055	47,295	50,580	53,820	57,078	60,340	713	764	918	1,060	1,182	1,305
	50%	**31,700**	**36,250**	**40,800**	**45,300**	**48,950**	**52,550**	**56,200**	**59,800**	**63,420**	**67,044**	**792**	**849**	**1,020**	**1,178**	**1,313**	**1,450**
	60%	38,040	43,500	48,960	54,360	58,740	63,060	67,440	71,760	76,104	80,453	951	1,019	1,224	1,413	1,576	1,740
	70%	**44,380**	**50,750**	**57,120**	**63,420**	**68,530**	**73,570**	**78,680**	**83,720**	**88,788**	**93,862**	**1,109**	**1,189**	**1,428**	**1,649**	**1,839**	**2,030**
Median: 96,700	80%	50,720	58,000	65,280	72,480	78,320	84,080	89,920	95,680	101,472	107,270	1,268	1,359	1,632	1,885	2,102	2,320
	120%	**76,080**	**87,000**	**97,920**	**108,720**	**117,480**	**126,120**	**134,880**	**143,520**	**152,208**	**160,906**	**1,902**	**2,038**	**2,448**	**2,827**	**3,153**	**3,480**
	140%	88,760	101,500	114,240	126,840	137,060	147,140	157,360	167,440	177,576	187,723	2,219	2,378	2,856	3,298	3,678	4,060
HERA Special Limits	**25% - HS**	**16,925**	**19,350**	**21,775**	**24,175**	**26,125**	**28,050**	**30,000**	**31,925**	**33,845**	**35,779**	**423**	**453**	**544**	**628**	**701**	**774**
per Section 142(d)(2)(E)	28% - HS	18,956	21,672	24,388	27,076	29,260	31,416	33,600	35,756	37,906	40,072	473	507	609	704	785	866
	30% - HS	**20,310**	**23,220**	**26,130**	**29,010**	**31,350**	**33,660**	**36,000**	**38,310**	**40,614**	**42,935**	**507**	**544**	**653**	**754**	**841**	**928**
For use by projects that	33% - HS	22,341	25,542	28,743	31,911	34,485	37,026	39,600	42,141	44,675	47,228	558	598	718	829	925	1,021
placed in service at least	**35% - HS**	**23,695**	**27,090**	**30,485**	**33,845**	**36,575**	**39,270**	**42,000**	**44,695**	**47,383**	**50,091**	**592**	**634**	**762**	**880**	**981**	**1,083**
one building on or	40% - HS	27,080	30,960	34,840	38,680	41,800	44,880	48,000	51,080	54,152	57,246	677	725	871	1,006	1,122	1,238
before 12/31/2008	**45% - HS**	**30,465**	**34,830**	**39,195**	**43,515**	**47,025**	**50,490**	**54,000**	**57,465**	**60,921**	**64,402**	**761**	**816**	**979**	**1,131**	**1,262**	**1,393**
	50% - HS	33,850	38,700	43,550	48,350	52,250	56,100	60,000	63,850	67,690	71,558	846	906	1,088	1,257	1,402	1,548
	60% - HS	**40,620**	**46,440**	**52,260**	**58,020**	**62,700**	**67,320**	**72,000**	**76,620**	**81,228**	**85,870**	**1,015**	**1,088**	**1,306**	**1,509**	**1,683**	**1,857**

Florida Housing Finance Corporation (FHFC) income and rent limits are based upon figures provided by the United States Department of Housing and Urban Development (HUD) and are subject to change. Updated schedules will be provided when changes occur.

Residential Site Cleanup Grant Application

DeFuniak Springs Redevelopment Agency · 1350 Baldwin Ave., DFS, FL 32435 · (850) 951-3054 · defuniaksprings.net/cra

Please PRINT or TYPE. **Fill out completely**. If field does not apply, put N/A. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

Date Application Submitted		**Application Number** *(to be completed by CRA)*	

APPLICANT'S INFORMATION

Property Owner(s)		**Occupancy Type**		**Owner Occupied**		**Tenant Occupied**
Mailing Address		**Vacant**		**YES**		**NO**
		Historic District		**YES**		**NO**
Phone Number						
Email Address						

PROPERTY OWNER INFORMATION (If different from applicant)

Contact person		**Phone Number**	
Contact person address		**Email Address**	

PROPERTY AND PROJECT INFORMATION

Physical Address of Property	
Parcel Number	

Does this property have a mortgage lien? ☐ **YES** ☐ **NO** **If "Yes", name of lien holder:** _ **Balance: $** _

Have you received any CRA improvement grants in the last thirty-six (36) months? **YES** **NO**

If "YES" above, provide details (*date, address of property improved, amounts, etc*):

Project Description (*Attach additional sheet if needed)*

Cleanup List

Please provide details of all estimated items to be removed for the project. Include ALL items so the entire scope of the project can be understood and an eligibility determination can be made. Dump trailer grant is limited to non-hazardous, residential household items, and debris.

(*Attach additional sheets if needed)*

Category Item	Estimated Amount (volume)	Eligible Expense? (Y/N) To be filled out by CRA
1		
2		
3		
4		
5		
6		
Sub-Total (items 1-6)		
Eligible Items TOTAL (to be filled out by CRA)		

*Please PRINT or TYPE. **Fill out completely**. If field does not apply, put N/A.* **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

Print Name _____ *Signature of Applicant* _____ *Date* _____

APPLICATION CHECKLIST

All applicants must submit a completed application including all requirements attached and organized prior to the start of any work in order to be considered for grant opportunity. No work can begin before approval has been received.

The following is required with your initial application, before the start of any work:

[ ] Completed and signed application
[ ] Four (4) photographs clearly showing existing conditions of the area to be improved
[ ] Copy of property / liability insurance
[ ] Proof of property ownership
~~[ ] Proof that all taxes are paid on property~~
~~[ ] Proof that no liens exist for which payment on associated debt is delinquent~~
~~[ ] Documentation identifying that any loans and mortgages on the property are current and in good standing, or a copy of the title if no mortgage exists~~
[ ] Written and notarized consent from the property owner, if owner is different from applicant *(if you are the owner you do not need to complete the consent form)*
[ ] Identification

The following is required ~~with your application for reimbursement,~~ to be provided upon completion of work:

[ ] Photographs of all completed work
~~[ ] Evidence that utilities are up to date~~
~~[ ] No Code Enforcement fines or liens~~
~~[ ] All Regulatory Requirements have~~
~~been met (building inspections,~~
~~approvals and final completions, etc)~~

I agree that the information provided above and within this application is accurate and correct to the best of my knowledge.

_____	_____	_____
Print Name	*Signature of Applicant*	*Date*

Property Owner Authorization

I, _____(property owner), understand that _____ (leaseholder of my property), located at_____ (address) is considering making improvements to this property under the DeFuniak Springs Community Redevelopment Agency Site Cleanup Grant, hereinafter referred to as the "Program." For the purposes of this authorization, hereinafter the Community Redevelopment Agency shall be referred to as "CRA" and the City of DeFuniak Springs as "City."

I have received and reviewed the Program description and reviewed the application submitted by my tenant. I agree to allow the proposed improvements to my parcel. I understand that I am not financially responsible to complete these improvements.

I understand and agree that neither the CRA nor the City assume responsibility or liability to me or any other part for any action or failure of any person or other third party.

I further agree to hold the CRA and the City harmless from and indemnify them for and against any and all claims which may be brought or raised against the CRA, the City, or any of its officers, representatives, agents, or agencies regarding any matters relevant to the participant obligations under the Program. I assure the CRA and the City that the tenant holds a valid lease with no expiration pending within the next twelve months following the date of application for Program funding.

I have read the above statements and acknowledge that they are true and complete to the best of my knowledge. I have no objection to the applicant pursuing the proposed improvements project, and I authorize the leaseholder to make the proposed improvements under the provisions of the Program.

_____	_____
Property Owner Signature	*Date*

~~~
~~~

APPLICANT
ACKNOWLEDGEMENT FORM

By requesting assistance ***I understand and agree*** with the following conditions:

Filing an application does not guarantee use of trailer. All improvements must follow plans as approved by the CRA Site Cleanup Grant Program.

~~Any properties owned by the applicant and sought to be improved with the grant hereby applied for may not be involved in court action with the City of DeFuniak Springs. If applicable, the applicant must verify code enforcement actions currently active against the parcel and that the work undertaken in conjunction with the improvement project will incorporate mitigation of code violations.~~

All improvements must comply with all applicable Walton County building code requirements, local ordinances, permit requirements, and established design and historic preservation standards for the designated area.

Eligible activities include removal of junk and debris in a targeted corridor. These repairs include parcel improvements which are visible within the corridor and limited to non-hazardous, residential household items and debris.

Following issuance of the Site Cleanup Grant award, the applicant shall have seven (7) calendar days to complete approved project. Where substantial project completion has not begun within seven (7) calendar days, the approved grant application shall be reevaluated by the CRA Executive Director. One extension of (7) calendar days may be granted by the CRA Executive Director on request of the applicant, if the request is made prior to expiration and where conditions or codes have not changed, so as to affect the public health, safety and welfare of the citizens of the city. Extensions granted will begin on the last day of the original application expiration date. All requests must be in writing and must be received before any consideration is given.

The dump trailer will be removed after the a final inspection has been made by CRA and/or City Staff to determine if contents are non-hazardous, residential household items and/or debris. The program can only be offered once per calendar year on a first-come, first-serve basis. Multiple trips may be required so that the approved items are not mixed together when they arrive at the landfill.

~~All improvements/changes that have been approved should be maintained for at least three (3) years~~. To the fullest extent of the law, the applicant shall indemnify and hold harmless DeFuniak Springs from and against any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, including reasonable attorney's fees, of any kind or nature arising or growing out or in any way connected with the performance of the improvement.

The property owner may not move the trailer once the City of DeFuniak Springs has left it on the property. The City of DeFuniak Springs will pick up the trailer at the same location it was left at the date and time specified, and in the same condition that the property owner received it, except for ordinary wear.

The property owner is responsible for all damage to, or loss or left of, the trailer, including damage caused by weather, road conditions and acts of nature, whether or not the property owner is at fault. The property owner is responsible for the cost of repair or the actual retail cash value of the Trailer if it is not repairable or if the CRA elects not to repair it. The property owner is also responsible for loss of use, diminished value, missing equipment, and a reasonable charge to cover administrative expenses connected with any damage claim. The property owner must report all accidents involving the trailer to the CRA and law enforcement within 24 hours of occurrence.

Applicant's Certification:

I have read and understand this application. I hereby submit this application, together with the attached photos and additional supporting documentation for the proposed project. I understand that the City of DeFuniak Springs Community Redevelopment Agency, hereinafter referred to as "Agency," must approve the application. I further understand that if I accept the award, I will comply with all of the requirements contained therein. Grant will ***NOT*** *be awarded until a completed application has been approved by the Agency and the required items from the checklists have been submitted. At the discretion of the Agency, I agree to place a program sign on my property for the duration of the project. I understand the project must be completed within 7 calendar days of grant approval, or the approval shall expire unless appropriate grant extension approvals are secured.*

_____	_____	_____
Print Name	*Signature of Applicant*	*Date*

PLEASE READ - GENERAL INFORMATION FOR APPLICANTS ABOUT CRA ELIGIBILITY PARAMETERS, LIMITATIONS and REQUIREMENTS

Eligible Improvements: Eligible projects must be for site Improvements to a parcel(s) that are visible (street facing) portions of the site. The program can only be used once per 12 months per parcel.

Examples of typical debris and items include (this list is not exhaustive):	**Requirements:**
• Vegetation/landscaping clippings • White goods • Construction materials	• Improvements **MUST** be visible from the district / corridor • Improvements **MUST** be completed within seven calendar days of project approval • ~~Applicant or family member **CANNOT** receive financial benefit from this grant~~ • Tenants **MUST** have property owner's approval to implement the project (Property Owner Consent Form) • ~~Improvements **MUST** comply with Walton County's building codes, local ordinances, and permit requirements~~

Program cannot be used for the following:

- Business operations
- ~~Repairs made in response to citations by the City's Code Enforcement Department~~
- New construction: New building construction
- ~~Improvements resulting in financial gain to parcel owner or other third-party~~
- Hazardous material disposal, including but not limited to the following:
  - Tires
  - Shingles
  - Anti-freeze
  - Batteries
  - Brake Fluid
  - Engine Degreaser
  - Fertilizers
  - Furniture Polish
  - Insecticides
  - Paint/Thinners/Strippers
  - Pesticides
  - Pool Chemicals
  - Solvents
  - Spot Removers
  - Stale Gasoline
  - Used Oil
  - Motors, Transmissions, or any oily parts

Print Name _____ *Signature of Applicant* _____ *Date* _____

DeFuniak Springs Community Redevelopment Agency

Guidelines & Procedures
for
Residential Site Cleanup
Grant Program

Created November 2022
Revised March 2025

Please note that an application must be submitted and approved by the CRA BEFORE work begins. The applicant assumes all financial liabilities related to work that is completed prior to a ruling. Following a review of the CRA application, the applicant will be sent an official correspondence by the CRA Executive Director.

Purpose:

The primary objective of this grant program is to encourage redevelopment and revitalization of residential structures and properties by offering in-kind assistance with junk and debris removal. The overall objective is to stimulate reinvestment in the CRA district by providing owners/tenants with opportunities for site cleanup to preserve or revitalize the homes that create the unique character of the community. This assistance grant is in compliance with the CRA Master Plan Neighborhood Improvement Initiative and the overall goal of eliminating blight within the CRA district [FSS Chapter 163.335] through enhancing the appearance of structures and properties.

Residential property owners or authorized tenants may qualify for this grant program which may provide, free of charge, a dump trailer or similar container for the removal of non-hazardous, residential household items, and/or debris. The grant program will provide to the awardee a dump trailer or similar container for a period not to exceed 7 days from date of delivery. The grant program is appropriated annually by the CRA Board and is available on a first-come, first-serve basis. The program is subject to the availability of trailer and resources needed to satisfy delivery/removal.

Applicants are reminded that grant awards are discretionary and should not be considered an entitlement. All grant criteria contained herein are guidelines, not guarantees for awards and successful applicants may not be provided with trailer. Should an applicant meet all grant criteria, a grant may or may not be awarded due to funding limitations, competing

applications, and/or competing priorities. 1

Program Rules:

The following rules are intended to inform a potential grant applicant of the extent and scope of the program. The desired result will halt deterioration, stabilize property values, improve and upgrade the appearance of the area, and facilitate and encourage redevelopment activity in the CRA district.

1. The program is for residential properties only. The property owner must be the applicant or have approval from the property owner. ~~Subject property must be the current or planned residency of applicant~~. ~~Applications for properties delinquent in payment of property taxes will not be accepted.~~

2. The program is available only for property located within the CRA District.

3. Improvements must be consistent with any applicable guidelines and policies as outlined by the CRA Plan.

4. Eligible improvements for this program include the removal of the following items (this list is not exhaustive):

   - Vegetation/landscaping clippings
   - White goods
   - Construction materials

~~5. All work must be done in compliance with applicable City of DeFuniak Springs and Walton County Codes and Planning Regulations. All professional work must be performed by a licensed contractor in good standing with the City of DeFuniak Springs and Walton County. Improvements to properties that do not or cannot meet building and safety codes are ineligible.~~

~~6. Historic buildings shall be designed, revitalized, and maintained to complement and accent the original architectural features of the building.~~

~~7.~~5. Grant will be authorized exclusively for approved work, approved change orders and only for work that has been performed after being notified of grant approval by the CRA. .

~~8.~~6. Only one (1) Residential Site Cleanup Grant application will be accepted per ~~property~~applicant, per annual grant cycle. ~~The Residential Site Cleanup Grant Program is only available to applicants that have not received previous grant funding for the same property in the last three (3) years.~~

~~9.~~7. Items placed in container must be sorted and not mixed together when they arrive at the landfill (i.e. vegetation/landscaping clippings not mixed with household garbage, etc.). This may require multiple trips within the 7-day period. Consideration of items categorized in the application may be a factor in determining availability of resources and subsequent approval of grant.

Application Process:

1. An applicant seeking a Residential Site Cleanup Improvement Grant application may find them Online at https://www.defuniaksprings.net/cra. A checklist of required documents and forms can be found within the Online grant page.

2. Applications will be accepted no sooner than October 1, and no later than July 1 of each fiscal year.

3. The CRA Executive Director undertakes the review of the application and determines if the application is complete. If the application is found incomplete, the applicant will be granted time to complete and resubmit the application. Once complete, application will be date-stamped as received. **Acceptance of completed application packet is not a guarantee of funding.**

~~4. Applicants may not have any outstanding City of DeFuniak Springs liens against their property. CRA grants will not be awarded until the complete satisfaction of any City of DeFuniak Springs liens.~~

~~5.~~4. Within two (2) weeks, or ten (10) business days, of receipt of the completed application, the CRA Executive Director will conduct a full review to ensure compliance with the CRA Grant Program Criteria and will make a decision for final approval.

~~6.~~5. An official notification from the CRA Executive Director will be delivered to the Applicant within two (2) weeks, or ten (10) business days informing them of the approval or denial of the application, which may include approval **with conditions.** Failure to comply to conditions in a timely manner may result in the revocation of grant approval.

~~7.~~6. All Grant funding decisions provided by CRA Executive Director are final. Applicants that are formally denied a CRA grant may appeal staff decisions in writing to the CRA Board.

~~8.~~7. Applicant must return the signed award to the CRA office in person or via email to CRADirector@DeFuniakSprings.net within two (2) weeks of notification of approval.

~~9. By accepting the CRA grant award, applicant understands and agrees to:~~

~~a. Maintain the improvements made in accordance with this agreement for a period of three (3) years.~~
~~b. Not to alter, modify, or remove the improvements made in accordance with the agreement for a period of three (3) years without CRA approval.~~
~~c. Maintain ownership of the property in accordance with the agreement for a period of three (3) years. **Receipt of grant funding to improve property for sale is prohibited.** Sale of subject property prior to completion of improvements will result in the revocation of award approval.~~

Failure to comply may result in:

a. Code Enforcement action
b. Repayment of all CRA funds received by applicant for the subject property.

Project Implementation and Reimbursement Process:

1. Projects receiving funding must begin work within ~~90~~ 7 days from receipt of grant approval notification and must be completed within fourteen~~one~~ (14) days~~year~~ unless a written request for time extension is received and approved by the CRA at least 30 days prior to project expiration. Non-compliance of these time frames may result in retraction of grant approval, and a new application would be required for consideration.

2. Reporting – By accepting the grant, applicant agrees to comply with ~~monthly~~ updates conducted by the CRA Executive Director. These updates may be obtained via email, phone or site visits. Reporting may include, but not limited to, work schedules, reporting forms, and projected completion dates.

3. Site Visits – CRA staff will conduct a site visit before grant payment is made in order to verify that the work has been completed. Staff may also conduct unannounced site visits periodically in order to ensure compliance with the terms of the grant agreement.

~~4. Applicants will receive grant funding after the improvements are completed, inspected and all associated costs have been paid. It is the responsibility of the Applicant to maintain proper documentation of funds expended in the course of completing the project. Release of funds is subject to submission of this documentation to the CRA Executive Director by the Applicant. The project must be completed essentially as presented and approved by the CRA Executive Director in order to receive payment/reimbursement.~~

~~5.~~4. ~~Award reimbursement shall be made upon completion of the improvements as approved. A final inspection and approval by the City/County are required.~~ Submission of the following documentation is required for ~~reimbursement~~ completion of awarded project ~~costs~~:

   a. Pictures of completed project and all work ~~funded~~ incentivized by the CRA grant.
   ~~b. Proof of payment in full for all work included in project as approved. Detailed invoices and paid receipts showing the name, address and phone number of licensed contractor or professional service used is required.~~
   ~~c. Copies of all required permits and final inspections.~~
   ~~d. Signed and completed W-9, as required by law, for the recipient of grant funds.~~

~~6. Requests for reimbursement of project costs not included in either the approved renovation plan or an approved Change Order shall not be considered for reimbursement.~~

~~7. The CRA reserves the right to verify any and all costs associated with design or renovation work for which reimbursement is requested.~~

fishbeck
Engineers | Architects | Scientists | Constructors

Payment Options
NEW: Remit Wire/ACH payments to Acct: 585033205 ABA: 072000326
Remit checks to: 1515 Arboretum Drive, SE, Grand Rapids, Michigan 49546
Remittance Advice: accounts.receivable@fishbeck.com
616.575.3824
Federal I.D. No. 38-1841857 | Incorporated

Attention: Joshua Ervin
DeFuniak Springs Community Redevelopment Agency
694 Baldwin Avenue, Suite 4A
DeFuniak Springs, FL 32432
United States

Invoice : 449846
Invoice Date : 3/3/2025
Project : 241415
Project Name : DeFuniak Springs/Parking Study
Bill Term : BT1

For Professional Services Rendered Through 2/28/2025

PO 2024-02504

RFP 24-01-CRA

			Billings		
	Fee	**% Complete**	**To Date**	**Previous**	**Current**
PS - Parking Study	46,373.00	90.00	41,735.70	30,142.45	11,593.25
Parking Study Presentations - Full and Abbreviated with on-site presentations					

Current Billings	11,593.25
Amount Due This Bill	11,593.25

Docusign Envelope ID: FBCF94D9-885F-4FB6-A7D9-72D211CF9619

February 24, 2025

DeFuniak Springs Community Redevelopment Agency
694 Baldwin Avenue
Suite 4A
DeFuniak Springs, FL 32435

Please remit payment to:
Johnson, Mirmiran & Thompson, Inc.
40 Wight Avenue
Hunt Valley, MD 21030

Attn:

Re: Professional Services for Historic District Design Standards
RFP 24-02-CRA
PO# 2025-00559

Invoice Number:	1-253304
Period Starting Date:	12/20/2024
Period Ending Date:	1/31/2025
JMT Project Number:	24-02821-001
Prepared By:	Toto, Paris

We are hereby submitting our invoice for professional services, as per our Contract.

24-02821-001 - DeFuniak Springs Community Redevelopment Authority

Name of Employee	Classification	Hourly Rate	Total Hours	Total
Gimbal, Carolyn J	Architectural Historian	$ 81.78	32.0	$ 2,616.96
Smith, Samantha	Architectural Historian	$ 81.78	64.0	$ 5,233.92
Leggio, Christine N	Project Manager	$ 155.10	1.0	$ 155.10
		JMT Labor Total	**97.0**	**$ 8,005.98**

Direct Expenses	
Airfare	$ 1,891.48
Hotel	$ 850.63
Meals Per Diem	$ 235.18
JMT Expenses Total	**$ 2,977.29**

TOTAL DUE THIS INVOICE **$ 10,983.27**

Total Budget	$	56,312.99
Amount This Invoice	$	10,983.27
Previous Billed	$	-
Billed To Date	$	10,983.27
Budget Remaining	$	45,329.72
Percent Invoiced		19.5%

"Certified that all invoicing is true and correct and payment has not yet been received."

Johnson, Mirmiran & Thompson, Inc.

Signed by:
7EB4BB8DEDBC462...

Leggio, Christine N
Project Manager

Federal ID No.: 52-0963531

Date & Time: 2/18/2025 2:20:16 PM

JMT
Labor distribution report (Sales price)
from 12/20/2024 **to** 1/31/2025

Client: 10013276 DeFuniak Springs Community Redevelopment Agency
Contract: 24-02821 Professional Services for Historic District Design Standards
Project: 24-02821-001 DeFuniak Springs Community Redevelopment Authority

WBS Activity: 1 Kickoff Meeting and Site Inventory

EE#	Name Timesheet period	Occupation	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total hours	Hourly rate	Total cost
03799	Leggio, Christine N	Project Manager										
	12/15/2024 - 12/21/2024							1.00		1.00	155.10	155.10
	Subtotal of Leggio, Christine N, Project Manager									1.00		155.10
06006	Gimbal, Carolyn J	Architectural Historian										
	1/26/2025 - 2/1/2025				8.00	9.00	8.00	7.00		32.00	81.78	2,616.96
	Subtotal of Gimbal, Carolyn J, Architectural Historian									32.00		2,616.96
07420	Smith, Samantha	Architectural Historian										
	12/29/2024 - 1/4/2025				4.00					4.00	81.78	327.12
	1/5/2025 - 1/11/2025			4.00	3.00					7.00	81.78	572.46
	1/26/2025 - 2/1/2025			4.00	6.00	4.00	1.00	9.00		24.00	81.78	1,962.72
	Subtotal of Smith, Samantha, Architectural Historian									35.00		2,862.30
Subtotal of 1 Kickoff Meeting and Site Inventory --										68.00		5,634.36

Date & Time: 2/18/2025 2:20:16 PM

JMT
Labor distribution report (Sales price)
from 12/20/2024 **to** 1/31/2025

Client: 10013276 DeFuniak Springs Community Redevelopment Agency
Contract: 24-02821 Professional Services for Historic District Design Standards
Project: 24-02821-001 DeFuniak Springs Community Redevelopment Authority

WBS Activity: 8 Stakeholder Engagement

EE#	Name Timesheet period	Occupation	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total hours	Hourly rate	Total cost
07420	Smith, Samantha	Architectural Historian										
	1/19/2025 - 1/25/2025						2.00	8.00		10.00	81.78	817.80
	1/26/2025 - 2/1/2025			4.00	3.00	5.00	7.00			19.00	81.78	1,553.82
	Subtotal of Smith, Samantha, Architectural Historian									29.00		2,371.62
Subtotal of 8 Stakeholder Engagement --										29.00		2,371.62
Total										97.00		8,005.98

This certifies that the above is a true and correct labor report covering work performed on the project named

Signature of Consultant

Signed by:
7FD4BB6DFD9C4C2...
Leggio, Christine N

Date 2/20/2025 | 2:36:27 PM EST

From:	Tom Conley
To:	Josh Ervin
Subject:	[** Caution: FILE ATTACHED **] RE: [** Caution: FILE ATTACHED **] E&O quote
Date:	Tuesday, March 18, 2025 11:00:43 AM
Attachments:	image001.png image002.png

Hi Josh,
Yes, pricing has not really changed, so we'd be looking at about the same.

Tom Conley
Account Executive
Florida League of Cities, Inc.
850.251.8722
www.flcities.com

From: Josh Ervin <cradirector@defuniakspringscra.com>
Sent: Tuesday, March 18, 2025 11:49 AM
To: Tom Conley <TConley@flcities.com>
Subject: Re: [** Caution: FILE ATTACHED **] E&O quote

Hey, Tom!

We are approaching our renewal for the Public Officials policy on 4-1-25. I'm reaching out to see if the FMIT policy quote would be comparable to the $22k you have quoted previously?

Joshua R. Ervin
Executive Director
DeFuniak Springs Community Redevelopment Agency
(850) 951-3054
CRADirector@DeFuniakSpringsCRA.com
www.DeFuniakSpringsCRA.com

To determine if your parcel is within the DeFuniak Springs CRA area, please use our interactive CRA Map.

On Fri, Mar 8, 2024 at 11:25 AM Tom Conley <TConley@flcities.com> wrote:

> Josh,

3000 Bayport Drive Suite 300
Tampa, FL 33607
Ph: 813-281-4400
www.rtspecialty.com

25083169B

QUOTATION SUMMARY

March 26, 2025

Acentria Insurance - Panama City (23rd St)
Carter Middlemas
501 W 11th Street
Panama City, FL 32401

FROM: Lisa Hepp

Outlined below is a summary of the attached quotation obtained for the above noted Insured. The full quote terms, conditions, limitations, and exclusions can be found on the attached quote. Please pay special attention to those items found on the quote, and note that in the event of any discrepancies between the information found on this summary and the quote itself, the quote supersedes our summary. As the broker with the direct relationship with the Insured, it is your responsibility to carefully review with the Insured the terms, conditions, limitations, and exclusions in the quote, and to specifically reconcile with the Insured any differences between those quoted and those you requested. RT Specialty expressly disclaims any responsibility for any failure on your part to review or reconcile any such differences with the Insured.

NAMED INSURED:	City of DeFuniak Springs CRA PO Box 685 De Funiak Springs, FL 32435
PRIMARY RISK ADDRESS:	PO Box 685 De Funiak Springs, FL 32435
COVERAGE:	Public Officials Liability Full Program
INSURER:	Indian Harbor Insurance Company - Non-Admitted
POLICY TERM:	4/1/2025 - 4/1/2026
ESTIMATED POLICY PREMIUM:	$4,956.00
TOTAL:	$4,956.00
AGENT COMMISSION:	10%

3000 Bayport Drive Suite 300
Tampa, FL 33607
Ph: 813-281-4400
www.rtspecialty.com

25083169B

SPECIAL CONDITIONS / OTHER COVERAGES:

NO FLAT CANCELLATIONS
ALL FEES ARE FULLY EARNED AT INCEPTION

For RT Specialty to file the surplus lines taxes on your behalf, please complete the surplus lines tax document (per the applicable state requirements) and return with your request to bind. Due to state regulations, RT Specialty requires tax documents to be completed within 24 to 48 hours of binding. Please be diligent in returning tax forms.

3000 Bayport Drive Suite 300
Tampa, FL 33607
Ph: 813-281-4400
www.rtspecialty.com

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HOME STATE FOR NON-ADMITTED RISKS

Taxes and governmental fees are estimates and subject to change based upon current rates of the Home State and risk information available at the date of binding. The Home State of the Insured for a non-admitted risk shall be determined in accordance with the Nonadmitted and Reinsurance Act of 2010, 15. U.S.C §8201, etc. ("NRRA"). Some states require the producing broker to submit a written verification of the insured's Home State for our records. The applicable law (if any) of the Home State governing cancellation or non-renewal of non-admitted insurance, including whether any such laws apply to non-admitted risks, shall apply to this Policy.

BINDING INSTRUCTIONS

We will only bind coverage in writing after we receive a written request from you to bind coverage. If coverage is requested, the subjectivities listed must be submitted:
There are subjectivities that:

- must be complied with or resolved before the contract becomes binding
- apply both before or after inception, compliance with which is a condition of all or part of the coverage; and
- apply after the formation of the contract as conditions of continued coverage.

Failure to provide or comply with these subjectivities might result in a refusal to bind or cancellation of coverage, at the insurer's option. Please note that this is a quote only, and the Insurer reserves the right to amend or withdraw the quote if new, corrected, or updated information is received. You must notify us of any material change in the risk exposure occurring after submission of the application. If the Insurer binds the risk following your written request, the terms of the policy currently in use by the Insurer will supersede the quote.

Any amendments to coverage must be specifically requested in writing or by submitting a policy change request form and then approved by the Insurer. Coverage cannot be affected, amended, extended, or altered through the issuance of certificates of insurance. Underlying Insurers must be rated A- VII or better by A.M. Best.

This quote summary, the quote, the fees quoted and our advice, is confidential. This quote summary and the quote constitutes the entire understanding and supersedes any and all agreements and communications respecting the insurance offered. If you need further information about the quote, our fee or the Insurer that is proposing to provide your insurance, please contact us.

3000 Bayport Drive Suite 300
Tampa, FL 33607
Ph: 813-281-4400
www.rtspecialty.com

25083169B

PREMIUM FINANCE (If not included in the quote document)
If the insured and the insurer agree to bind coverage and the premium will be financed, upon binding, please instruct the premium finance company to send documents to our attention. Premium Finance funds should always be paid to RT Specialty.

PRODUCER COMPENSATION:
RT Specialty is typically compensated through commission from the insurer for the placement of policies in most transactions. The amount of the commission varies by insurance line and by carrier. RT Specialty might also receive additional compensation. In order to place the insurance requested we may charge a reasonable fee for additional services such as performing a risk analysis, comparing policies, processing submissions, communication expenses, inspections, working with underwriters on the coverage proposal, issuing policies, or servicing the policy after issuance. Any fees charged are fully earned at inception of the policy. Third-party inspection or other fees may be separately itemized upon request. Our fees are applied to new policies, renewal policies, and endorsements. Fees applicable to each renewal and endorsement will be set forth in the quotes. It is the insurance carrier's decision whether to offer the insurance quoted, and your client's decision whether to accept the quote. Our fee is not imposed by state law or the Insurer.

Depending upon the Insurer involved with your placement, we might also have an agreement with the Insurer that we are proposing for this placement that might pay us future additional compensation This compensation could be based on formulas that consider the volume of business placed with the Insurer, the profitability of that business, how much of the business is retained for the Insurer's account each year, and potentially other factors. The agreements frequently consider total eligible premium from all clients placed during a calendar year and any incentive or contingent compensation is often received at a future date. Because of variables in these agreements, we often do not have an accurate means at the time of placement to determine the amount of any additional compensation that might be attributable to any single placement.

You, as the retail broker with the direct relationship with the Insured, must comply with all applicable laws and regulations related to disclosure of and consent and agreement to, compensation, and informing the Insured that it may request more information about producer or broker compensation that might be paid in connection with the Insured's placement. If we request a copy of any legally required insured consent or agreement, you will provide us with a copy. If you need additional information about the compensation arrangements for services provided by RT Specialty affiliates, please contact your RT Specialty representative.

RT Specialty is a division of RSG Specialty, LLC. RSG Specialty, LLC is a Delaware limited liability company and a subsidiary of Ryan Specialty, LLC. In California: RSG Specialty Insurance Services, LLC (License # 0G97516).

Unless this quote is amended or withdrawn it is valid for 30 days from the date shown above, or the proposed effective date, whichever is earlier. This quote can be amended or withdrawn at any time prior to acceptance by the insured. If the quote included with this letter provides otherwise, or in any way conflicts with this letter, the terms of the quote shall govern and control.

STATEMENT OF DILIGENT EFFORT

I, _____ License #: _____

Name of Retail /Producing Agent

Name Of Agency: Acentria Insurance - Panama City (23rd St)

Have sought to obtain:

Specific Type of Coverage Public Officials Liability Full Program for

Named Insured City of DeFuniak Springs CRA from the following authorized insurers currently writing this type of coverage:

(1) Authorized Insurer: _____

Person Contacted *(or indicate if obtained online declination)* _____

Telephone Number/Email: _____ Date of Contact: _____

The reason(s) for declination by the insurer was (were) as follows (*Attach electronic declinations if applicable*):

_____

(2) Authorized Insurer: _____

Person Contacted *(or indicate if obtained online declination)* _____

Telephone Number/Email: _____ Date of Contact: _____

The reason(s) for declination by the insurer was (were) as follows (*Attach electronic declinations if applicable*):

_____

(3) Authorized Insurer: _____

Person Contacted *(or indicate if obtained online declination)* _____

Telephone Number/Email: _____ Date of Contact: _____

The reason(s) for declination by the insurer was (were) as follows (*Attach electronic declinations if applicable*):

_____

_____ _____

Signature of Retail/Producing Agent Date

"Diligent effort" means seeking coverage from and having been rejected by at least three authorized insurers currently writing this type of coverage and documenting these rejections.

Surplus lines agents must verify that a diligent effort has been made by requiring a properly documented statement of diligent effort from the retail or producing agent. However, to be in compliance with the diligent effort requirement, the surplus lines agent's reliance must be reasonable under the particular circumstances surrounding the export of that particular risk. Reasonableness shall be assessed by taking into account factors which include, but are not limited to , a regularly conducted program of verification of the information provided by the retail or producing agent. Declinations must be documented on a risk-by-risk basis.

Surplus Lines Disclosure Form Instructions

This form is designed to provide guidance based on the statutory requirements for such form and it has not been approved by the Florida Department of Financial Services. This is a suggested form; however the law requires that the following language be included in the form and that the insured sign the form:

"I have agreed to the placement of coverage in the surplus lines market. I understand that superior coverage may be available in the admitted market and at a lesser cost and that persons insured by surplus lines carriers are not protected under the Florida Insurance Guaranty Act with respect to any right of recovery for the obligation of an insolvent unlicensed insurer."

The statute does not require the retail/producing agent to sign the form. However, the retail/producing agent should keep the original signed form in the insured's file in the event of a future E&O claim. The statute clearly states that if the form is signed by the insured that the insured is presumed to have been informed and to know that other coverage may be available and that the retail/producing agent has no liability for placing the policy in the surplus lines market.

Some surplus lines brokers may ask for copies of these forms, but they are not required by statute to obtain or maintain these forms. Retail/producing agents may choose to comply with their requests for copies of the forms, but agents and brokers should note that the Florida Surplus Lines Service Office will not be looking for copies of these forms during compliance reviews of the files of surplus lines brokers. Only when a surplus lines broker acts in both a retail/producing agent capacity and a surplus lines broker capacity on a given risk/policy should the broker maintain a copy of this form.

Please click on the link below to access the Diligent/Effort Matrix:

https://www.fslso.com/BusinessForms/Matrix

SURPLUS LINES DISCLOSURE and ACKNOWLEDGEMENT

At my direction, Acentria Insurance - Panama City (23rd St) has placed my coverage in the surplus lines market.
name of insurance agency

As required by Florida Statute 626.916, I have agreed to this placement. I understand that coverage may be available in the admitted market and that persons insured by surplus lines carriers are not protected by the Florida Insurance Guaranty Act with respect to any right of recovery for the obligation of an insolvent unlicensed insurer.

I further understand the policy forms, conditions, premiums, and deductibles used by surplus lines insurers may be different from those found in policies used in the admitted market. I have been advised to carefully read the entire policy.

City of DeFuniak Springs CRA

Named Insured

By:

Signature of Named Insured Date

Printed Name and Title of Person Signing

Indian Harbor Insurance Company

Name of Excess and Surplus Lines Carrier

Public Officials Liability Full Program

Type of Insurance

4/1/2025

Effective Date of Coverage

Florida Face Page

Insured's Name: City of DeFuniak Springs CRA

Policy Number:

UMR Number:

Policy Dates: 4/1/2025 **to**

Surplus Lines Agent's Name: Jeff Aumick

Surplus Lines Agent's Address: 150 S US Highway 1 Suite 3, Jupiter FL 33477

Surplus Lines Agent's License Number: A009843

Producing Agent's Name: Carter Middlemas

Producing Agent's Physical Address: 501 W 11th Street Panama City, FL 32401

"THIS INSURANCE IS ISSUED PURSUANT TO THE FLORIDA SURPLUS LINES LAW. PERSONS INSURED BY SURPLUS LINES CARRIERS DO NOT HAVE THE PROTECTION OF THE FLORIDA INSURANCE GUARANTY ACT TO THE EXTENT OF ANY RIGHT OF RECOVERY FOR THE OBLIGATION OF AN INSOLVENT UNLICENSED INSURER."

"SURPLUS LINES INSURERS' POLICY RATES AND FORMS ARE NOT APPROVED BY ANY FLORIDA REGULATORY AGENCY."

Premium: $4,956.00

TRIA/Terrorism:

Fees:

Taxes:

Total Cost: $4,956.00
Surplus Lines Agent's Countersignature:

_____ **"THIS POLICY CONTAINS A SEPARATE DEDUCTIBLE FOR HURRICANE OR WIND LOSSES, WHICH MAY RESULT IN HIGH OUT-OF-POCKET EXPENSES TO YOU."**

_____ **"THIS POLICY CONTAINS A CO-PAY PROVISION THAT MAY RESULT IN HIGH OUT-OF-POCKET EXPENSES TO YOU."**

Professional Governmental Underwriters, LLC
The Authority.

25+ YEARS of excellence
EST. 1993

4870 Sadler Road, Suite 102
Glen Allen, VA 23060
Toll Free: 800-586-6502

Public Officials Management & Employment Practices Liability

Date: 03/25/2025

To: RT Specialty, LLC - Tampa

From: Dana D. Fawver

Proposed Insured: The City of Defuniak Springs Community Redevelopment Agency
694 Baldwin Avenue
Defuniak Springs, FL 32435

Application #: POL0956637-01-REN

Thank you very much for your submission. Based upon the information received and subject to the limitations outlined below, we are pleased to offer the following:

QUOTATION

Coverage: See coverage form PGU POL 2001 (04/2017) for terms, conditions and limitations

Form: Claims Made

Retro Date: 04/01/2023

Insurer Information: Indian Harbor Insurance Company
A member of the AXA XL Group of Companies
Best Rating: A+
Surplus Lines Insurer

Filings / Taxes: PGU Not Responsible For Tax Filings

Quotation / Indication valid until: **4/1/2025**

If we are offering coverage on a surplus lines basis, the agent is responsible for handling of filings unless we note otherwise on this quotation. If we have provided terms using bid specifications or an application other than ours, the quote is subject to change pending review of a completed and signed PGU application.

Public Officials Management & Employment Practices Liability

Proposed Insured: The City of Defuniak Springs Community Redevelopment Agency

Terms	Limits	Retentions each claim including LAE	Premium
Public Officials Management	$1,000,000	$5,000	$4,956.00
Employment Practices Liability	$1,000,000	$15,000	Included
Policy Aggregate	$1,000,000		
Non-Monetary Coverage - Defense Only	$100,000	$5,000	Included
Non-Monetary Coverage - Defense Only Aggregate	$300,000		
Crisis Management	$25,000	$5,000	Included

Features/Enhancements

Punitive Damages	See Retentions Above	Included
Personal Injury	See Retentions Above	Included
Third Party Wrongful Acts	See Retentions Above	Included
Back Pay / Front Pay	See Retentions Above	Included
Loss of Earnings	See Retentions Above	Included

Optional Increased Limits

	Additional Premium
2,000,000 CSL	N/A
3,000,000 CSL	N/A
4,000,000 CSL	N/A
5,000,000 CSL	N/A

Premium, Fees and Taxes

Total Premium: $4,956.00

Comments:

By purchasing this coverage, you will have the opportunity to register for our PGU Employer Resource Center that provides unlimited, specific, documented, and confidential advice from employment law attorneys. It also provides on-line training courses, including sexual harassment prevention, available for both supervisors and employees. As well as, on-line tools; a state-specific employee handbook builder, forms, posters, news, and more.

Public Officials Management & Employment Practices Liability

Proposed Insured: The City of Defuniak Springs Community Redevelopment Agency

SUBJECTIVITIES - WE MUST BE PROVIDED WITH THESE ITEMS BEFORE COVERAGE CAN BE BOUND:

Receipt of fully completed, signed and dated PGU renewal business application. Quote is subject to change pending our review of responses to all questions on our application.

Deadly Weapon Protection Insurance is available through Professional Governmental Underwriters, Inc. Please contact your underwriter if you are interested in additional information about this new product.

Reminders:

A written request is required to bind coverage.

Backdating of coverage is not allowed.

We will not cancel flat after inception date.

Engineering Fee is non-refundable.

See attached Coverage Features attachment for additional information.

Limits, retentions, terms and conditions quoted do not necessarily match those requested.

This proposal contains a brief outline of coverages to be included in any policy that may be issued in the future.

This is only a summary and the Terms and Conditions of any policy will take precedence over any proposal.

Minimum Earned Premium is the GREATER of $1,500 or 25% of annual premium.

Applicable Forms: (Other forms may apply. Consult Underwriter for details.)

PN CW 01 01 23	Notice to Policyholders - Fraud Notice
PN CW 02 01 19	Notice to Policyholders - Privacy Policy
PN CW 05 05 19	Notice to Policyholders - U.S. Treasury Department's Office of Foreign Assets Control ("OFAC")
PN FL 03 05 24	Notice to Policyholders - Florida
PGU POL 2000 08 19	Public Officials and Employment Practices Liability Declarations
PN FL 10 09 09	Florida Notice to Policyholders
IL MP 9104 0124 IHIC 01 24	In Witness
PGU 2002 04 17	Schedule of Policy Forms and Endorsements
PGU POL 2001 04 17	Public Officials and Employment Practices Liability Insurance Policy
PGU 1052 (POL) 04 17	Minimum Earned Premium Upon Cancellation
PGU 1133 01 22	US Professional Indemnity - Cyber Exclusion
PGU 1140 11 23	Consumer Protection Laws Exclusion Endorsement
XL-FLSOP 11 10	Service of Process

DeFuniak Springs
Community Redevelopment Agency

(850) 951-3054
CRADirector@DeFuniakSpringsCRA.com
Joshua R. Ervin

March 26th, 2025

I am writing on behalf of the DeFuniak Springs Community Redevelopment Agency (CRA) to formally express our opposition to House Bill 991 and Senate Bill 1242. The DeFuniak Springs Community Redevelopment Agency Board of Commissioners has carefully reviewed this proposed legislation and, following thorough discussion, voted to oppose its passage. As Executive Director, I have been directed by the Board of Commissioners to convey our strong concerns regarding the negative impacts these bills would have on the DeFuniak Springs CRA and, more broadly, on our ability to revitalize and enhance our community.

The DeFuniak Springs Community Redevelopment Agency has successfully leveraged its resources to address blight, enhance urban aesthetics and safety, and stimulate growth and development—initiatives that have significantly benefited both residents and local businesses. The proposed legislation, which would phase out existing CRAs, severely restricts funding opportunities and prohibits the establishment of new ones after July 1, 2025, threatens to cripple and eventually dismantle these critical redevelopment efforts, leaving key projects incomplete and stalling future economic growth.

CRAs are one of the few tools available to local governments for targeted reinvestment in areas that need it most. Eliminating them would not only disrupt current projects but also remove a vital mechanism for fostering long-term economic stability and sustainable development in DeFuniak Springs. Additionally, this legislation undermines local decision-making by imposing broad restrictions that fail to recognize the unique needs of individual communities across Florida.

The DeFuniak Springs CRA Board of Commissioners firmly believe that local governments should retain the ability to determine the most effective strategies for redevelopment and growth. For these reasons, we strongly oppose HB 991 and SB 1242 and urge you to reconsider the detrimental impact this legislation would have on communities like ours.

Thank you for your time and consideration. Please do not hesitate to reach out if you would like to discuss this matter further.

Warm regards,

Joshua R. Ervin
Executive Director

SAMPLE

A bill to be entitled

An act relating to community redevelopment agencies; amending s. 163.3755,F.S.; providing for the termination of community redevelopment agencies on a specified date; removing an exception; prohibiting community redevelopment agencies from performing certain actions on or after a specified date; defining the term "new project"; revising provisions relating to any outstanding bonds of a community redevelopment agency; prohibiting the creation of community redevelopment agencies on or after a specified date; authorizing existing agencies to continue to operate; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Section 163.3755, Florida Statutes, is amended to read:

163.3755 Termination of community redevelopment agencies; prohibition on future creation.—

(1) A community redevelopment agency in existence on July 1, 2025 ~~October 1, 2019~~, shall terminate on the expiration date provided in the agency's charter on July 1, 2025 ~~October 1, 2019~~, or on September 30, 2045 ~~September 30, 2039~~, whichever is earlier~~, unless the governing body of the county or municipality~~

~~that created the community redevelopment agency approves its continued existence by a majority vote of the members of the governing body~~.

(2) A community redevelopment agency may not initiate any new projects or issue any new debt on or after October 1, 2025. For purposes of this subsection, the term "new project" means any project for which there is no appropriation in the community redevelopment agency's budget for the fiscal year ending on September 30, 2025, or for which the community redevelopment agency has not retained appropriated funds pursuant to s. 163.387(7)(d) for the fiscal year ending on September 30, 2025.

(3) ~~(2)~~(a) Notwithstanding subsection (1) ~~If the governing body of the county or municipality that created the community redevelopment agency does not approve its continued existence by a majority vote of the governing body members~~, a community redevelopment agency with outstanding bonds as of July 1, 2025 ~~October 1, 2019~~, that do not mature until after the termination date of the agency or September 30, 2045 ~~September 30, 2039~~, whichever is earlier, remains in existence until the date the bonds mature.

(b) A community redevelopment agency operating under this subsection on or after September 30, 2045 ~~September 30, 2039~~, may not extend the maturity date of any outstanding bonds.

(c) The county or municipality that created the community redevelopment agency must issue an amended community

51 redevelopment plan ~~a new finding of necessity~~ limited to timely
52 meeting the remaining bond obligations of the community
53 redevelopment agency.
54 (4) A community redevelopment agency may not be created on
55 or after July 1, 2025. A community redevelopment agency in
56 existence before July 1, 2025, may continue to operate as
57 provided in this part.
58 **Section 2.** This act shall take effect July 1, 2025.

By Senator McClain

9-01050-25 20251242__

A bill to be entitled

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(2) A community redevelopment agency may not initiate any new projects or issue any new debt on or after October 1, 2025.

CODING: Words ~~stricken~~ are deletions; words underlined are additions.

(3) ~~(2)~~(a) Notwithstanding subsection (1) ~~If the governing body of the county or municipality that created the community redevelopment agency does not approve its continued existence by a majority vote of the governing body members~~, a community redevelopment agency with outstanding bonds as of July 1, 2025 ~~October 1, 2019~~, that do not mature until after the termination date of the agency or September 30, 2045 ~~September 30, 2039~~, whichever is earlier, remains in existence until the date the bonds mature.

(b) A community redevelopment agency operating under this subsection on or after September 30, 2045 ~~September 30, 2039~~, may not extend the maturity date of any outstanding bonds.

(c) The county or municipality that created the community redevelopment agency must issue a new finding of necessity limited to timely meeting the remaining bond obligations of the community redevelopment agency.

(4) A community redevelopment agency may not be created on or after July 1, 2025. A community redevelopment agency in existence before July 1, 2025, may continue to operate as provided in this part.

Section 2. This act shall take effect July 1, 2025.