

1350 Baldwin Avenue
Post Office Box 685
DeFuniak Springs, FL 32435



Phone: (850) 892-8500
Fax: (850) 892-8506
www.defuniaksprings.net

**CITY BEAUTIFICATION AND TREE BOARD
REGULAR MEETING AGENDA
1350 BALDWIN AVENUE, CITY HALL
THURSDAY, APRIL 3, 2025
5:00 PM**

- 1. CALL TO ORDER**
 - A. Invocation
 - B. Pledge of Allegiance
- 2. APPROVAL OF MINUTES**
 - A. March 6, 2025
- 3. OLD BUSINESS**
 - A. Discussion of the remaining landscaping and upkeep for the downtown area
 - B. Dog Park Update
 - C. Medians on 90 West
 - D. Mural on 90
 - E. Sign Design Suggestions for the Intersection of 10th Street and Baldwin Avenue
- 4. NEW BUSINESS**
 - A. Urban Orchard Project
 - B. Chipley Park & Lake DeFuniak - Master Plan, Fountain & Veterans Memorial
 - C. Pet Waste Stations and Garbage Cans in Chipley Park
 - D. Pavers and Bike Rack in front of Soiree (Baldwin & 8th St.)
 - E. Water Tower Discussion
- 5. CITIZEN COMMENTS**
- 6. ADJOURNMENT**

Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. 200.065(3). In accordance with Section 286.26, F.S., persons with disabilities may contact the City Clerk at cityclerk@defuniaksprings.net or 850-892-8500 ext. 1103.

**DeFuniak Springs
City Beautification and Tree Board
Meeting Minutes
Corner of Baldwin Ave. &, S 10th St, DeFuniak Springs, FL 32435
March 6, 2025**

1. Call to Order

Vice Chair Sommer Adams called the meeting to order at 9:00 AM.

Present: Sommer Adams, Mike Goodchild, Evan Anderson.

Absent: Kim Wennerberg.

Also, present was Koby Townsend City Manager, and Sumie Gabbard Executive Assistant. **2.**

APPROVAL OF MINUTES

A. February 6, 2025

A motion was made to approve the minutes for February 6, 2025 by Mr. Goodchild and seconded by Mr. Anderson; the motion passed without objection.

3. NEW BUSINESS

A. Approval of Arbor Day Plaque

Mr. Goodchild stated that he called GLMCO Memorials and that the estimate is somewhere around \$50.00 for our Arbor Day plaque.

A motion was made to approve the Arbor Day Plaque by Mr. Anderson and seconded by Mrs. Adams; the motion passed without objection.

Mrs. Adams stated that we need to come back at the next meeting with ideas for the Mediums on 90 and the signs.

4. CITIZEN COMMENTS

5. ADJOURNMENT

The meeting adjourned at 9:02 AM.

Approved:

Kim Wennerberg, Chair

ATTEST:

Minutes taken by Rafael Ali, City Clerk
Proper notice having been duly given

DRAFT

ESTIMATE

BlueGreen Landscape
Development
755 Grand Blvd
Miramar Beach, FL 32550

harry@bluegreenlandscape.net
(850) 797-9160



Bill to
Scott Simmons

Ship to
Scott Simmons

Estimate details
Estimate no.: 1786
Estimate date: 07/02/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.	07/02/2024	Landscape Installation	PROVIDE 5 LEMON TREE, 5 ORANGE TREE, 5 KUMQUAT TREE AND 5 PEACH TREE ALL 30 GALLON POTS SIZE. THIS IS PICK UP PRICE FROM OUR LOCATION 6844 WEST COUNTY HIGHWAY 30A	20	\$250.00	\$5,000.00
Total						\$5,000.00

Accepted dateAccepted by

Pat Covell Park I - Site Concept



Utilities



Water, Gas & Sewer
Connection

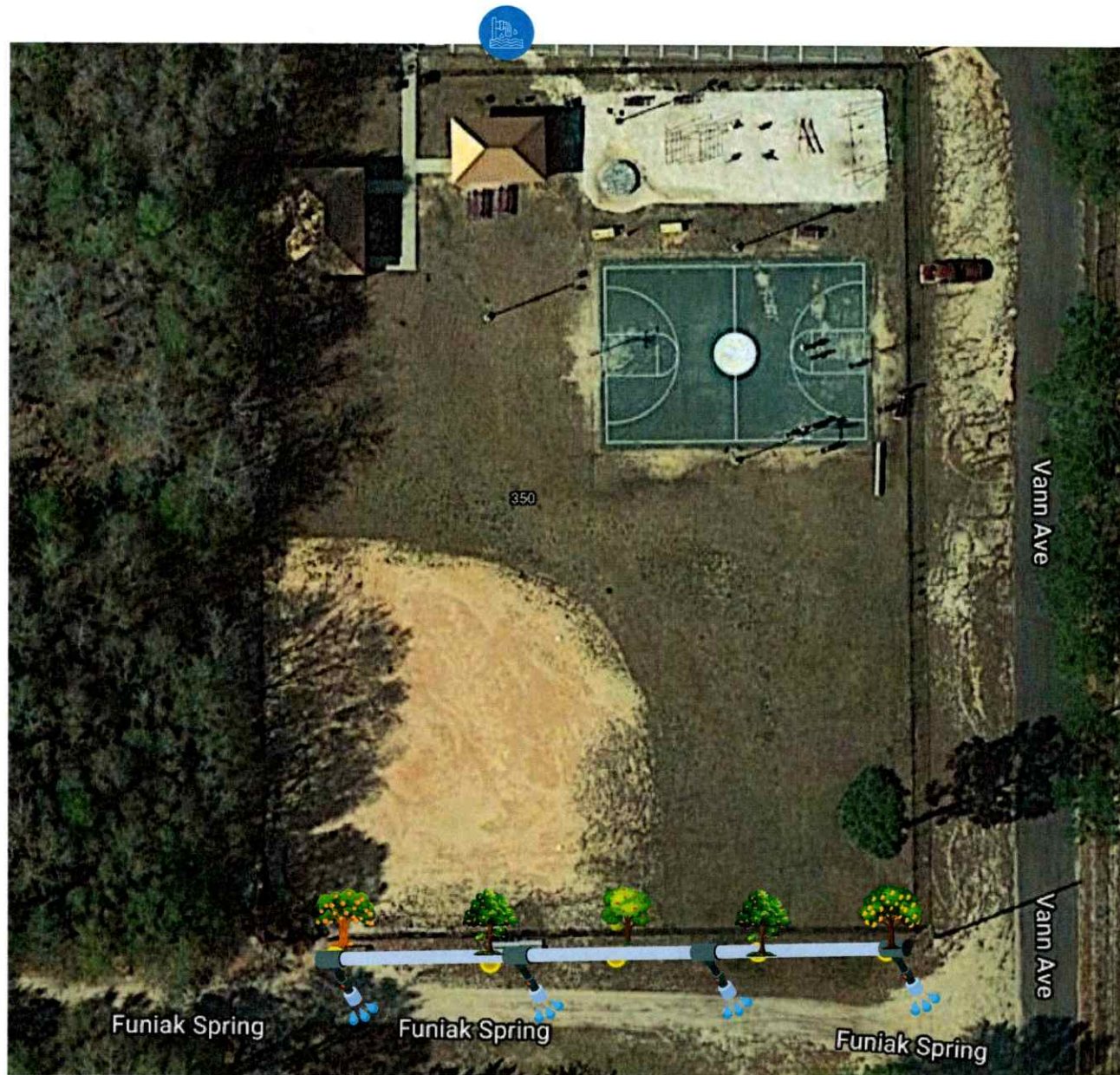


Drip Irrigation

Orchard Trees

Lemon Tree	x4	
Kumquat Tree	x4	
Orange Tree	x4	
Peach Tree	x3	

Pat Covell Park II - Site Concept



Utilities



Water, Gas & Sewer
Connection



Drip Irrigation

Orchard Trees

Lemon Tree x1



Kumquat Tree x1



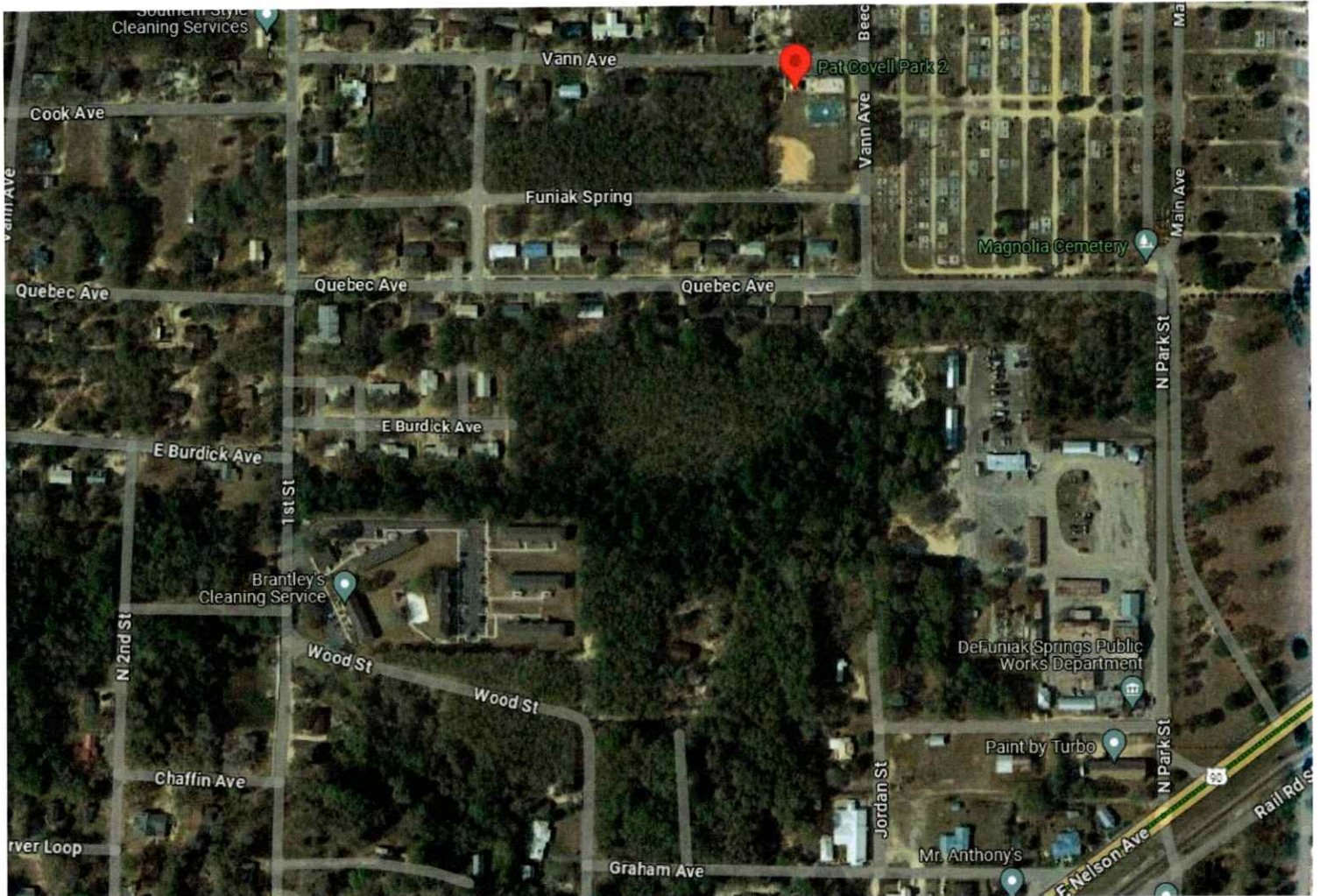
Orange Tree x1



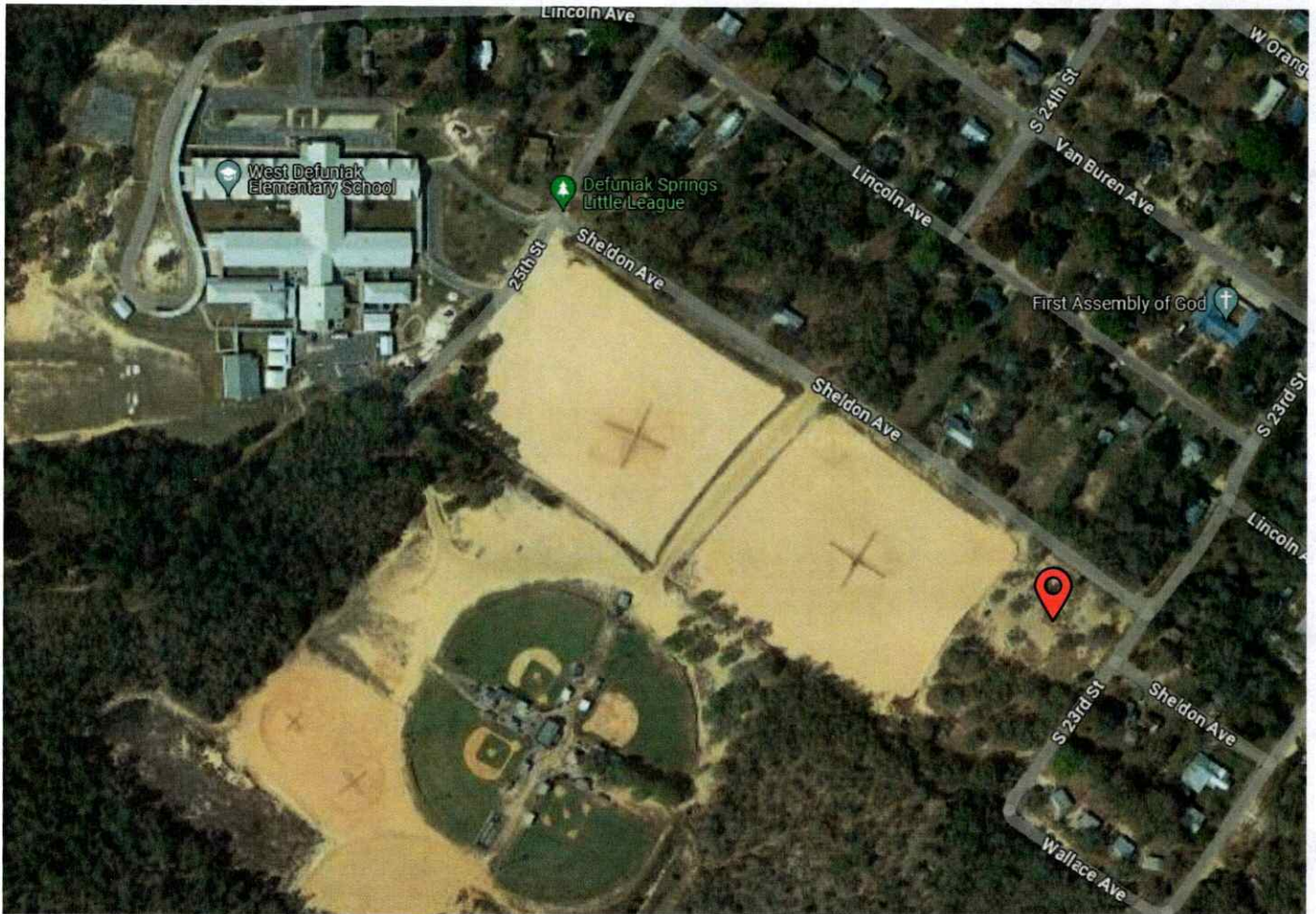
Peach Tree x2



Pat Covell Park II Location



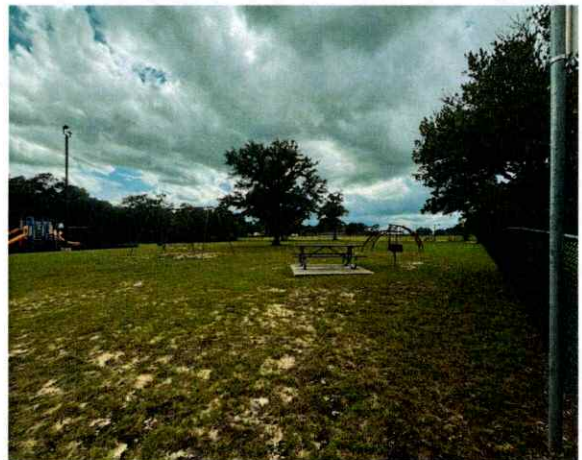
Pat Covell Park I Location



Pat Covell Park II - Site Photographs



Pat Covell Park I - Site Photographs



Florida Department of Agriculture and Consumer Services
Division of Administration

BUDGET PLAN

2 CFR 200

Federal Financial Assistance Funding Opportunity Number: 23-DG-11083112-001			Subrecipient FEIN: 59-6000306	
Subrecipient Legal Name: City of DeFuniak Springs				
Category/Description	Cost per Unit	Number of Units	Grant Amount	Match Amount
Personnel –				
Planting:				
Street Foreman Staff	31.03 per hour	x4 weeks		\$1241.20
Maintenance Staff	27.46 per hour	x4 weeks		\$1098.40
Grant Management				
Grant Coordinator Staff	33.75 per hour	x2 weeks		\$2701.00
Irrigation:				
Maintenance Staff x4	27.46 per hour (x 4)	x4 days		\$4394.00
Educational Material Design:				
Grant Coordinator Staff	33.75 per hour	x 12 hours		\$405.00
Fringe Benefits – Included in the above cost per unit rate				
Travel (not authorized)				
Equipment (not authorized)				
Supplies –				
Irrigation & Plumbing			\$934.00	
Irrigation Drip System			\$915.00	
Orchard Signs			\$240.00	
Educational Brochures			\$234.00	
Contractual (if authorized) -				
Trees –				
Fruit Trees	\$375.00	20	\$7500.00	

Florida Department of Agriculture and Consumer Services
Division of Administration

BUDGET PLAN

2 CFR 200

Other Expenses -				
Total Direct Charges			\$9823.00	\$9839.60
Indirect Charges -				
Total Amount			\$9823.00	\$9839.60

The budget plan must not exceed two pages (insert #) 8 ½" by 11" single sided pages. Additional pages beyond the page limitation will not be considered.

Subject: FDACS Grant – Urban Orchard Project

Background:

As part of the FDACS grant, we will be planting fruit trees, alternating side-by-side, along the fence lines at Pat Covell Parks I and II. Irrigation will be installed to support the new plantings. The grant proposal includes a total of 20 fruit trees, consisting of 4 varieties (5 of each).

Attached are the site concepts and a market quote of \$5000.00 for 30-gallon trees, which are the recommended size for improved sustainability and stronger root development.

Project Outlook:

This project includes an educational partnership with the UF/IFAS Extension Office, which will assist with soil testing and related support. The City will host community engagement and training workshops on irrigation and orchard care in collaboration with our educational partners, including FDACS, the local Forester, and the Extension Office.

Public awareness campaigns will promote the benefits of urban fruit tree planting and will include outreach to local organizations, governments, clubs, schools, and the community.

Action Needed:

Please review and determine which types of fruit trees would be most suitable for each park location. We are ready to begin the project upon confirmation of the selected fruit tree types.

Budget: *Attached is the Project Budget- The in-kind match consists of City Staff labor and the development of educational materials. (\$7500.00 has been budgeted for fruit trees)*