

1350 Baldwin Avenue
Post Office Box 685
DeFuniak Springs, FL 32435



Phone: (850) 892-8500
Fax: (850) 892-8506
www.defuniaksprings.net

**CITY COUNCIL
REGULAR MEETING AGENDA
1350 BALDWIN AVENUE, CITY HALL
MONDAY, JULY 14, 2025
5:00 PM**

1. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

2. PRESENTATION AND/OR PROCLAMATION

- A. 2025 Legislative Session - Representative [Shane Abbott](#)
- B. 2025 Legislative Session Overview - Liberty [Partners of Tallahassee](#)

3. CONSENT AGENDA

- A. Additions/Deletions to the Consent Agenda
- B. Approval of the Consent Agenda
- C. City Clerk R. Ali
 - 1. June 23, 2025 - Regular [Meeting Minutes](#)
- D. Administration
 - 1. RFQ 2025-02-CM - Strategic Planning Services ([Contract](#))
- E. Finance Department
 - 1. May and June 2025 [Bill Ratifications](#)
- F. Fire Department
 - 1. Request to Purchase Fire Station Alerting System - [Budgeted](#)
- G. Public Works Department
 - 1. RFQ 2025-06-PW - Asbestos-Concrete (AC) Watermain Replacement Project ([Solicitation](#))
- H. Human Resources Division
 - 1. Approval to Advertise and Fill Vacant (Pending) Utility Billing [Supervisor Position](#)
- I. City Marshal / Police Department
 - 1. Sgt. Matthew Stumm Promotion to [Lieutenant](#)

4. REGULAR AGENDA

- A. Additions/Deletions to the Regular Agenda
- B. Approval of the Regular Agenda
- C. City Manager K. Townsend
 - 1. City Manager's Monthly Report - [June 2025](#)

2. Interlocal Agreement with Walton County Regarding Utilization of the DFS Community Center During [Emergencies and Disasters](#)
 3. City Department/Division [Reorganization](#)
 4. Finance Director Position ([Job Description and Ordinance](#))
 5. Discussion on Life Enrichment Senior Center [Travel Policy](#)
 6. Authorization for the City Manager to Approve Change Orders for Walton-DeFuniak Library [Construction Project](#)
 7. Property Abatement Parameters & Procedures Policy - [Code Enforcement](#)
 8. Memorandum of Agreement with the Community Redevelopment Agency (CRA) - [Abatement](#)
 9. Code Violation Lien Reduction Policy - [Code Enforcement](#)
 10. Memorandum of Understanding with the Community Redevelopment Agency (CRA) - [Lien Reduction](#)
- D. Planning Director C. Wallace
1. Review of the Final plans for the Circle Drive Lakeside Townhomes ([2025-SP-04](#))
- 5. PUBLIC HEARING/ORDINANCES**
- A. City Attorney C. Adkinson
1. [2nd Reading - 2025-Annex-01](#), Mike McCormick is requesting the annexation of a 2.08 tract of land located on Quail Ridge Rd.
- 6. REQUEST TO BE ON THE AGENDA**
- 7. CITIZEN COMMENTS**
- 8. CITY ATTORNEY**
- A. City Manager Evaluation [Summary](#)
- 9. LEGISLATIVE REQUESTS**
- A. Councilmember A. Heavilin
1. City Mail Processes & [Procedures](#)
- B. Councilmember D. Cosson
1. Airport Advisory [Committee](#)
- 10. EXECUTIVE COMMENTS**
- 11. COUNCIL COMMENTS**
- 12. ADJOURNMENT**

Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. 200.065(3). In accordance with Section 286.26, F.S., persons with disabilities may contact the City Clerk at cityclerk@defuniaksprings.net or 850-892-8500 ext. 1103.