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**CITY BEAUTIFICATION AND TREE BOARD  
REGULAR MEETING AGENDA  
1350 BALDWIN AVENUE, CITY HALL  
THURSDAY, AUGUST 7, 2025  
5:00 PM**

- 1. CALL TO ORDER**
  - A. Invocation
  - B. Pledge of Allegiance
- 2. APPROVAL OF MINUTES**
  - A. June 5, 2025
- 3. REGULAR AGENDA**
  - A. Centurylink tower - Kim Wennerberg
  - B. Tree removal at Lakeyard - Mike Goodchild
  - C. Proposal to use the Natural Armor weed killer
  - D. Chipley Park Master Plan - Schedule Workshop
  - E. Dog Park - Update and Funding
  - F. Knee Wall - Staff Update
  - G. Designated Tree Beautification fund, where businesses and individuals can donate towards Projects - Staff Update
  - H. Ironwork/sign located at the Tesla intersection - Size and Materials - Staff Update
  - I. Rotary Club Grant - Staff Update
  - J. Berries and Blooms for Chipley Park - Staff Update
  - K. Right-of-way planting - Staff Update
- 4. REQUEST TO BE ON THE AGENDA**
  - A. Mural - Kyle Tebbs
  - B. ARC - Kyle Tebbs
  - C. Emerald Coast Council on Aging Tree Trimming - Kyle Tebbs
- 5. CITIZEN COMMENTS**
- 6. ADJOURNMENT**

Florida Statute 286.0105. Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal

is to be based. The requirements of this section do not apply to the notice provided in s. 200.065(3). In accordance with Section 286.26, F.S., persons with disabilities may contact the City Clerk at [cityclerk@defuniaksprings.net](mailto:cityclerk@defuniaksprings.net) or 850-892-8500 ext. 1103.

**DeFuniak Springs  
City Beautification and Tree Board  
Meeting Minutes  
Council Chambers  
June 5, 2025**

**1. Call to Order**

Vice Chair Sommer Adams called the meeting to order at 5:00 PM.

Present: Sommer Adams, Mike Goodchild, Evan Anderson.

Absent: Kim Wennerberg.

Also, present was Sumie Gabbard Executive Assistant.

**2. OLD BUSINESS**

**A. Designated Tree Beautification fund where businesses and individuals can donate towards projects**

Mrs. Adams presented the Designated Tree Beautification Fund, where businesses and individuals can donate towards projects.

Mrs. Adams stated that the city manager mentioned this would be a revenue line item created by Finance to track the funds, and he recommended the program be established and approved by the city council.

Mrs. Adams stated that social media should be better utilized for promoting the programs we offer, such as the tree donation policy.

**A motion was made to approve the creation of a revenue line item and the creation of a Designated Tree Beautification fund where businesses and individuals can donate towards projects by Mrs. Adam and seconded by Mr. Goodchild; the motion passed without objection.**

**B. University of Florida experimental soil amendment to be used on downtown jet outs**

Mrs. Adams presented on the University of Florida experimental soil amendment to be used on downtown jet-outs.

Mrs. Adams asked if it would be okay to use this on the downtown jet-outs.

Mr. Anderson asked if it is supposed to be sprayed on the plant or the soil.

Mrs. Adams stated that it will be sprayed on the plant.

Mrs. Adams stated that the larger the trial, the more they will send.

Mr. Anderson stated that we need to coordinate with the university for what is required for the trial.

**A motion was made to move forward with the University of Florida experimental soil amendment to be used on downtown jet outs by Mrs. Adams and seconded by Mr. Anderson; the motion passed without objection.**

### **C. Ironwork/sign located at the Tesla intersection - Update**

Mrs. Gabbard asked the committee for the dimensions of the structure.

Mrs. Adams stated that we will take a look at the area and make the dimensions.

Mrs. Gabbard stated that it will be brought back once the committee takes a look at the dimensions.

### **D. Requesting Urban Orchard Project – Update**

Mrs. Gabbard presented on the Urban Orchard Project.

Mrs. Gabbard stated that there are 5 trees and invited the committee to go and be part of the project.

Mrs. Gabbard stated that they are doing it on the 10th at 10:00 AM.

Mrs. Gabbard stated that on the 12th they will be doing the planting of the orchard.

Mrs. Gabbard stated that she just needs the committee to agree on what trees will go where.

Mr. Goodchild stated that fig and alley trees are probably best for Pat Covell 2.

Mrs. Adams stated that we are deciding where each tree is going.

Mr. Goodchild stated that his concern is that the tree won't live if it is removed.

Mrs. Gabbard explained that 5 trees are going to Pat Covell 2 and 15 into Pat Covell 1.

Mrs. Gabbard asked if we already have bladders.

Mr. Goodchild stated that we bought bladders but we don't know if we have them.

Mrs. Gabbard confirmed with Public Works, who stated that they can't find them.

Mrs. Gabbard explained that installation will start on Tuesday the 13th.

Mr. Goodchild asked when it is going to be planted.

Mrs. Gabbard answered Tuesday the 12th at 8:00 AM.

Mr. Anderson stated that he will be there to assist.

The Tree Board decided which park received which trees.

Mr. Anderson stated that he hopes the trees don't attract wasps.

Mrs. Gabbard stated that the 15 trees will be planted Wednesday the 15th at 8:00 AM.

The board stated that we must really water these trees on day one.

Mr. Harrison stated that he is going to nominate Janet Evans to the Tree Beautification Board.

#### **E. Rotary Club Grant – Update**

Mrs. Adams presented on the Rotary Club Grant update.

Mrs. Adams state that this is not going to be a lot of funding but it will be something.

### **3. NEW BUSINESS**

#### **A. Removal of the Cedar Tree on Main Street and Baldwin**

Mrs. Adams presented on the removal of the cedar tree on Main Street and Baldwin.

Mrs. Gabbard stated that the Tree Board would need to make a motion for the removal of the tree.

Mrs. Adams asked to table this item.

**A motion was made to table this item by Mrs. Adams and seconded by Mr. Goodchild; the motion passed without objection.**

#### **B. Berries and Blooms for Chipley Park**

Mrs. Adams presented on Berries and Blooms for Chipley Park.

Mrs. Adams stated that she would like to see more azaleas in the park and more berries.

Mrs. Adams stated that we should reach out to all the nurseries and have a drive for azaleas and berries.

Mr. Adams stated that anyone who wants to donate will have to place an order.

Mrs. Adams stated that we will have the drive for 6 weeks.

Mrs. Adams stated that she believes we can get 600 azaleas and berry bushes.

Mrs. Adams stated that azaleas and berries can be planted in late fall.

Mrs. Gabbard asked if the board wants to organize a drive first.

Mrs. Adams stated that she would like the drive to go at least 6 weeks.

Mrs. Adams asked if we need a motion to do this drive.

A motion was made to approve the drive and bring it back to the next Tree Board meeting.

### **C. Mural, knee wall on HWY 90**

Mrs. Adams stated that all we need to know are the dimensions.

Mrs. Gabbard confirmed that staff can get the dimensions before we start talking to artist.

### **D. Mature Cypress Trees from Advanced Nurseries**

Mrs. Adams presented the Mature Cypress Trees from Advanced Nurseries.

Mrs. Adams stated that she does not know Beverly from Advanced Nursery personally.

Mrs. Adams stated that the city reached out to Beverly regarding purchasing fruit trees.

Mr. Adams stated that we are not showing favoritism to her business.

Mrs. Adams stated that she is just presenting this information.

Mr. Anderson asked if we have a place for these trees.

Mrs. Adams answered Chipley Lake, because those kinds of trees were originally there.

Mr. Goodchild stated that we can revisit that at the next meeting.

## **4. CITIZEN COMMENTS**

No comments.

**5.ADJOURNMENT**

The meeting adjourned at 5:50 PM.

Approved:

\_\_\_\_\_  
Kim Wennerberg, Chair

ATTEST:

\_\_\_\_\_  
Minutes taken by Rafael Ali, City Clerk  
*Proper notice having been duly given*

DRAFT

# EMERALD COAST COUNCIL ON AGING

